

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Sumaria		
FIRST NAME	Ma. Grace	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Curay		
3. DATE OF BIRTH (mm/dd/yyyy)	08/09/1993	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	JAGNA, BOHOL	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A Patag Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.64	ZIP CODE	6521
8. WEIGHT (kg)	70.00		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A Patag Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2005056942	ZIP CODE	6521
11. PAG-IBIG ID NO.	917082576782		
12. PHILHEALTH NO.	120254758839		
13. SSS NO.	3454296289	19. TELEPHONE NO.	N/A
14. TIN NO.	477051276000	20. MOBILE NO.	9327291428
15. AGENCY EMPLOYEE NO.	V00921	21. E-MAIL ADDRESS (if any)	grace.curay@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	SUMARIA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RAYMOND	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	GUMBA			
OCCUPATION	SCIENCE RESEARCH ASSISTANT			
EMPLOYER/BUSINESS NAME	VSU-PRCRTC			
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	CURAY			
FIRST NAME	RICARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GULTIA			
25. MOTHER'S MAIDEN NAME	BLESS BUYO MOQUIRING			
SURNAME	MOQUIRING			
FIRST NAME	BLESS			
MIDDLE NAME	BUYO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Alicia Central Elementary School	Elementary	2001	2007		2007	N/A
SECONDARY	Ubay National Science High School	High School	2007	2010		2010	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agricultural Engineering	2010	2015		2015	N/A
GRADUATE STUDIES	University of the Philippines	Master of Science in Environmental Engineering	2017	2020		2020	CHED

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/03/2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Participated in the 5th Philippine Solid & Hazardous Waste Management Conference in conjunction with the 2nd International Conference on Circular Economy-based Waste Management	12/02/2021	12/03/2021	16	Technical	Department f Environmental and Natural Resources
	Paper Presenter during the 6th International Conference on Multidisciplinary Research (6ICMR) to her paper entitled "Performance Evaluation of a Solar Dryer "	02/06/2020	02/08/2020	2	Technical	La Consolacion College Bacolod (LCCB)
	Paper Presenter during the 6th International Conference on Multidisciplinary Research (6ICMR) to her paper entitled "Comparative Characterization of Charcoal Produced By Different Pyrolyzing Techniques"	02/06/2020	02/08/2020	2	Technical	La Consolacion College Bacolod (LCCB)
	Participated in the 6th International Conference on Multidisciplinary Research (6ICMR)	02/06/2020	02/08/2020	24	Technical	La Consolacion College Bacolod (LCCB)
	Participated in the 2nd Development of Location Specific CAMDT Workshop	08/14/2017	08/15/2017	16	Technical	University of the Philippines Los Banos
	Workshop in Preparation for Level III Phase 2 AACUP Accreditation	06/20/2017	06/21/2017	16	Instruction	Visayas State University-QAC
	Participated in the "Development of Location Specific CAMDT Workshop"	04/24/2017	04/25/2017	16	Technical	University of the Philippines Los Banos
	Participated in the 28th Philippine Agricultural Week", 14th International Agricultural Engineering Conference Exhibition", and "67th PSAE Annual National Convention"	04/23/2017	04/29/2017	56	Technical	Philippine Society of Agricultural Engineers
	Resource person on "Climate Information Services (CIS) Provisioning in Agriculture Sector" Regional Training for Visayas	12/12/2016	12/14/2016	24	Technical	University of the Philippines Los Banos
	Participated in the National Trainers' Training for a component of AMIA 2 on "Climate Information Services (CIS) Provisioning in Agriculture Sector"	11/28/2016	12/02/2016	42	Technical	University of the Philippines Los Banos
	Agricultural Engineering Seminar and Exhibit with a theme "State-of-the-Art Agricultural Engineering Technologies Knowledge Acquisition and Application"	10/26/2016	10/26/2016	4	Technical	Philippine Society of Agricultural Engineers (PSAE-VSU)
	Seminar on Research Ethics and Techniques in Scientific Writing	10/26/2016	10/26/2016	4	Technical	Visayas State University
	13th International Agricultural Engineering Conference and Exhibition", "60th PSAE Annual National Convention", and " 27th Philippine Agricultural	04/24/2016	04/30/2016	56	Technical	Philippine Society of Agricultural Engineers
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A	N/A		Philippine Society of Agricultural Engineers		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	04/03/2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐YES☒NO ☐YES☒NO If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐YES☒NO ☐YES☒NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐YES☒NO If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐YES☒NO If YES, give details: _____													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐YES☒NO If YES, give details: _____ ☐YES☒NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐YES☒NO If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐YES☒NO If YES, please specify: _____ ☐YES☒NO If YES, please specify ID No _____ ☐YES☒NO If YES, please specify ID No _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Roberto C. Guarte</td><td>Visca, Baybay City, Leyte</td><td>09173108078</td></tr><tr><td>Arthur I. Tambong</td><td>Visca, Baybay City, Leyte</td><td>09211951438</td></tr><tr><td>Daniel Leslie S. Tan</td><td>Visca, Baybay City, Leyte</td><td>09328685396</td></tr></table>			NAME	ADDRESS	TEL. NO.	Roberto C. Guarte	Visca, Baybay City, Leyte	09173108078	Arthur I. Tambong	Visca, Baybay City, Leyte	09211951438	Daniel Leslie S. Tan	Visca, Baybay City, Leyte	09328685396	ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark	
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Daniel Leslie S. Tan	Visca, Baybay City, Leyte	09328685396														
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																
<table><tr><td> Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A </td><td colspan="2"><table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>04/03/2023</td></tr><tr><td>Date Accomplished</td></tr></table></td></tr></table>			Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>04/03/2023</td></tr><tr><td>Date Accomplished</td></tr></table>			Signature (Sign inside the box)	04/03/2023	Date Accomplished							
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																