

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Pedrera			
FIRST NAME	Hilda	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Alkuino			
3. DATE OF BIRTH (mm/dd/yyyy)	06/17/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Ormoc City, Leyte	If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS		
7. HEIGHT (m)	1.50	ZIP CODE	House/Block/Lot No. Street Marcos Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province	
8. WEIGHT (kg)	41.00		6521	
9. BLOOD TYPE	O+		18. PERMANENT ADDRESS	
10. GSIS ID NO.	2005283434		ZIP CODE	House/Block/Lot No. Street Damula-an Subdivision/Village Barangay ALBUERA LEYTE City/Municipality Province
11. PAG-IBIG ID NO.	121227584121			6542
12. PHILHEALTH NO.	130001238281			
13. SSS NO.	N/A	19. TELEPHONE NO.		N/A
14. TIN NO.	340492077	20. MOBILE NO.	916-856-7208	
15. AGENCY EMPLOYEE NO.	V01027	21. E-MAIL ADDRESS (if any)	hilda.pedrera@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Pedrera			
FIRST NAME	Celedonio	NAME EXTENSION (JR., SR) Jr.		
MIDDLE NAME	Macasusi			
25. MOTHER'S MAIDEN NAME	Sabino			
SURNAME	Pedrera			
FIRST NAME	Sonia			
MIDDLE NAME	Alkuino		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A						
SECONDARY	N/A						
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2013	2017		2017	Magna Cum Laude
GRADUATE STUDIES	Cebu Normal University	Master of Arts in Education (Major in Filipino)	2018	2021		2021	N/A

PLEASE SEE ATTACHMENT A			
(Continue on separate sheet if necessary)			
SIGNATURE		DATE	09/11/2025

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Cebu Normal University	Doctor of Education - FLT	2021		48		
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		09/11/2025		



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Harampang 2025: Serye ng Webinar ng SAGITIK para sa Buwan ng Wika 2025	08/23/2025	08/30/2025	16	Research	Samahan ng mga Guro at Iskolar Tungo sa Intelektuwalisasyon ng Wika at Kultibasyon ng Panitikan (SAGITIK)
	8th International Conference on Asian and Philippine Studies	05/29/2025	05/31/2025	24	Research	De la Salle University
	Assessment in Learning: Training-Workshop on Standardizing Test Questions	03/20/2025	03/21/2025	16	Instruction	VSU Faculty Advancement Network Association, Inc.
	Kataga, Taludtod, At Talinghaga: Mga Salitang Naging Taludtod   When Words Become Verses	11/16/2024	11/17/2024	16	Instruction	Association of Social Sciences Educators for Traditions and Treasures of the Philippines, Inc. (ASSETT) & Kusina ng Talinghaga (Online Cultural Pantry)
	Suri, Saliksik, Sanay 6, Pambansang-Seminar Workshop at Kumperensiya sa Pagtuturo ng Filipino at Panitikan 2024 - "Pedagohiya at Saliksik sa Panahon ng Matatag Curriculum, EDCOM2, at Artificial Intelligence"	10/24/2024	10/26/2024	24	Instruction	Pambansang Samahan sa Linggwistika at Literaturang Filipino, Inc. and University of Santo Tomas
	Training Workshop on Writing High-Impact Publications	10/08/2024	10/10/2024	24	Research	Visayas State University Research Office, & VSU Faculty Advancement Network Association, Inc.
	Training Workshop on Writing Innovative Research Proposals	09/23/2024	09/24/2024	16	Research	Visayas State University Research Office, Visayas Consortium for Agriculture, Aquatic and Natural Resources Program & VSU Faculty Advancement Network Association, Inc.
	Facilitating Teaching and Learning: Strategies for an Interactive Classroom	08/31/2024	08/31/2024	8	Instruction	Visayas State University College of Education & VSU Faculty Advancement Network Association, Inc.
	BIGKIS:1st Philippine Higher Education Conference on Indigenous Peoples Education	07/04/2024	07/05/2024	16	Research	Bukidnon State University
	7th International Conference on Asian and Philippine Studies	05/30/2024	06/01/2024	24	Research	De la Salle University
	Training-Workshop on Preparing Research Manuscripts for ISI and Scopus Publications	02/27/2024	02/29/2024	24	Research	Asian Society of Teachers for Research
	Raising Resilient Gen Zs and Alphas: SEL, Well-being, and Resilience in the Digitally Driven World	04/11/2023	05/02/2023	16	Instruction	Rex Education
	Training-workshop on the Crafting of VSU Integrated High School Handbook	03/30/2023	04/02/2023	36	Instruction	Visayas State University
	Extension Training-Workshop on Developing Extension Project Proposal	11/23/2022	11/25/2022	24	Research	Visayas State University, Office of the Vice President for Research, Extension and Innovation
	4th SEPI National Multidisciplinary Hybrid Conference on "Christianity, Society & Culture"	11/04/2022	11/06/2022	24	Research	Societas Ethica Philosophica, Inc., Holy Child Central Colleges, Inc. (HCCCI), the Santo Niño College Foundation, Inc. (SNCFI), and the New Hope School of Agriculture and Fishery, Inc. (NHSAFI).
	Visayas Regional Conference – 42nd Annual Conference of the Ugnayang Pang-agham Tao, Inc.	11/27/2020	11/28/2020	16	Research	Ugnayang Pang-agham Tao Inc. and University of San Carlos
	De La Salle Lipa – Center for Batangas Studies 1st Virtual Local Studies Conference	10/23/2020	10/24/2020	16	Research	De La Salle Lipa – Center for Batangas Studies

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Playing Chess		Coach, VSU Chess Varsity Team		Visayas State University Faculty Advancement Network
	Computer Skills		External Peer Reviewer, National Research Council of the Philippines Journal		Visayas State University Alumni Association
	Taekwondo (Yellow Belt)		External Peer Reviewer, Mabini Review Journal		
	Guitar and Keyboard Playing		External Peer Reviewer, Social Science Development Review Journal		
	Singing (Member, VSU Faculty and Staff Chorale)				
	Dancing (Foklore Dance Competition & Cheerdance Competition)				
	Language Skills				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Guiraldo C. Fernadez</td><td>Visca, Baybay City, Leyte</td><td>09176540264</td></tr><tr><td>Leo A. Mamolo</td><td>Visca, Baybay City, Leyte</td><td>09480605596</td></tr><tr><td>Shalom Grace S. Vega</td><td>Visca, Baybay City, Leyte</td><td>09122654495</td></tr></table>			NAME	ADDRESS	TEL. NO.	Guiraldo C. Fernadez	Visca, Baybay City, Leyte	09176540264	Leo A. Mamolo	Visca, Baybay City, Leyte	09480605596	Shalom Grace S. Vega	Visca, Baybay City, Leyte	09122654495
NAME	ADDRESS	TEL. NO.												
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Shalom Grace S. Vega	Visca, Baybay City, Leyte	09122654495												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: <b>N/A</b></div><div>ID/License/Passport No.: <b>N/A</b></div><div>Date/Place of Issuance: <b>N/A</b></div></div>	<div><div></div><div>Signature (Sign inside the box)</div><div>09/11/2025</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>														