

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	FERNANDEZ		
FIRST NAME	RUPHA GIN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	TUBATO		
3. DATE OF BIRTH (mm/dd/yyyy)	10/30/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Davao City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 1 House/Block/Lot No. Street Bagasa Bago Gallera Subdivision/Village Barangay DAVAO CITY DAVAO DEL SUR City/Municipality Province ZIP CODE 8000
7. HEIGHT (m)	1.60	18. PERMANENT ADDRESS	Purok 1 House/Block/Lot No. Street Subdivision/Village Barangay DAVAO CITY DAVAO DEL SUR City/Municipality Province ZIP CODE 8000
8. WEIGHT (kg)	60.00		
9. BLOOD TYPE	O+		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	926-028-7640
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	rupha.fernandez@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V02113		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	FERNANDEZ			
FIRST NAME	ROGELIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME	PACITA BREVA TUBATO			
SURNAME	TUBATO			
FIRST NAME	PACITA			
MIDDLE NAME	BREVA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Talomo Central Elementary School	Elementary	1996	2002		2002	N/A
SECONDARY	Talomo National High School	High School	2002	2007		2007	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	N/A						
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/26/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Civic Welfare Training Program (CWTS)- National Service Training Program (NSTP) VSU, BAYBAY LEYTE	01/08/2024	07/31/2024	124	Coordinator

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Character Enhancement Program to Freshmen Students (CWTS)	09/14/2024	09/14/2024	1	Managerial	Dean of Students Office in collaboration with National Service Training Program Office
	Mental and Emotional Well-being Seminar to Teacher Interns	08/30/2024	08/30/2024	3	Managerial	Visayas State University Tolosa
	CosCho Ched Reorientation Seminar	07/15/2024	07/16/2024	16	Managerial	CHED
	Workshop on Updating and Revising the VSU Student Handbook	07/04/2024	07/06/2024	24	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Mental Health Preparedness Assessment Workshop for Student Interns	06/05/2024	06/05/2024	2	Managerial	COLLEGE OF ENGINEERING - VISAYAS STATE UNIVERSITY
	"Gender Sensivity Orientation for VSU Faculty and Staff"	04/12/2024	04/12/2024	4	Supervisory	Gender and Development, Visayas State University
	22nd IPCAP Annual National Convention Workshop with the theme Understanding the Impact We Make in Advancing Professional Counseling Practice in a Changed World	02/22/2024	02/23/2024	16	Supervisory	IPCAP+
	ViHos Mental Health Assessment	02/02/2024	02/02/2024	3	Managerial	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	A time to See yourself and Others: Empowering a mindset of Growth amongst negativity. "MInd: Fix vs. Growth"	01/12/2024	01/12/2024	1	Supervisory	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Mental Health and Psychological Services with the theme, " A Time to See Yourself and Others: Empowering a Mindset of Growth Amongst Negativity"	01/10/2024	01/10/2024	2	Supervisory	Visayas State University Integrated High School
	Understanding the Self- Mental Health the key to unlocking potentials	11/15/2023	11/22/2023	16	Supervisory	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Character Enhancement Training- NSTP	09/16/2023	09/16/2023	4	Supervisory	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	YOUNG ADULT SEXUALITY SEMINAR	04/25/2023	04/25/2023	4	Supervisory	Assumption College of Davao
	EMPOWERING EDUCATORS TO BE GATE KEEPERS	04/19/2023	04/19/2023	4	Supervisory	Assumption College of Davao
	PRINCIPLES OF GRAPHIC DESIGN	03/01/2023	03/31/2023	30	Supervisory	University of the Philippines- Open University Distance E learning
	GENDER SENSITIVITY TRAINING	02/13/2023	03/10/2023	30	Supervisory	University of the Philippines- Open University Distance E learning
	RACE AGAINST SUICIDE	02/08/2023	02/10/2023	21	Managerial	Davao Association of Guidance and Counselor

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		PHILIPPINE GUIDANCE COUNSELORS ASSOCIATION

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/26/2024
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Attachment A.1

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	POSITIVE PSYCHOLOGY IN ACTION: WORKSHOPS ON THE APPLICATION OF POSITIVE PSYCHOLOGY	12/26/2022	12/26/2022	3	Supervisory	Psychology Association of the Philippines
	PARENTING GIFTED ADOLESCENTS AMIDST THE PANDEMIC	08/28/2020	08/28/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	COUNSELING INTERVENTIONS IN MANAGMENT OF MENTAL HEALTH ISSUES	08/18/2020	08/18/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	POSITIVE PSYCHOLOGY AS A TOOL FOR ADDRESSING COVID-19 RELATED MENTAL HAZARDS	08/14/2020	08/14/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	UTILIZING TECHNOLOGY IN THE DELIVERY OF VIRTUAL GUIDANCE AND COUNSELING SERVICES	08/12/2020	08/12/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	MAINTANING POSITIVITY AMIDST COVID-19	06/15/2020	06/15/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	DEALING WITH GAMING AND SOCIAL MEDIA	06/12/2020	06/12/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	FACING GRIEF DURING THE PANDEMIC	06/11/2020	06/11/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	TELE AND WEB COUNSELING	06/09/2020	06/09/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	SCIENCE OF COVID-12:Coping Behavior	06/04/2020	06/04/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	LIVING THROUGH A TIME OF CRISIS: CHALLENGE AND RESOURCES	06/02/2020	06/02/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	RESILIENCE IN THE NEW NORMAL	05/28/2020	05/28/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	BLENDED HUGS:HELPING OTHER THROUGH PSYCHOLOGICAL FIRST AID	05/26/2020	05/26/2020	2	Technical	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION INC
	FAMILY RITUALS	05/21/2020	05/21/2020	2	Technical	Philippine Guidance and Counseling Association
	ASSESTMENT AND INTERVENTION WITH SUICIDAL CLIENTS	05/06/2020	05/06/2020	1	Technical	American Counseling Association
	COUNSELOR SELF-CARE	05/06/2020	05/06/2020	1	Technical	American Counseling Association
	TEN WAYS TO INTENTIONALLY USE GROUP WORK TO TRANSFORM HATE AND ENCHANCE COMMUNITY	05/06/2020	05/06/2020	1	Technical	American Counseling Association
	COVID 19 and TELEBEHAVIORAL HEALTH CONSIDERATION DURING A PUBLIC HEALTH EMERGENCY	05/06/2020	05/06/2020	1	Technical	American Counseling Association
	ESTABLISHING PERSONAL AND PROFESSIONAL BOUNDARIES	05/06/2020	05/06/2020	1	Technical	American Counseling Association
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	09/26/2024	

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div> </div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: PRC</div><div>ID/License/Passport No.: 0004154</div><div>Date/Place of Issuance: 10/13/2022 / Davao City</div></div>	<div><div> </div><div>Signature (Sign inside the box)</div><div>09/26/2024</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div> </div><div>Person Administering Oath</div></div>														