

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DUROTAN		
FIRST NAME	PATRICK	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	TABUQUILDE		
3. DATE OF BIRTH (mm/dd/yyyy)	08/25/1997	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	CALUBIAN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m)	1.62	17. RESIDENTIAL ADDRESS	Valenzona St.
8. WEIGHT (kg)	64.00		House/Block/Lot No. Street
9. BLOOD TYPE	A+		Poblacion
10. GSIS ID NO.	N/A		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	121295359942		TABANGO LEYTE
12. PHILHEALTH NO.	132526410118	City/Municipality Province	6536
13. SSS NO.	N/A	18. PERMANENT ADDRESS	Butason St.
14. TIN NO.	770318318000		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V02007		Butason I
			Subdivision/Village Barangay
			TABANGO LEYTE
		City/Municipality Province	6536
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	915-015-7514
		21. E-MAIL ADDRESS (if any)	patrick.durotan@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DUROTAN			
FIRST NAME	CELESTINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DELA PEÑA			
25. MOTHER'S MAIDEN NAME	LEONILA CABANTAC TABUQUILDE			
SURNAME	DUROTAN			
FIRST NAME	LEONILA			
MIDDLE NAME	TABUQUILDE		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	City Elementary School	Elementary	2009	2010		2010	N/A
SECONDARY	Eastern Visayas State University	High School	2010	2014		2014	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	University of San Carlos	Bachelor of Science in Mechanical Engineering	2014	2019		2019	N/A
GRADUATE STUDIES	University of San Carlos	Master of Science in Mechanical Engineering	2019		27 units		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/09/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	UNIVERSITY OF SAN CARLOS - MOUNTAINEERS INC. University of San Carlos, Cebu City	06/12/2017	PRESENT	255	CLIMB COORDINATOR
	CITIZEN ADVANCEMENT TRAINING EVSU-SLS, Taloban City, Leyte	06/22/2013	05/21/2014	129	VICE COMMANDER
	SCIENCE INVESTIGATORY PROJECT EVSU-SLS, Tacloban City, Leyte	06/10/2013	04/25/2014	255	ACTING LEADER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SEMINAR-WORKSHOP ON PREPARATION, ENHANCEMENT AND REVIEW OF OBE SYLLABUS	09/01/2022	09/01/2022	8	Instruction	COLLEGE OF ENGINEERING AND TECNOLOGY, VSU
	ISO 9001: 2015 AWARENESS/RE-AWARENESS SEMINAR	08/30/2022	08/30/2022	4	Instruction	DR. EDGARDO E. TULIN, VSU PRESIDENT
	CET STRATEGIC PLANNING AND RDE AGENDA SETTING WORKSHOP 2022	03/16/2022	03/17/2022	16	Instruction	DR. JANNET M. BENCURE, DEAN, COLLEGE OF ENGINEERING AND TECHNOLOGY, VSU
	ENERGY STARTUP BOOTCAMP	02/28/2020	02/29/2020	10	Technical	NEW ENERGY NEXUS & UNIVERSITY OF SAN CARLOS
	PV SYSTEM INSTALLATION NC II	04/06/2019	04/07/2019	16	Technical	VOCTECH: SCHOOL OF FIBER OPTICS AND SOLAR PV TECHONOLGY
	TECHNICAL DRAFTING NC II	10/14/2017	10/15/2017	16	Technical	UNIVERSITY OF SAN CARLOS - DEPARTMENT OF MECHANICAL AND MANUFACTURING ENG'G
	DMME PIPING SEMINAR	09/20/2017	09/20/2017	5	Technical	UNIVERSITY OF SAN CARLOS - DEPARTMENT OF MECHANICAL AND MANUFACTURING ENGINEERING

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Literate (MS Word, Excel, PPT presentation)		Solar PV Installer		UNIVERSITY OF SAN CARLOS - MOUNTAINEERS INC.
	Drawing				
	CAD Modeling and Simulation				
	Electrical Installation				
	Rock Climbing				
	Mountain Climbing				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/09/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>ERIC FRANCIS T. GRANADOS</td><td>CARIGARA, LEYTE</td><td>09165709455</td></tr><tr><td>CHRIST QUINICOT</td><td>NEGROS ORIENTAL</td><td>09617849095</td></tr><tr><td>DARWYN JAY TIBAY</td><td>MANDAUE CITY, CEBU</td><td>09178922733</td></tr></table>			NAME	ADDRESS	TEL. NO.	ERIC FRANCIS T. GRANADOS	CARIGARA, LEYTE	09165709455	CHRIST QUINICOT	NEGROS ORIENTAL	09617849095	DARWYN JAY TIBAY	MANDAUE CITY, CEBU	09178922733
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DARWYN JAY TIBAY	MANDAUE CITY, CEBU	09178922733												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PRC ID/License/Passport No.: 0120605 Date/Place of Issuance: 12/22/2023 / PRC Main Cebu, Mandaue City, Cebu	Signature (Sign inside the box) 01/09/2025 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														