

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Doydora		
FIRST NAME	Gladys	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Gaspay		
3. DATE OF BIRTH (mm/dd/yyyy)	08/27/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: <b>Philippines</b>
4. PLACE OF BIRTH	Lomangog, Ubay, Bohol	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APT-56 KILBOURNE ST. House/Block/Lot No. Street VSU-MAIN Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province ZIP CODE 6521
7. HEIGHT (m)	1.55	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street PUROK 2 Lomangog Subdivision/Village Barangay UBAY BOHOL City/Municipality Province ZIP CODE 6315
8. WEIGHT (kg)	79.00		
9. BLOOD TYPE	A-		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	N/A	20. MOBILE NO.	977-819-1400
15. AGENCY EMPLOYEE NO.	V00788	21. E-MAIL ADDRESS (if any)	gladys.doydora@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DOYDORA			
FIRST NAME	MARIANITO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MABOLOC			
25. MOTHER'S MAIDEN NAME	MARCELINA BERNAL GASPAY			
SURNAME	DOYDORA			
FIRST NAME	MARCELINA			
MIDDLE NAME	GASPAY		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Ubay Central Elementary School	Elementary	1997	2003		2003	N/A
SECONDARY	Visayas State University Laboratory High School	High School	2003	2007		2007	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Holy Name University	Bachelor of Science in Civil Engineering	2007	2012		2012	N/A
GRADUATE STUDIES	Visayas State University	Master of Science in Civil Engineering	2017		24		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/17/2023
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Civil Engineer	76.85	11/24/2012	Cebu City	0125158	08/27/2024

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2023	PRESENT	Instructor I	Visayas State University	29,737.00	12-3	Temporary	Y
08/01/2022	07/31/2023	Instructor I	Visayas State University	28,180.00	12-3	Temporary	Y
08/01/2022	07/31/2022	Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
01/01/2022		Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
07/30/2020	07/31/2021	Instructor I	Visayas State University	24,779.00	12-2	Temporary	Y
01/01/2020	07/29/2020	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
08/01/2019	12/31/2019	Instructor I	Visayas State University	23,222.00	12-2	Temporary	Y
01/01/2019		Instructor I	Visayas State University	23,222.00	12-2	Temporary	Y
01/01/2018	12/31/2018	Instructor I	Visayas State University	22,410.00	12-2	Temporary	Y
08/01/2017	12/31/2017	Instructor I	Visayas State University	21,626.00	12-2	Temporary	Y
01/01/2017	07/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
01/01/2017		Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
11/01/2016	12/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
01/01/2016	10/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	12/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
01/01/2014	10/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/03/2013	12/31/2013	Instructor I	Visayas State University	19,940.00	-	Contractual	Y

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Layo na, pero layo pa: Conversations on Creating a Gender-Equal and Socially-Inclusive University	03/08/2023	03/08/2023	8	Technical	ISRDS, Visayas State University
	30th FEIAP General Assembly and the 6th International Convention	07/27/2022	07/29/2022	24	Technical	Philippine Technological Council
	Typhoon Awareness and Calamity Readiness	06/29/2022	06/29/2022	8	Technical	Visayas State University- Department of Meteorology
	Virtual Data Privacy Act of 2012 Awareness Seminar	04/07/2022	04/07/2022	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Forum: Women Inspiring Women	03/07/2022	03/07/2022	8	Technical	Gender Resource Center
	ISO 9001:2015 Awareness/ Re-awareness Seminar	09/13/2021	09/13/2021	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	HEC-RAS and GeoHECRAS Training Seminar	06/30/2021	06/30/2021	2	Technical	CivilGEO Engineering
	Ensuring Social Impact in Technopreneurship	04/26/2021	05/14/2021	48	Technical	PhilDev
	Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	03/15/2021	03/16/2021	12	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	TECHNOPRENEURSHIP WORKSHOP	06/11/2018	06/15/2018	40	Technical	University of San Carlos
	ERDT/AEESAP/ICSEE JOINT CONFERENCE	10/18/2017	10/20/2017	24	Technical	CREST-University of San Carlos
	IGS - EDUCATE THE EDUCATORS PROGRAM	04/27/2017	04/28/2017	16	Technical	International Geosynthetics Society
	BASIC OCCUPATIONAL SAFETY AND HEALTH TRAINING COURSE	07/18/2016	07/22/2016	40	Technical	DEPARTMENT OF LABOR AND EMPLOYMENT- OCCUPATIONAL SAFETY AND HEALTH
	2ND NATIONAL ORGANIC AGRICULTURE SCIENTIFIC CONFERENCE	02/16/2016	02/20/2016	40	Technical	ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES (OASP) INC.
	7TH PICE REGION VIII TECHNICAL CONFERENCE	09/24/2015	09/25/2015	20	Technical	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-CALBAYOG CHAPTER

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Dancing		N/A		PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- CEBU CHAPTER
	Singing				
	Ball Sports Enthusiast				

(Continue on separate sheet if necessary)

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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Epifania G. Loreto</td><td>Visay8as State University- Baybay City</td><td>09952167888</td></tr><tr><td>Florentino F. Morales</td><td>Visayas State University - Baybay City</td><td>09261143826</td></tr><tr><td>Elvira E. Ongy</td><td>Visayas State University- Baybay City</td><td>09389669267</td></tr></table>			NAME	ADDRESS	TEL. NO.	Epifania G. Loreto	Visay8as State University- Baybay City	09952167888	Florentino F. Morales	Visayas State University - Baybay City	09261143826	Elvira E. Ongy	Visayas State University- Baybay City	09389669267
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: <b>PRC</b></div><div>ID/License/Passport No.: <b>0125158</b></div><div>Date/Place of Issuance: 12/05/2012 / Cebu City</div></div>	<div><div></div><div>Signature (Sign inside the box)</div><div>07/17/2023</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>														