

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Mamolo		
FIRST NAME	Leo	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Aldamia		
3. DATE OF BIRTH (mm/dd/yyyy)	08/07/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hilusig, Mahaplag, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. Street Barrio Hilusig Subdivision/Village Barangay MAHAPLAG LEYTE City/Municipality Province
7. HEIGHT (m)	1.68	ZIP CODE	6512
8. WEIGHT (kg)	65.00		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	19. TELEPHONE NO.	(
14. TIN NO.	N/A	20. MOBILE NO.	948-060-5596
15. AGENCY EMPLOYEE NO.	V00803	21. E-MAIL ADDRESS (if any)	leo.mamolo@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	N/A			
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME	N/A			
SURNAME	N/A			
FIRST NAME	N/A			
MIDDLE NAME	N/A		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Hilusig Elementary School	Elementary	1999	2005	1st Hon Mention	2005	N/A
SECONDARY	Mahaplag National High School	High School	2005	2009	2nd Hon Mention	2009	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2009	2013	Cum Laude	2013	N/A
GRADUATE STUDIES	Leyte Normal University	Master of Education in Mathematics	2013	2015		2015	N/A

PLEASE SEE ATTACHMENT A
(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/06/2025
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Attachment A

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
GRADUATE STUDIES	West Visayas State University	Doctor of Philosophy in Science Education (Major in Mathematics)	2016	2019	WithHigh Distinction	2019	
	University of The Philippines - Diliman	Master of Statistics and Data Science (Major in Social Statistics)	2022		34		
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		09/06/2025		

IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER Date of Validity
	Licensure Examination for Teachers	86.20	09/29/2013	Tacloban City	1299051 08/07/2028
	CSE PD 907 (HONOR GRADUATE ELIGIBILITY)		N/A	N/A	N/A N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025		Professor IV	Visayas State University	142,663.00	27-1	Permanent	Y
01/01/2025		Professor IV	Visayas State University	142,663.00	27-1	Permanent	Y
01/01/2025		Professor IV	Visayas State University	142,663.00	27-1	Permanent	Y
01/01/2025		Professor IV	Visayas State University	142,663.00	27-1	Permanent	Y
04/22/2024		Professor IV	Visayas State University	136,893.00	27-1	Permanent	Y
04/22/2024		Professor IV	Visayas State University	136,893.00	27-1	Permanent	Y
04/22/2024		Professor IV	Visayas State University	136,893.00	27-1	Permanent	Y
01/01/2024	04/21/2024	Associate Professor IV	Visayas State University	74,836.00	22-1	Permanent	Y
01/01/2023		Associate Professor IV	Visayas State University	71,511.00	22-1	Permanent	Y
09/15/2022		Associate Professor IV	Visayas State University	69,963.00	22-1	Permanent	Y
07/01/2022		Assistant Professor I	Visayas State University	36,246.00	15-4	Permanent	Y
01/01/2022		Assistant Professor I	Visayas State University	35,858.00	15-3	Permanent	Y
01/01/2022		Assistant Professor I	Visayas State University	35,097.00	15-1	Permanent	Y
01/01/2021		Assistant Professor I	Visayas State University	33,575.00	15-1	Permanent	Y
01/01/2020		Assistant Professor I	Visayas State University	32,053.00	15-1	Permanent	Y
09/07/2019	12/31/2019	Instructor I	Visayas State University	23,222.00	12-2	Permanent	Y
07/01/2019	09/06/2019	Assistant Professor I	Visayas State University	30,531.00	15-1	Permanent	Y
01/01/2019	06/30/2019	Instructor I	Visayas State University	22,938.00	12-1	Permanent	Y
08/01/2018	12/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Permanent	Y
01/01/2018	07/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
08/01/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
01/01/2017	07/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
11/01/2016	12/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
01/01/2016	10/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	12/31/2015	Instructor I	Visayas State University	20,651.00	-	Temporary	Y
11/01/2013	10/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/03/2013	10/31/2013	Instructor I	Visayas State University	19,940.00	-	Contractual	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/06/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Visayas State University Faculty Association VSU,, Baybay City Leyte	10/07/2024	PRESENT	1	President (for the Faculty Advancement Network)

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Assessment in Learning: Training-Workshop on Standardizing Test Questions	08/20/2025	08/21/2025	16	Technical	Visayas State University Faculty Advancement Network Association, Inc. (VSUFAN AI)
	10th Evaluation Meeting on Preservice Student Teacher Exchange in Southeast Asia Project	08/05/2025	08/06/2025	16	Supervisory	Southeast Asian Ministers of Education Organization (SEAMEO)
	Strengthening the Quality Assurance of Teacher Education Programs in the Philippines through International Partnership and Collaboration: Harmonization Workshop Between AACUP and ATQA	07/30/2025	08/01/2025	24	Technical	Accrediting Agency of Chartered Colleges and Universities of the Philis, Inc. - AACUP
	Seminar-Workshop on Succession Planning cum Crafting of the VSU's Succession Plan	07/28/2025	07/31/2025	32	Managerial	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Training-Workshop Activity on Crafting Winning Research and Extension	07/16/2025	07/17/2025	16	Research	Faculty of Teacher Education (FTE)
	Training-Workshop Activity on Crafting Winning Research and Extension	07/15/2025	07/16/2025	16	Research	DTE, VSU Isabel and FTE
	Capacity Building on Research Publication	03/24/2025	03/28/2025	40	Research	Baybay City Division
	Navigating the Publishing Landscape: Strategies for Success in Scholarly Journals	03/15/2025	03/15/2025	8	Research	FCIC
	Training-Workshop on Crafting Winning Research and Extension Proposals	03/12/2025	03/14/2025	16	Research	VSU Villaba
	2025 DOST Call Conference	01/17/2025	01/17/2025	8	Research	Department of Science and Technology (DOST)
	Training Workshop on Translating Research Findings into Policy Briefs	10/29/2024	10/30/2024	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Facilitating Teaching and Learning: Strategies for an Interactive Classroom	08/31/2024	08/31/2024	8	Instruction	VSUFAN-AI, Visayas State University
	11th International Conference for Science Educators and Teachers	07/13/2024	07/14/2024	16	Technical	Science Education Association Thailand
	National Seminar Workshop in the Implementation of MATATAG Curriculum Using 21st Century Pedagogical Approaches with teaching Demonstration Festival for All Learning Content Areas	07/09/2024	07/11/2024	24	Instruction	Center for Human Research and Development Foundation, Inc.(CHRDF)
	Workshop on Writing a Publishable Research Article CUM 2024 Division Basic Education Research and Innovation Congress	04/17/2024	04/19/2024	24	Technical	DEPED - Baybay City Division
	6th International Conference on Asian and Philippine Studies	06/01/2023	06/03/2023	24	Technical	DLSU and SU

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Singing and Dancing		N/A		Mathematics Teachers Association of the Philippines- Tertiary Level
					State Universities and Colleges Teachers Educators ASSN. (SUCTEA), INC.
					National Organization of Science Teachers and Educators(NOSTE), Inc.
					Visayas State University Alumni Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/06/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div> </div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: N/A</div><div>ID/License/Passport No.: N/A</div><div>Date/Place of Issuance: N/A</div></div>	<div><div> </div><div>Signature (Sign inside the box)</div><div>09/06/2025</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div> </div><div>Person Administering Oath</div></div>														