

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cavite				
FIRST NAME	France Allan			NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Molato				
3. DATE OF BIRTH (mm/dd/yyyy)	02/08/1991	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:		
4. PLACE OF BIRTH	Brgy. Bontoc, Hindang, Leyte	If holder of dual citizenship, please indicate the details.	Philippines		
5. SEX	☒ Male ☐ Female				
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	National Highway		
7. HEIGHT (m)	1.40	ZIP CODE	House/Block/Lot No. Street		
8. WEIGHT (kg)	64.00		Bontoc		
9. BLOOD TYPE	O+		Subdivision/Village Barangay		
10. GSIS ID NO.	N/A		HINDANG LEYTE		
11. PAG-IBIG ID NO.	N/A		City/Municipality Province		
12. PHILHEALTH NO.	N/A	18. PERMANENT ADDRESS	6523		
13. SSS NO.	N/A	ZIP CODE	National Highway		
14. TIN NO.	N/A		House/Block/Lot No. Street		
15. AGENCY EMPLOYEE NO.	V01130		Bontoc		
			Subdivision/Village Barangay		
			HINDANG LEYTE		
			City/Municipality Province		
			6523		
19. TELEPHONE NO.	N/A	20. MOBILE NO.	933-465-4397		
21. E-MAIL ADDRESS (if any)	franceallan.cavite@vsu.edu.ph				

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Cavite			
FIRST NAME	Joselin Fernando	NAME EXTENSION (JR., SR) Sr.		
MIDDLE NAME	Asis			
25. MOTHER'S MAIDEN NAME	Imelda Abayhon Molato			
SURNAME	Cavite			
FIRST NAME	Imelda			
MIDDLE NAME	Molato		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A						
SECONDARY	N/A						
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Nursing	2007	2011		2011	N/A
GRADUATE STUDIES	Remedios Trinidad Romualdez Medical Foundation	Master of Arts in Nursing	2016	2018		2018	N/A

PLEASE SEE ATTACHMENT A			
(Continue on separate sheet if necessary)			
SIGNATURE		DATE	01/13/2025

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Silliman University	Doctor of Philosophy in Nursing	2021	2024		2024	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		01/13/2025		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Nurse Licensure Exam	78.40	12/16/2011	Tacloban City	0752856	02/08/2021

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
04/22/2024	PRESENT	Assistant Professor I	Visayas State University	38,413.00	15-1	Permanent	Y
01/01/2024	04/21/2024	Instructor I	Visayas State University	30,705.00	12-1	Permanent	Y
01/01/2023		Instructor I	Visayas State University	29,165.00	12-1	Permanent	Y
06/03/2022		Instructor I	Visayas State University	27,608.00	12-1	Permanent	Y
01/01/2022		Instructor I	Visayas State University	27,608.00	12-1	Temporary	Y
01/01/2022	12/31/2022	Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
01/01/2021	12/31/2021	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
01/01/2020		Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2020	12/31/2020	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/10/2019		Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/10/2019	12/31/2019	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
02/06/2017	01/04/2019	Part-time Clinical Instructor	Visayas State University College of Nursing	17,000.00	-	Job Order	N
06/18/2016	03/30/2017	Infection Control Nurse	Ormoc Doctors' Hospital	10,068.98	-	Permanent	N
02/16/2015	06/17/2016	Chief Code Nurse	Ormoc Doctors' Hospital	7,902.95	-	Permanent	N
09/16/2014	02/15/2015	ER Code Nurse	Ormoc Doctors' Hospital	7,902.95	-	Permanent	N
12/16/2013	07/15/2014	Staff Nurse (Emergency Room)	Ormoc Doctors' Hospital	7,902.95	-	Temporary	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A	N/A	Philippine Nurses Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☒ NO If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☒ YES☐ NO If YES, give details: _____ Ormoc Doctors' Hospital.													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☒ NO If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>					NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.														
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark													
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PRC ID/License/Passport No.: 0752856 Date/Place of Issuance: 04/16/2012 / Tacloban City		Signature (Sign inside the box) 01/13/2025 Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																