

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cardaño		
FIRST NAME	Chinelo	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Mendez		
3. DATE OF BIRTH (mm/dd/yyyy)	12/10/1994	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Bais City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Caday Boarding House House/Block/Lot No. Street Zone 1 Guadalupe (Utod) Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.25	ZIP CODE	6521
8. WEIGHT (kg)	50.00		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Mabunao Subdivision/Village Barangay BAIS CITY NEGROS ORIENTAL City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6206
11. PAG-IBIG ID NO.	121202367879		
12. PHILHEALTH NO.	130253682788		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	474756878	20. MOBILE NO.	935-979-7124
15. AGENCY EMPLOYEE NO.	V01207	21. E-MAIL ADDRESS (if any)	chinelo.cardano@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CARDAÑO			
FIRST NAME	ARISTON	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CARDENES			
25. MOTHER'S MAIDEN NAME	MARIA ROMERAL MENDEZ			
SURNAME	CARDAÑO			
FIRST NAME	MARIA			
MIDDLE NAME	MENDEZ		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	La Consolacion College	Elementary	2001	2007	Grade 6	2007	Salutatorian
SECONDARY	La Consolacion College	High School	2007	2011	4th Year High School	2011	Valedictorian
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Biotechnology (Major in Industrial Biotechnology)	2011	2015	4th Year College	2015	Cum Laude
GRADUATE STUDIES	Liverpool John Moores University	MSc Natural Products Discovery	2022	2023	Completed	2023	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/08/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Center for Natural Products Discovery International Conference Liverpool John Moores University, UK	06/19/2023	06/22/2023	32	Volunteer Facilitator	
	TEAM SUNGKIP through Ideas Positive facebook.com/sungkipPh/	06/10/2019	06/10/2019	8	Volunteer	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2025 ISO 9001.2015 Awareness and Re-awareness Seminar	09/05/2025	09/05/2025	4	Managerial	"(Via Zoom) Visayas State University, Visca Baybay City, Leyte"
	2025 Regional Science and Technology Week: Inter-Consortia R&D Forum	09/04/2025	09/04/2025	2	Research	DOST-RRDIC
	Seminar-Workshop on Succession Planning cum Crafting of the VSU's Succession Plan	07/28/2025	07/31/2025	32	Managerial	Visayas State University
	CY 2025 In-House Review	07/02/2025	07/02/2025	4	Research	Visayas State University
	DOST CY 2025 Call Conference Visayas Cluster	01/17/2025	01/17/2025	8	Research	Department of Science and Technology (DOST)
	Seminar Workshop on 5S at the Workplace	07/30/2024	07/30/2024	4	Technical	Visayas State University
	Training Workshop on Risk and Crisis Communication	07/25/2024	07/26/2024	16	Research	SEARCA- USDA-FAS
	CY 2024 RD In-House Review	07/11/2024	07/11/2024	1	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	CY 2024 RD In-House Review	07/08/2024	07/08/2024	1	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	CY 2024 RD In-House Review	07/08/2024	07/12/2024	3	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	Research Proposal Writing	03/11/2024	03/12/2024	16	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	CY 2024 Research Writeshop	02/21/2024	02/21/2024	8	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	19th Biotechnology Week Biotechnology 101 for Educators and Students (Resource Person)	11/22/2023	11/22/2023	8	Research	DA Biotech Program Office 4/F DA-Office of the Secretary New Building, Elliptical Road, Diliman, Quezon City 1100
	Nanotechnology Research that Matters	02/16/2022	02/16/2022	2	Research	DOST-ITDI
	VSU Faculty Onboarding "Padayon VSU"	02/07/2022	02/08/2022	16	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Trends in Soft Matter Research and Its Applications	02/04/2022	02/04/2022	4	Research	Department of Physics, College of Arts and Sciences
	Talakayang HearT(Health Research and Technology)Beat on Health Research Awards	01/26/2022	01/26/2022	2	Research	DOST-PCHRD
PLEASE SEE ATTACHMENT A						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	N/A		N/A		N/A	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	09/08/2025	

Attachment A.1

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Dr. Jose Rizal, the Medical Scientist	01/25/2022	01/25/2022	3	Research	DOST-PCHRD
	"HeaRt for the Filipino: Pananaliksik Pangkalusugan para sa Pilipino	01/22/2022	01/22/2022	2	Research	DOST-PCHRD
	FORUM: How I Became a Neuroscientist: Challenges and Opportunities for Aspiring Filipino Neuroscientist	01/13/2022	01/13/2022	2	Research	Eastern Visayas Health Research and Development Consortium (EVHRDC)
	Lecture: Neuroscience of Pain: Role of the Peripheral Nervous System and the Discovery of a Novel Analgesic	01/12/2022	01/12/2022	2	Research	Eastern Visayas Health Research and Development Consortium (EVHRDC)
	Regional Health Research Symposium: Day 1	11/24/2021	11/24/2021	16	Research	Eastern Visayas Health Research and Development Consortium (EVHRDC)
	PHREB NATIONAL CONFERENCE (3rd)	11/09/2021	11/09/2021	8	Research	DOST-PCHRD & PHREB
	Seminar/Lecture on Intellectual Property Awareness and Commercialization of Technologies	11/04/2021	11/04/2021	8	Research	OVPREI- Office of the Director for Innovation and TBI VSU
	Re-Orientation of Employees' Duties and Responsibilities and Good Customer Service	09/23/2021	09/23/2021	4	Technical	Office of the Director for Human Resource Management
	VSU Faculty Onboarding "Welcome Academic Year 2021-2022"	08/16/2021	08/18/2021	24	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	First International Webinar Series "Biotechnology: Breaking Scientific Limitations"	07/21/2021	07/23/2021	24	Research	Department of Biotechnology
	Laboratory Animal Training for Biomedical Research Virtual Lectures	04/12/2021	05/03/2021	32	Research	UP-NSRI, UP DILIMAN IACUC, PCHRD
	RRDEN & VICARP Regional Research and Development/Extension Symposium	03/23/2021	03/24/2021	16	Research	RRDEN and VICARP
	Livestock Biotechnology Center- Virtual Research Proposal Writing Workshop	02/23/2021	02/26/2021	24	Research	DA- Livestock Biotechnology Center
	ScienceDirect Articles and Journals: Choosing the Right One for Your Research	01/29/2021	01/29/2021	4	Research	DOST-PCIEERD
	HERDIN PLUS Online Learning	01/06/2021	01/06/2021	8	Research	DOST-PCHRD
	Training-Workshop on the Packaging of Collaborative Research Proposal	11/19/2020	11/19/2020	8	Research	Philippine-California Advanced Research Institutes (Program) of the CHED
	Introduction to Genomic Technologies	10/01/2020	02/22/2022	32	Research	Authorized by John Hopkins University through Coursera
	Webinar on Online Digital Marketing	09/10/2020	09/29/2020	32	Technical	OVPREI - Director for Innovation
	Google Classroom Workshop for VSU Faculty (Batch 3 of 3)	06/02/2020	06/04/2020	24	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	RRDEN & VICARP Regional Research and Development/Extension Symposium	11/26/2019	11/27/2019	16	Research	RRDEN and VICARP
	Basic Mountaineering Course	10/26/2019	10/27/2019	24	Technical	Mountaineering Federation of the Philippines
	ZOE TM Fluorescent Cell Imager Training	02/07/2019	02/07/2019	8	Research	Lifeline Diagnostics and Bio-Rad
	RRDEN & VICARP Regional Research and Development/Extension Symposium	11/21/2018	11/23/2018	24	Research	RRDEN and VICARP
	Workshop on Participatory Assessment on the Gains, Challenges and Opportunities in Piloting Effective Models of ISARD	11/19/2018	11/20/2018	16	Research	SEARCA
	SEARCA Regional Professorial Chair Lecture on Microbial-Induced Mobilization of Micronutrients in Soil for Increased Yield and Improved Nutritional Quality of Sweetpotato and Purple Yam	03/20/2018	03/20/2018	2	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	PPSQ-31/33 B Training	03/12/2018	03/16/2018	40	Research	Shimadzu Corporation
	Safety Handling of Horizontal Laminar Flow Hood Cabinet	10/12/2016	10/12/2016	1	Technical	NSF Accredited Biosafety Cabinet Field Certifier
	Bio-Rad S3e TM Cell Sorter	07/05/2016	07/07/2016	12	Technical	Lifeline Diagnostics and Bio-Rad
	41ST-Annual PSBMB Convention	12/04/2014	12/05/2014	16	Research	PHILIPPINE SOCIETY OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY (PSBMB)
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	09/08/2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>MA THERESA P. LORETO</td><td>DEPARTMENT OF BIOTECHNOLOGY - VSU</td><td>+639056893008</td></tr><tr><td>JOSE M. PRIETO GARCIA</td><td>LIVERPOOL, UK</td><td>0151 904 6951</td></tr><tr><td>EDGARDO E. TULIN</td><td>VISAYAS STATE UNIVERSITY</td><td>+639173108081</td></tr></table>			NAME	ADDRESS	TEL. NO.	MA THERESA P. LORETO	DEPARTMENT OF BIOTECHNOLOGY - VSU	+639056893008	JOSE M. PRIETO GARCIA	LIVERPOOL, UK	0151 904 6951	EDGARDO E. TULIN	VISAYAS STATE UNIVERSITY	+639173108081
NAME	ADDRESS	TEL. NO.												
MA THERESA P. LORETO	DEPARTMENT OF BIOTECHNOLOGY - VSU	+639056893008												
JOSE M. PRIETO GARCIA	LIVERPOOL, UK	0151 904 6951												
EDGARDO E. TULIN	VISAYAS STATE UNIVERSITY	+639173108081												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PASSPORT ID/License/Passport No.: P9306782B Date/Place of Issuance: 11/30/-0001 / DFA TACLOBAN	Signature (Sign inside the box) 09/08/2025 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														