

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Martirez			
FIRST NAME	Vicente	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Codog			
3. DATE OF BIRTH (mm/dd/yyyy)	11/10/1970	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:	
4. PLACE OF BIRTH		If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX	☒ Male ☐ Female			
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS		
7. HEIGHT (m)	1.65	ZIP CODE	House/Block/Lot No. Street Guadalupe (Utod) Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province	
8. WEIGHT (kg)	78.00		6521	
9. BLOOD TYPE	A+		18. PERMANENT ADDRESS	
10. GSIS ID NO.	CRN3381218		ZIP CODE	House/Block/Lot No. Street Guadalupe (Utod) Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
11. PAG-IBIG ID NO.	121054781464			6521
12. PHILHEALTH NO.	130000156850			
13. SSS NO.	0640160779	19. TELEPHONE NO.		(1
14. TIN NO.	116625507	20. MOBILE NO.	931-970-1172	
15. AGENCY EMPLOYEE NO.	V02096	21. E-MAIL ADDRESS (if any)	Vicente.martirez@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MARTIREZ		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIA MELBA	NAME EXTENSION (JR., SR)	MELVINCE ROM MARTIREZ	05/14/1995
MIDDLE NAME	ROM		JENNFER ROM MARTIREZ	01/12/1998
OCCUPATION	HPUSEKEEPER		MARIAN ROM MARTIREZ	10/12/2007
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	MARTIREZ			
FIRST NAME	CRISPOLO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ATIENZO			
25. MOTHER'S MAIDEN NAME	ADELAIDA ABAYON CODOG			
SURNAME	MARTIREZ			
FIRST NAME	ADELAIDA			
MIDDLE NAME	CODOG		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A						
SECONDARY	N/A						
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	WESTERN LEYTE COLLEGE	Bachelor of Science in Civil Engineering	1987	1989	GRADUATE	1989	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/01/2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	HANDS ONLY CARDIOPULMONARY RESUSCITATION	07/21/2022	07/22/2022	18	Technical	DOH,VSU BAYBAY CITY
	SECURITY TRAINING COURSE	05/18/2022	05/25/2022	64	Technical	JVO DYNAMIC SECURITY TRAINING CENTER
	FIRE SUPPRESSION DRILL	02/21/2022	02/21/2022	8	Technical	BUREAU OF FIRE PROTECTION BAYBAY CITY
	ISO:9001:2015 AWARENESS,rE AWARENESS WEBINAR	11/27/2020	11/27/2020	8	Technical	VSU,VISCA BAYBAY CITY
	COMMUNITY BASED FOR OPLAN SAGIP	01/16/2018	01/17/2018	16	Technical	DSWD,CHO,PNP,BAYBAY CITY
	SBCMTARMY RESERVIST TRAINING	11/11/2017	03/02/2018	240	Technical	RCDG ARRES.COM ORMOC CITY
	BDRRM PLANNING WORKSHOP	05/05/2017	05/06/2017	16	Technical	DILG BAYBAY CITY
	MAGPANGGUAPA BRGY. ELECTRICIANS IN ELECTRICAL INSTALLATION	11/18/2004	11/19/2004	16	Technical	VSU COLLEGE OF ENGINEERING (DEPARTMENT OF MECHANICAL ENGINEERING

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		KABABAYAN RIDERS ASSOCIATION FOR A NEW CULTURAL HARMONY AND ORDER
					KABALIKAT CIVICOM
					SBCMT ARMY RESERVIST

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/01/2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>ALEXANDER A. ABUNGAN</td><td>BRGY. GUADALUPE BAYBAY CITY</td><td>09267644289</td></tr><tr><td>MONICO JR. C. AMIHAN</td><td>BRGY. GUADALUPE BAYBAY CITY</td><td>09089930537</td></tr><tr><td>DARIO P. LINA</td><td>VSU,Visca Brgy. Pangasugan Baybay City</td><td>09566807275</td></tr></table>			NAME	ADDRESS	TEL. NO.	ALEXANDER A. ABUNGAN	BRGY. GUADALUPE BAYBAY CITY	09267644289	MONICO JR. C. AMIHAN	BRGY. GUADALUPE BAYBAY CITY	09089930537	DARIO P. LINA	VSU,Visca Brgy. Pangasugan Baybay City	09566807275
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: GSIS ID/License/Passport No.: CRN3381218 Date/Place of Issuance: 11/30/-0001 / MAASIN CITY	Signature (Sign inside the box) 12/01/2023 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														