

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Pasilaban		
FIRST NAME	Noe	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Arranguez		
3. DATE OF BIRTH (mm/dd/yyyy)	11/23/1976	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Madridejos, Cebu	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.70	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	75.00		Subdivision/Village Barangay
9. BLOOD TYPE	B+		City/Municipality Province
10. GSIS ID NO.	9872		
11. PAG-IBIG ID NO.	070195843104	18. PERMANENT ADDRESS	
12. PHILHEALTH NO.	190507905041	ZIP CODE	House/Block/Lot No. Street
13. SSS NO.	0616192742		Subdivision/Village Barangay
14. TIN NO.	931167198		City/Municipality Province
15. AGENCY EMPLOYEE NO.	V01149		
19. TELEPHONE NO.	(1		
20. MOBILE NO.	946-427-2198		
21. E-MAIL ADDRESS (if any)	noe.pasilaban@vsu.edu.ph		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Pasilaban		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jamaila	NAME EXTENSION (JR., SR)	Nealle Justine Pepito Pasilaban	08/29/1999
MIDDLE NAME	Pepito		Nicholl James Pepito Pasilaban	11/22/2001
OCCUPATION	Housekeeper			
EMPLOYER/BUSINESS NAME	none			
BUSINESS ADDRESS	none			
TELEPHONE NO.	09384766909			
24. FATHER'S SURNAME	Pasilaban			
FIRST NAME	Fernando	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Almocera			
25. MOTHER'S MAIDEN NAME	Edita Almodiel Arranguez			
SURNAME	Pasilaban			
FIRST NAME	Edita			
MIDDLE NAME	Arranguez		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baybay North Central School	Elementary	1993	1999		1999	N/A
SECONDARY	Visayas State University Laboratory High School	High School	1999	2003		2003	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	University of San Jose Recoletos	Bachelor of Arts in English	2003	2007		2007	N/A
GRADUATE STUDIES	UP Open University	Master of Arts in Education	2009	2014		2014	N/A
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		03/21/2023		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Universtat Hohenheim	Doctor of Philosophy in Reading Education	2015				
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		03/21/2023		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2023	PRESENT	Security Guard II	Visayas State University	16,543.00	5-1	Permanent	Y
01/01/2022		Security Guard II	Visayas State University	15,909.00	5-1	Permanent	Y
09/01/2021		Security Guard II	Visayas State University	15,275.00	5-1	Permanent	Y
09/01/2021		Security Guard II	Visayas State University	16,543.00	5-1	Permanent	Y
01/01/2021		Security Guard I	Visayas State University	13,572.00	3-1	Permanent	Y
01/01/2020		Security Guard I	Visayas State University	13,019.00	3-1	Permanent	Y
01/16/2019		Security Guard I	Visayas State University	12,466.00	3-1	Permanent	Y
01/16/2019		Security Guard I	Visayas State University	12,466.00	3-1	Permanent	Y
01/01/2019	01/15/2019	Security Guard I	Visayas State University	12,466.00	3-1	Casual	Y
07/01/2018	12/31/2018	Security Guard I	Visayas State University	11,914.00	3-1	Casual	Y
01/01/2018	06/30/2018	Security Guard I	Visayas State University	11,914.00	3-1	Casual	Y
07/01/2017	12/31/2017	Security Guard I	Visayas State University	11,387.00	3-1	Casual	Y
01/01/2017	06/30/2017	Security Guard I	Visayas State University	11,387.00	3-1	Casual	Y
01/01/2016	12/31/2016	Security Guard I	Visayas State University	10,883.00	3-1	Casual	Y
01/01/2014	12/31/2015	Security Guard I	Visayas State University	472.77	-	Casual	Y
07/01/2013	12/31/2013	Security Guard I	Visayas State University	437.64	-	Casual	Y
02/11/2011	06/30/2013	Security Guard I	Visayas State University	402.45	-	Casual	Y
02/20/2002	05/31/2008	SECURITY GUARD	Mapitagan Security Agency	7,000.00	-	Contractual	N
12/01/2000	12/01/2001	Branch Supervisor	Viscon Branch Store	6,000.00	-	Permanent	N
07/01/1998	11/01/1998	Outlet Supervisor	Viscon Store Outlet	5,500.00	-	Permanent	N
01/01/1998	07/01/1997	Stockman	Viscon Store Outlet	5,000.00	-	Permanent	N
08/01/1997	06/17/1997	Internal Security	True Value Home Center	4,500.00	-	Contractual	N
06/01/1996	12/01/1996	Stockman/Salesclerck	Ace Hardware	4,500.00	-	Contractual	N
01/01/1996	12/01/1996	Stockman	SM Supermarket	4,300.00	-	Contractual	N
05/01/1994	12/01/1995	Stockman/SalesClerk	Unistar Motor Parts	2,000.00	-	Permanent	N

(Continue on separate sheet if necessary)

SIGNATURE			DATE		03/21/2023		
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	HANDS ONLY CARDIOPULMONARY RESUSCITATION	07/21/2022	07/22/2022	16	Technical	DOH-Department Of Health/VSU
	ISO 9001:2015 ISO Awareness and Reawareness Webinar	11/27/2020	11/27/2020	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Security Guard Training Course	12/01/2018	12/09/2018	72	Technical	JVO Dynamic Training Academy
	Firefighting and Rescue Training	11/09/2018	11/09/2018	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Security Training	11/13/2017	11/17/2017	40	Technical	Uplink Global Security Training Center Inc.
	Fire and earthquake Drill	11/19/2016	11/19/2016	8	Technical	Visayas State University
	Fire Prevention Seminar (Mass Casualty Incident Responce)	03/27/2015	03/27/2015	8	Technical	Visayas State University/Bureau of Fire Protection
	Security Guard Re-Training Course	01/12/2012	01/16/2012	40	Technical	Padpao Ormoc
	Basic ICT Skills Training	05/07/2009	05/07/2009	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Laws and Radio Communication Courtesy Procedure	01/21/2008	01/21/2008	8	Technical	Padpao Ormoc
	First Aid Training	03/01/2007	03/01/2007	8	Technical	Philippine National Red Cross
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A	N/A		Kabalikat Civicom		
				PGBI-Guardians-Visca Chapter		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	03/21/2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>CHERYL BARUCAN</td><td>BRGY.LILOAN ORMOC CITY</td><td></td></tr><tr><td>DEMETRIUS BOYLES</td><td>BRGY.MONTE BELLO</td><td></td></tr><tr><td>ERIC CODILLA</td><td>OCMOC CITY</td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	CHERYL BARUCAN	BRGY.LILOAN ORMOC CITY		DEMETRIUS BOYLES	BRGY.MONTE BELLO		ERIC CODILLA	OCMOC CITY	
NAME	ADDRESS	TEL. NO.												
CHERYL BARUCAN	BRGY.LILOAN ORMOC CITY													
DEMETRIUS BOYLES	BRGY.MONTE BELLO													
ERIC CODILLA	OCMOC CITY													
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: DL ID/License/Passport No.: H0306001147 Date/Place of Issuance: 01/02/2010 / Baybay City Leyte	Signature (Sign inside the box) 03/21/2023 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														