

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Godinez		
FIRST NAME	Sweet Charish	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Goriding		
3. DATE OF BIRTH (mm/dd/yyyy)	12/26/1994	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hilongos, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Apartment 53 Kilbourne Drive House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.47	ZIP CODE	6521
8. WEIGHT (kg)	55.60		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Sabang House/Block/Lot No. Street Santo Niño (Pob.) Subdivision/Village Barangay MATALOM LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6526
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	963-917-9128
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	sweet.godinez@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V02122		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Godinez		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Cyrill John	NAME EXTENSION (JR., SR)	Neriah Gabe G. Godinez	04/04/2018
MIDDLE NAME	Prima			
OCCUPATION	Assistant Professor IV			
EMPLOYER/BUSINESS NAME	Visayas State University-Main Campus			
BUSINESS ADDRESS	Visca Baybay City Leyte			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Goriding			
FIRST NAME	Primitivo	NAME EXTENSION (JR., SR) Jr.		
MIDDLE NAME	Llamera			
25. MOTHER'S MAIDEN NAME	Alicia Kintano Payac			
SURNAME	Goriding			
FIRST NAME	Alicia			
MIDDLE NAME	Payac		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Matalom Central School	Elementary	2001	2007		2007	N/A
SECONDARY	Grelina Osmeña Christian College	High School	2007	2011		2011	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Statistics	2011	2015		2015	N/A
GRADUATE STUDIES	University of the Philippines - Los Banos	Master of Science in Statistics	2017	2023		2023	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	08/23/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	VSU Statistical Society Visayas State University	06/03/2013	04/30/2014	5	Tabulator

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Data Analytics Workshop	08/07/2025	08/08/2025	16	Technical	Global Studies Center Silliman University Faculty and Staff
	VSUFAN AI Training Workshop on Assessment in LEarning: Training Workshop on Standardizing Test Questions	03/20/2025	03/21/2025	16	Instruction	VSUFAN-AI, Visayas State University
	From Ideas to Impact: Crafting Winning Research Proposals	03/20/2025	03/21/2025	16	Research	VSU Research, Extension & Innovation
	International Training Program (ITP) Workshop IV	03/03/2025	03/14/2025	80	Research	HASSELT UNIVERSITY, VLIR-UOS & MSU-IIT
	Crafting Winning Concept Proposal: A Workshop for DOST 2025 Call for Proposals	02/21/2025	02/21/2025	8	Research	RDEI Visayas State University
	Orientation and Seminar-Workshop on Aligning Organization and People and Target Setting	01/13/2025	01/14/2025	16	Managerial	OP, VSU Main Campus
	Training Workshop on Writing Innovative Research Proposals	09/23/2024	09/24/2024	16	Research	OVPREI, VSU Main Campus
	Training on Applied Statistical Forecasting	05/02/2024	05/03/2024	14	Technical	UP School of Statistics, UP Diliman Campus
	International Training Program (ITP) Workshop III (Co-CiPhil: Co-creating Environmental Citizen Science in the Philippines)	02/26/2024	03/08/2024	80	Technical	UHasselt & Visayas State University, Visca, Baybay City, Leyte
	Workshop on Program Accreditation	01/12/2024	01/12/2024	8	Instruction	Visayas State University-Main Campus
	International Training Program (ITP) Workshop II	11/06/2023	11/17/2023	80	Technical	UHasselt & MSU-IIT
	International Training Program (ITP) Workshop I ("Co-CiPhil: Co-creating Environmental Citizen Science Capacity in the Philippines")	05/02/2023	05/12/2023	80	Technical	Visayas State University & UHasselt Belgium
	APAC Customer Success Hub Webinar-Beyond Borders: How to promote interdisciplinary & international collaborative research to contribute to the achievement of the SDGs.	02/01/2023	02/01/2023	2	Technical	Elsevier Researcher Academy
	IASS Webinar "Developing the Sample Design for the New Annual Integrated Economic Survey Confirmation	12/14/2022	12/14/2022	2	Technical	International Statistical Institute (ISI)
	KONNECT ASEAN Conference "Climate Future #1: Cultures, Climate Crisis and Disappearing Ecologies	12/01/2022	12/03/2022	24	Research	ASEAN Foundation
	1st National Multi-Disciplinary Research Conference	11/09/2022	11/11/2022	24	Research	CHED Region VIII
	Introduction to ArcGIS Urban API Webinar	09/20/2022	09/20/2022	2	Technical	ESRI Geographic Information System Company

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Calculations		Coach of the Third Place Winner of the 28th Philippine Statistics Quiz Regional Finals		Philippine Association of Researchers & Statistical Software Users Inc.
	Cooking		Coach of the Second and Third Place of the 28th Philippine Statistics Quiz Leyte Provincial and Tacloban City Eliminations		PHILIPPINE STATISTICAL ASSOCIATION INCORPORATED-CENTRAL VISAYAS
	DATA ANALYSIS SKILLS		Coach of the Champion of the 27th Philippine Statistics Quiz Leyte Provincial and Tacloban City Eliminations		REGION VIII CHED SCHOLARSHIPS FOR GRADUATE STUDIES-LOCAL SCHOLARS' ASSOCIATION
	Gardening/farming		Panel Evaluator/Judge - Senior High School Annual Research Congress of VSU Integrated High School 2023		
	Ability to work in harmony with co-workers. Excellent typing skills, computer literate.				
	GIS Mapping				

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

SIGNATURE		DATE	08/23/2025
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Attachment A.1

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	International Course Program South Workshop 2022	05/24/2022	05/27/2022	32	Technical	Visayas State University Main Campus
	Let's Werk it: Oral and Visual Presentation of Research	05/19/2022	05/19/2022	2	Technical	University of the Philippines Los Baños
	It's Gonna be All Write: Writing the Manuscript and Getting Published	05/17/2022	05/17/2022	2	Technical	University of the Philippines Los Baños
	Have a Date with Data: Common Statistical Analyses used in Quantitative Research	05/12/2022	05/12/2022	2	Technical	University of the Philippines Los Baños
	Focusing on Philippine Biodiversity: The Philippine BioGenome Project	04/29/2022	04/29/2022	8	Research	University of the Philippines Los Baños
	Living in Urban and Rural Areas in the Face of Climate Change	04/28/2022	04/28/2022	4	Research	University of the Philippines Los Baños
	UPGrade 2022: Exploring Reliable Library Resources for Enhanced Information and Research	03/14/2022	03/14/2022	8	Technical	University of the Philippines Diliman
	Research Symposium- Webinar	02/28/2022	02/28/2022	8	Research	University of the Philippines Los Baños
	Webinar on Spatial Analysis of Area Data	10/12/2021	10/12/2021	8	Technical	Philippine Statistical Association Incorporated Central Visayas
	"22nd National Student-Faculty Conference on the Statistical Sciences "	10/08/2021	10/08/2021	8	Technical	University of the Philippines Los Baños
	"ASEAN Data Science Explorers 2021 Enablement Session "	03/21/2021	03/21/2021	8	Research	University of the Philippines Los Baños
	Calculated Risks: Strengthening Juan and Juana's Resilience	02/26/2021	02/26/2021	4	Research	University of the Philippines Los Baños
	The 13th Kyoto University Southeast Asia Forum	01/29/2019	01/29/2019	8	Research	University of the Philippines
	Assessment of Neighborhood and Spillover Effects on Technical Efficiency of Irrigated Rice Farmers	11/15/2018	11/15/2018	4	Research	University of the Philippines Los Baños
	Digital Inclusion Policy and the Digital Tools to Drive Agricultural Development in Southeast Asia	11/06/2018	11/06/2018	4	Research	University of the Philippines Los Baños
	Data Science: An Invitation to Collaboration	10/25/2018	10/25/2018	4	Research	University of the Philippines Los Baños
	19th National Faculty-Student Conference on the Statistical Sciences	10/22/2018	10/22/2018	8	Technical	University of the Philippines Diliman
	18th National Student-Faculty Conference on the Statistical Sciences	10/16/2017	10/16/2017	8	Technical	University of the Philippines Los Baños
	Symposium- Analytics: Gearing Towards Data Driven Decisions	02/24/2017	02/24/2017	4	Research	University of the Philippines Los Baños
	Seminar-Workshop on Enhancing Faculty Teaching Competencies (Series 1: Learning Assessments)	08/05/2015	08/05/2015	8	Instruction	Southern Leyte State University - Main Campus
	Seminar-Workshop on Student-Centered Instruction	07/15/2015	07/15/2015	8	Instruction	Southern Leyte State University - Main Campus
(Continue on separate sheet if necessary)						
SIGNATURE					DATE	08/23/2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☒ NO If YES, give details: _____														
			☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☒ NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☒ NO If YES, give details: _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐ YES☒ NO If YES, give details: _____														
			☐ YES☒ NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☒ NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☒ NO If YES, please specify: _____														
			☐ YES☒ NO If YES, please specify ID No _____														
			☐ YES☒ NO If YES, please specify ID No _____														
			☐ YES☒ NO If YES, please specify ID No _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Sherwin Balbuena</td><td>DEBESMSCAT</td><td>9095226069</td></tr><tr><td>Paulo G. Batidor</td><td>Matlang, Isabel Leyte</td><td></td></tr><tr><td>Shera Marie P. Boon</td><td>De La Salle University</td><td>09358397683</td></tr></table>						NAME	ADDRESS	TEL. NO.	Sherwin Balbuena	DEBESMSCAT	9095226069	Paulo G. Batidor	Matlang, Isabel Leyte		Shera Marie P. Boon	De La Salle University	09358397683
NAME	ADDRESS	TEL. NO.															
Sherwin Balbuena	DEBESMSCAT	9095226069															
Paulo G. Batidor	Matlang, Isabel Leyte																
Shera Marie P. Boon	De La Salle University	09358397683															
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark														
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: DL ID/License/Passport No.: H1215002563 Date/Place of Issuance: 12/28/2022 / Maasin City LTO Signature (Sign inside the box) 08/23/2025 Date Accomplished																	
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	