

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Labisores			
FIRST NAME	Rotsen	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Baroro			
3. DATE OF BIRTH (mm/dd/yyyy)	05/27/1994	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX AT BIRTH	☒ Male ☐ Female			
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	NA J.P Laurel St. cor. N.L. Fernandez St. extension House/Block/Lot No. Street Public Land Poblacion Zone 4 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province	
7. HEIGHT (m)	1.56	ZIP CODE	6521	
8. WEIGHT (kg)	60.00			
9. BLOOD TYPE	B+		18. PERMANENT ADDRESS	NA J.P Laurel St. cor. N.L. Fernandez St. extension House/Block/Lot No. Street NA Poblacion Zone 4 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. UMID ID NO.			ZIP CODE	6521
11. PAG-IBIG ID NO.	121190461073	19. TELEPHONE NO.	N/A	
12. PHILHEALTH NO.	130001228030	20. MOBILE NO.	915-535-2127	
13. PhilSys NO. (PSN)		21. E-MAIL ADDRESS (if any)	rotsen.labisores@vsu.edu.ph	
14. TIN NO.	3328601270000			
15. AGENCY EMPLOYEE NO.	V00938			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LAVISORES			
FIRST NAME	NESTOR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	NACENO			
25. MOTHER'S MAIDEN NAME	VEGA			
SURNAME	LAVISORES			
FIRST NAME	SUSAN			
MIDDLE NAME	BARORO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A						
SECONDARY	N/A						
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agricultural Engineering	2011	2016		2016	N/A
GRADUATE STUDIES	University of the Philippines - Diliman	Master of Science in Meteorology	2017	2025		2025	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/24/2025
-----------	--	------	------------

IV. CIVIL SERVICE ELIGIBILITY

27.	CES/CSEE/CAREER SERVICE/RA 1080 (BOARD/ BAR)/UNDER SPECIAL LAWS/CATEGORY II/ IV ELIGIBILITY and ELIGIBILITIES FOR UNIFORMED PERSONNEL	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Valid Until
	Agricultural Engineer	79.63	08/16/2016	MANILA	0008483	05/27/2022

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
08/01/2024	PRESENT	Instructor I	Visayas State University	30,989.00	12-2	Temporary	Y
01/01/2024		Instructor I	Visayas State University	30,989.00	12-2	Temporary	Y
01/01/2023		Instructor I	Visayas State University	29,449.00	12-2	Temporary	Y
08/01/2022	07/31/2023	Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
04/11/2022		Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
01/01/2022		Instructor I	Visayas State University	27,608.00	12-1	Temporary	Y
08/01/2021	07/31/2022	Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
07/30/2020	07/31/2021	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2020		Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
08/01/2019	12/31/2019	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/01/2019	06/30/2019	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
08/01/2018	07/31/2019	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
01/01/2018	07/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
01/01/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
11/02/2016	12/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/24/2025
-----------	--	------	------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CY 2024 Research Writeshop	02/21/2024	02/21/2024	8	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	National Public Hearing on the Proposed Policies, Standards, and Guidelines for the Bachelor of Science in Meteorology Program	11/28/2023	11/28/2023	4	Instruction	Commission on Higher Education (CHED)
	Rice Machineries Operation Training for ABE Faculty and Laboratory Technicians in Eastern Visayas	10/23/2023	10/27/2023	40	Technical	Department of Agricultural and Bio-system Engineering
	2nd PSABE VIII Regional Convention	02/02/2023	02/03/2023	16	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)- Region VIII Chapter
	2nd PSABE VIII Regional Convention	02/02/2023	02/03/2023	16	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)- Region VIII Chapter
	33rd Philippine Agricultural Engineering Week; 18th International Agricultural and Biosystems Engineering Conference; 71st PSABE Annual National Convention; 8th ASEAN Regional Convention	04/25/2022	04/27/2022	24	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)
	2022 Philippine Meteorological Society Annual Convention	03/24/2022	03/25/2022	8	Research	Philippine Meteorological Society, Inc.
	Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	03/15/2021	03/16/2021	16	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	SARAI ESKWELA: A Webinar Series on Smarter Technologies, Practices, and Innovations for Agriculture	09/23/2020	09/23/2020	4	Instruction	Project Smarter Approaches to Reinstantiate Agriculture as an Industry in the Philippines (SARAI)
	2020 Philippine Meteorological Society Annual Convention	07/21/2020	07/23/2020	24	Research	Philippine Meteorological Society, Inc.
	Training on Google Classroom as a Learning Management System (LMS)	05/19/2020	05/21/2020	12	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	30th Philippine Agricultural Engineering Week, 16th International Agricultural and Biosystems Engineering Conference and Exhibition, 69th PSABE Annual National Convention	04/21/2019	04/27/2019	40	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)
	NASA Land Cover/Land Use Change SARI Advanced Training in Remote Sensing and Geospatial Technologies	05/31/2018	06/02/2018	24	Technical	Institute of Environmental Science and Meteorology, University of the Philippines - Diliman
	29th Philippine Agricultural Engineering Week, 15th International Agricultural and Biosystems Engineering Conference and Exhibition, 68th PSABE Annual National Convention	04/22/2018	04/28/2018	40	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)
	National Forum on the Implementation of Agricultural and Biosystems Engineering and Mechanization Regulations	11/08/2017	11/09/2017	16	Technical	Philippine Society of Agricultural and Biosystems Engineers (PSABE)
	28th Philippine Agricultural Engineering Week, 14th International Agricultural and Biosystems Engineering Conference and Exhibition, 67th PSABE Annual National Convention	04/23/2017	04/29/2017	40	Research	Philippine Society of Agricultural and Biosystems Engineers (PSABE)
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Computer Programming	N/A		Philippine Meteorological Society, Inc.		
	Driving two/four wheels vehicles			Visayas State University Faculty Association		
	AutoCAD			Philippine Society of Agricultural and Biosystems Engineers (PSABE)		
	Computer Literate (MS Word, Excel, PPT presentation)					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	09/24/2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><tr><th>NAME</th><th>OFFICE / RESIDENTIAL ADDRESS</th><th>CONTACT NO. AND/OR EMAIL</th></tr><tr><td>Roberto C. Guarte</td><td>VSU College of Engineering and Technology</td><td>+63 999172334</td></tr><tr><td>Gay Jane P. Perez</td><td>UP Inst. of Environmental Science and Meteorology</td><td>+63 9399332915</td></tr><tr><td>Bernard Alan B. Racoma</td><td>UP Inst. of Environmental Science and Meteorology</td><td>None</td></tr></table>		NAME	OFFICE / RESIDENTIAL ADDRESS	CONTACT NO. AND/OR EMAIL	Roberto C. Guarte	VSU College of Engineering and Technology	+63 999172334	Gay Jane P. Perez	UP Inst. of Environmental Science and Meteorology	+63 9399332915	Bernard Alan B. Racoma	UP Inst. of Environmental Science and Meteorology	None	Passport-sized unfiltered digital picture taken within the last 6 months 4.5 cm. X 3.5 cm PHOTO Right Thumbmark
NAME	OFFICE / RESIDENTIAL ADDRESS	CONTACT NO. AND/OR EMAIL												
Roberto C. Guarte	VSU College of Engineering and Technology	+63 999172334												
Gay Jane P. Perez	UP Inst. of Environmental Science and Meteorology	+63 9399332915												
Bernard Alan B. Racoma	UP Inst. of Environmental Science and Meteorology	None												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 0008483</td></tr><tr><td>Date/Place of Issuance: 08/25/2016 / Manila, Philippines</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>	Government Issued ID: PRC	ID/License/Passport No.: 0008483	Date/Place of Issuance: 08/25/2016 / Manila, Philippines	<table><tr><td>Signature (Sign inside the box)</td></tr><tr><td>09/24/2025</td></tr><tr><td>Date Accomplished</td></tr></table>	Signature (Sign inside the box)	09/24/2025	Date Accomplished						
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>														
Government Issued ID: PRC														
ID/License/Passport No.: 0008483														
Date/Place of Issuance: 08/25/2016 / Manila, Philippines														
Signature (Sign inside the box)														
09/24/2025														
Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.														
Person Administering Oath														