

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Albarico		
FIRST NAME	Genesis	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Capangpangan		
3. DATE OF BIRTH (mm/dd/yyyy)	02/26/1985	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	30 de Diciembre Street House/Block/Lot No. Street Poblacion Zone 23 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.74	18. PERMANENT ADDRESS	30 de Diciembre Street House/Block/Lot No. Street Poblacion Zone 23 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
8. WEIGHT (kg)	100.00		
9. BLOOD TYPE	A-		
10. GSIS ID NO.	021181995871		
11. PAG-IBIG ID NO.	121198366579		
12. PHILHEALTH NO.	150253952670	ZIP CODE	6521
13. SSS NO.	0627672620	19. TELEPHONE NO.	(635) 3565-0600
14. TIN NO.	943260957	20. MOBILE NO.	962-068-6236
15. AGENCY EMPLOYEE NO.	V00954	21. E-MAIL ADDRESS (if any)	genesis.albarico@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ALBARICO			
FIRST NAME	ARMANDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PLAZA			
25. MOTHER'S MAIDEN NAME	LACERNA			
SURNAME	ALBARICO			
FIRST NAME	RITA			
MIDDLE NAME	CAPANGPANGAN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baybay South Central School	Elementary	1992	1998		1998	N/A
SECONDARY	Visayas State University Laboratory High School	High School	1998	2002		2002	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Chemistry	2002	2006		2006	N/A
GRADUATE STUDIES	University of the Philippines at Los Baños	Master of Science in Chemistry	2009	2013		2013	N/A
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		01/13/2025		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Czech University of Life Sciences in Prague	Doctor of Philosophy in Tropical Agrobiolgy and Bioresource Management (Natural Products Chemistry) (Major in Natural Products Chemistry)	2018	2025		2025	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		01/13/2025		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Licensed Professional Teacher	84.00	03/26/2017	Tacloban City, Philippines	1536851	02/26/2026
	Chemical Technician		10/23/2017	Cebu City	0001573	02/26/2026

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
04/22/2024	PRESENT	Instructor III	Visayas State University	35,434.00	14-1	Permanent	Y
01/01/2024	04/21/2024	Instructor II	Visayas State University	32,870.00	13-1	Permanent	Y
01/01/2023		Instructor II	Visayas State University	31,320.00	13-1	Permanent	Y
01/01/2022		Instructor II	Visayas State University	29,798.00	13-1	Permanent	Y
01/01/2021		Instructor II	Visayas State University	28,276.00	13-1	Permanent	Y
12/01/2020	12/31/2020	Instructor II	Visayas State University	26,754.00	13-1	Permanent	Y
01/01/2020	11/30/2020	Instructor I	Visayas State University	25,067.00	12-3	Temporary	Y
08/01/2019	07/31/2020	Instructor I	Visayas State University	23,510.00	12-3	Temporary	Y
07/01/2019		Instructor II	Visayas State University	26,754.00	13-1	Permanent	Y
01/01/2019		Instructor I	Visayas State University	23,510.00	12-3	Temporary	Y
01/01/2019	07/31/2019	Instructor I	Visayas State University	22,674.00	12-3	Temporary	Y
08/01/2018	12/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
01/01/2018	07/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
01/01/2018		Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
09/01/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
08/01/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
06/01/2017	07/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
01/09/2017	05/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
01/01/2017	08/01/2017	Teacher III	SHS	21,387.00	12-1	Provisional	Y
05/16/2016	12/31/2016	Teacher III	SHS	20,651.00	12-1	Provisional	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2024 Philippine Textile Congress	11/14/2024	11/29/2024	70	Technical	Philippine Textile Research Institute
	2024 International Conference on Chemistry (IC2)	07/22/2024	07/24/2024	24	Technical	Kapisanang Kimika ng Pilipinas (The Chemical Society of the Philippines)
	In-house Training and Seminar on HPLC Concept, Handling and Troubleshooting	07/16/2024	01/17/2025	16	Technical	Department of Pure and Applied Chemistry, Visayas State University
	2024 Chemistry Graduate Student Conference (ChemGSC-2024) and Workshop	02/15/2024	02/16/2024	16	Technical	Kapisanang Kimika ng Pilipinas (KKP), DLSU Department of Chemistry, and DLSU Central Instrumentation Facility
	DOST National R&D Call Conference-Visayas Cluster	02/08/2024	02/08/2024	8	Research	Department of Science and Technology (DOST)
	2023 Philippine Textile Congress	11/07/2023	11/24/2023	50	Technical	Philippine Textile Research Institute (DOST-PTRI)
	PALEU Seminar 2023 and SCS Orientation and Mentoring in Visayas with the theme: "Innovations to Meet the Lab of the Future" (Virtual Webinar)	09/28/2023	09/29/2023	16	Technical	Philippine Alliance of Laboratory Equipment Users (PALEU)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Table Tennis and Lawn Tennis		N/A		Kapisanang Kimika ng Pilipinas

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div></div> <div>If YES, give details: _____</div>													
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div></div> <div>If YES, give details: _____  Date Filed: _____ Status of Case/s: _____</div>													
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>													
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>													
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div></div>													
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details (country): _____</div></div>													
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div></div>													
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Reggie Y. Dela Cruz</td><td>CMU, Maramag, Bukidnon</td><td></td></tr><tr><td>Roberto C. Guarte</td><td>Baybay City, Leyte</td><td></td></tr><tr><td>Annabelle P. Villalobos</td><td>CMU, Maramag, Bukidnon</td><td></td></tr></table>					NAME	ADDRESS	TEL. NO.	Reggie Y. Dela Cruz	CMU, Maramag, Bukidnon		Roberto C. Guarte	Baybay City, Leyte		Annabelle P. Villalobos	CMU, Maramag, Bukidnon	
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Roberto C. Guarte	Baybay City, Leyte															
Annabelle P. Villalobos	CMU, Maramag, Bukidnon															
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>			<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>													
<div><div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: <b>VSU ID</b></div><div>ID/License/Passport No.: <b>V00954</b></div><div>Date/Place of Issuance: 07/19/2023 / Baybay City, Leyte</div></div><div><div></div><div>Signature (Sign inside the box)</div><div>01/13/2025</div><div>Date Accomplished</div></div></div>																
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>																