

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Godinez		
FIRST NAME	Sweet Charish	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Goriding		
3. DATE OF BIRTH (mm/dd/yyyy)	12/26/1994	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	Hilongos, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m)	1.47	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street
8. WEIGHT (kg)	52.00		Subdivision/Village Marcos
9. BLOOD TYPE	B+		BAYBAY LEYTE
10. GSIS ID NO.	N/A		City/Municipality Province
11. PAG-IBIG ID NO.	N/A		ZIP CODE 6521
12. PHILHEALTH NO.	N/A	18. PERMANENT ADDRESS	Sabang
13. SSS NO.	N/A		House/Block/Lot No. Street
14. TIN NO.	N/A		Santo Niño (Pob.)
15. AGENCY EMPLOYEE NO.	V02122		Subdivision/Village Barangay
			MATALOM LEYTE
		City/Municipality Province	ZIP CODE 6526
19. TELEPHONE NO.	N/A	20. MOBILE NO.	963-917-9128
21. E-MAIL ADDRESS (if any)	sweet.godinez@vsu.edu.ph		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Godinez		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Cyrill John	NAME EXTENSION (JR., SR)	Neriah Gabe G. Godinez	04/04/2018
MIDDLE NAME	Prima			
OCCUPATION	Assistant Professor IV			
EMPLOYER/BUSINESS NAME	Visayas State University-Main Campus			
BUSINESS ADDRESS	Visca Baybay City Leyte			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Goriding			
FIRST NAME	Primitivo	NAME EXTENSION (JR., SR) Jr.		
MIDDLE NAME	Llamera			
25. MOTHER'S MAIDEN NAME	Alicia Kintano Payac			
SURNAME	Goriding			
FIRST NAME	Alicia			
MIDDLE NAME	Payac		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Matalom Central School	Elementary	2001	2007		2007	N/A
SECONDARY	Grelina Osmeña Christian College	High School	2007	2011		2011	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Statistics	2011	2015		2015	N/A
GRADUATE STUDIES	University of the Philippines - Los Banos	Master of Science in Statistics	2017	2023		2023	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/15/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	VSU Statistical Society Visayas State University	06/03/2013	04/30/2014	5	Tabulator	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	International Training Program (ITP) Workshop III (Co-CiPhil: Co-creating Environmental Citizen Science in the Philippines)	02/26/2024	03/08/2024	80	Technical	UHasselt & Visayas State University, Visca, Baybay City, Leyte
	Workshop on Program Accreditation	01/12/2024	01/12/2024	8	Instruction	Visayas State University-Main Campus
	International Training Program (ITP) Workshop II	11/06/2023	11/17/2023	80	Technical	UHasselt & MSU-IIT
	International Training Program (ITP) Workshop I ("Co-CiPhil: Co-creating Environmental Citizen Science Capacity in the Philippines")	05/02/2023	05/12/2023	80	Technical	Visayas State University & UHasselt Belgium
	APAC Customer Success Hub Webinar-Beyond Borders: How to promote interdisciplinary & international collaborative research to contribute to the achievement of the SDGs.	02/01/2023	02/01/2023	2	Technical	Elsevier Researcher Academy
	IASS Webinar "Developing the Sample Design for the New Annual Integrated Economic Survey Confirmation	12/14/2022	12/14/2022	2	Technical	International Statistical Institute (ISI)
	KONNECT ASEAN Conference "Climate Future #1: Cultures, Climate Crisis and Disappearing Ecologies	12/01/2022	12/03/2022	24	Research	ASEAN Foundation
	1st National Multi-Disciplinary Research Conference	11/09/2022	11/11/2022	24	Research	CHED Region VIII
	Introduction to ArcGIS Urban API Webinar	09/20/2022	09/20/2022	2	Technical	ESRI Geographic Information System Company
	International Course Program South Workshop 2022	05/24/2022	05/27/2022	32	Technical	Visayas State University Main Campus
	Let's Werk it: Oral and Visual Presentation of Research	05/19/2022	05/19/2022	2	Technical	University of the Philippines Los Baños
	It's Gonna be All Write: Writing the Manuscript and Getting Published	05/17/2022	05/17/2022	2	Technical	University of the Philippines Los Baños
	Have a Date with Data: Common Statistical Analyses used in Quantitative Research	05/12/2022	05/12/2022	2	Technical	University of the Philippines Los Baños
	Focusing on Philippine Biodiversity: The Philippine BioGenome Project	04/29/2022	04/29/2022	8	Research	University of the Philippines Los Baños
	Living in Urban and Rural Areas in the Face of Climate Change	04/28/2022	04/28/2022	4	Research	University of the Philippines Los Baños
	UPGrade 2022: Exploring Reliable Library Resources for Enhanced Information and Research	03/14/2022	03/14/2022	8	Technical	University of the Philippines Diliman
	Research Symposium- Webinar	02/28/2022	02/28/2022	8	Research	University of the Philippines Los Baños
PLEASE SEE ATTACHMENT A						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Calculations	Coach of the Champion of the 27th Philippine Statistics Quiz Leyte Provincial and Tacloban City Eliminations		Philippine Association of Researchers & Statistical Software Users Inc.		
	Fashion Design	Panel Evaluator/Judge - Senior High School Annual Research Congress of VSU Integrated High School 2023		PHILIPPINE STATISTICAL ASSOCIATION INCORPORATED-CENTRAL VISAYAS		
	Cooking			REGION VIII CHED SCHOLARSHIPS FOR GRADUATE STUDIES-LOCAL SCHOLARS' ASSOCIATION		
	DATA ANALYSIS SKILLS					
	Gardening/farming					
	Ability to work in harmony with co-workers. Excellent typing skills, computer literate.					
PLEASE SEE ATTACHMENT B						
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	04/15/2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Sherwin Balbuena</td><td>DEBESMSCAT</td><td>9095226069</td></tr><tr><td>Shera Marie P. Boon</td><td>De La Salle University</td><td>09358397683</td></tr><tr><td>Dr. Consorcia E. Reaño</td><td>University of the Philippines Los Baños</td><td>09770123042</td></tr></table>			NAME	ADDRESS	TEL. NO.	Sherwin Balbuena	DEBESMSCAT	9095226069	Shera Marie P. Boon	De La Salle University	09358397683	Dr. Consorcia E. Reaño	University of the Philippines Los Baños	09770123042
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 04/15/2024 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														