

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Garingalao		
FIRST NAME	Krizia	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Gaviola		
3. DATE OF BIRTH (mm/dd/yyyy)	09/03/1990	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Maasin, Southern Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Plimaco Apartment House/Block/Lot No. Street Santa Cruz Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6521
8. WEIGHT (kg)	57.00		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	439 San Vicente Ferrer House/Block/Lot No. Street Abgao (Pob.) Subdivision/Village Barangay MAASIN (Capital) SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	2005824413	ZIP CODE	NULL
11. PAG-IBIG ID NO.	121103139942		
12. PHILHEALTH NO.	130501244822		
13. SSS NO.	0631340223	19. TELEPHONE NO.	(530) 570-2993
14. TIN NO.	409914105	20. MOBILE NO.	975-138-4657
15. AGENCY EMPLOYEE NO.	V02068	21. E-MAIL ADDRESS (if any)	krizia.garingalao@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Garingalao		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Arvin Jay	NAME EXTENSION (JR., SR)	Macarius G. Garingalao	10/16/2019
MIDDLE NAME	Maraviles			
OCCUPATION	Police Officer			
EMPLOYER/BUSINESS NAME	Philippine National Police			
BUSINESS ADDRESS	Camp Alfredo Bantug, Canturing, Maasin City			
TELEPHONE NO.				
24. FATHER'S SURNAME	Gaviola			
FIRST NAME	Manuel	NAME EXTENSION (JR., SR) Jr.		
MIDDLE NAME	Orit			
25. MOTHER'S MAIDEN NAME	Coquilla			
SURNAME	Gaviola			
FIRST NAME	Carmelita			
MIDDLE NAME	Coquilla		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Saint Joseph College	Elementary	1997	2003		2003	N/A
SECONDARY	Saint Joseph College	High School Graduate	2003	2007		2007	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Saint Joseph College	Bachelor in Elementary Education (Major in General Education)	2007	2011		2011	Cum Laude
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	Master of Arts in Education - Teaching English as Second Language	2014	2018		2018	N/A

PLEASE SEE ATTACHMENT A
(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	Doctor of Education - ELT	2020	2025		2025	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		09/11/2025		

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Professional Development Program	07/29/2024	07/29/2024	4	Instruction	VFES
	University Curriculum and Instruction Review	07/18/2023	07/20/2023	24	Instruction	Visayas State University, VSU, Baybay City
	URS International Multidisciplinary Research and Extension Conference	11/17/2022	11/18/2022	16	Research	University of Rizal Systems
	WRITESHOP ON RESEARCH PAPER FOR JOURNAL PUBLICATION	08/30/2022	08/31/2022	16	Technical	Southern Leyte State University
	In-Service Teacher Training	08/12/2022	08/12/2022	4	Instruction	Saint Joseph College Grade School Department
	IN-SERVICE SEMINAR WORKSHOP FOR TEACHERS	08/11/2022	08/12/2022	16	Technical	Southern Leyte State University
	SEMINAR ON LEADERSHIP AND GOOD GOVERNANCE	07/12/2022	07/12/2022	4	Technical	Southern Leyte State University
	WRITESHOP ON RESEARCH AND INNOVATION PROGRAM, PROJECT AND ACTIVITIES	03/15/2022	03/16/2022	16	Technical	Southern Leyte State University
	CEBU NORMAL VIRTUAL RESEARCH CONGRESS	10/27/2021	10/29/2021	24	Research	Cebu Normal University
	SEMINAR WORKSHOP ON QUALITATIVE RESEARCH DESIGNS	10/27/2021	10/29/2021	24	Technical	PRODEV PROJECT TRAINING CENTER
	SEMINAR WORKSHOP ON DEVELOPING ORAL COMMUNICATION SKILLS OF TEACHERS ACROSS CONTEXTS	10/01/2021	10/03/2021	24	Technical	PRODEV Project Training Center
	PHILIPPINE LINGUISTICS CONGRESS	09/27/2021	09/27/2021	8	Research	UP DILIMAN- COLLEGE OF SOCIAL SCIENCES AND PHILOSOPHY , DEPARTMENT OF LINGUISTICS
	SEMINAR WORKSHOP ON WRITING FOR PUBLICATION IN HIGH-IMPACT JOURNALS (FOR BEGINNERS)	09/17/2021	09/19/2021	24	Technical	PRODEV Project Training Center
	IMPROVING SURVEY METHODS AND DEVELOPING EFFECTIVE QUESTIONNAIRES	06/15/2021	06/15/2021	8	Research	BENGUET STATE UNIVERSITY
	PEDAGOGICAL CHALLENGES ON LANGUAGE TEACHING IN THE NEW NORMAL	06/13/2021	06/13/2021	8	Instruction	PNU MINDANAO
	TEACHING WITH AN LMS	05/19/2021	05/19/2021	8	Technical	MOODLEARNING, INC.
	2021 REGIONAL MIDYEAR CONVENTION	05/06/2021	05/06/2021	8	Technical	PAFTE Region VIII

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	• Computer Literate (MS word, excel, ppt presentation) • Good in communication Skills		First Place Best Paper Competition		N/A
	Creating Children's Literature (stories)		2019 Gawad Gurong Genyo of the Year Awardee		
	Instructional Materials Development		Third Place in News Writing (Coach) Elementary Category		
			Second Place Editorial Writing (Coach) Elementary Category		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☒ YES☐ NO If YES, give details: SJC Grade School												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Beverly B. Fernandez</td><td>Tunga-Tunga, Maasin City</td><td>09658209201</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	Beverly B. Fernandez	Tunga-Tunga, Maasin City	09658209201						
NAME	ADDRESS	TEL. NO.												
Beverly B. Fernandez	Tunga-Tunga, Maasin City	09658209201												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 09/11/2025 Date Accomplished	Right Thumbmark												
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														