

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Bellen		
FIRST NAME	Joy	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Abelardo		
3. DATE OF BIRTH (mm/dd/yyyy)	12/20/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Caridad, Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	A. Mabini House/Block/Lot No. Street Walingwaling Poblacion Zone II Subdivision/Village Barangay SAN QUINTIN PANGASINAN City/Municipality Province
7. HEIGHT (m)	1.60	ZIP CODE	NULL
8. WEIGHT (kg)	70.00		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	Zone 5 House/Block/Lot No. Street Caridad Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2003253749	ZIP CODE	6521
11. PAG-IBIG ID NO.	080145058302		
12. PHILHEALTH NO.	13100007918	19. TELEPHONE NO.	N/A
13. SSS NO.	3466185113	20. MOBILE NO.	926-791-6134
14. TIN NO.	946093036	21. E-MAIL ADDRESS (if any)	joy.bellen@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00787		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Varron		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Flormary-al	NAME EXTENSION (JR., SR)	Juniper Eriannefleur V. Bellen	12/14/2021
MIDDLE NAME	Loreto			
OCCUPATION	Teacher			
EMPLOYER/BUSINESS NAME	Mailhi NHS			
BUSINESS ADDRESS	Mailhi, Baybay City, Leyte			
TELEPHONE NO.				
24. FATHER'S SURNAME	Bellen			
FIRST NAME	Jose	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Belesta			
25. MOTHER'S MAIDEN NAME	Esmeralda Jadena Abelardo			
SURNAME	Bellen			
FIRST NAME	Esmeralda			
MIDDLE NAME	Abelardo		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Caridad Elementary School	Elementary	1992	1998		1998	N/A
SECONDARY	Caridad National High School	High School	1998	2002		2002	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2002	2006		2006	N/A
GRADUATE STUDIES	Visayas State University	Master of Education in Biology	2008	2010		2010	N/A
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		09/10/2025		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Cebu Normal University	Doctor of Education	2014				
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		09/10/2025		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Licensed Professional Teacher	82.20	08/26/2006	Tacloban City	0927603	12/20/2026
	Civil service Eligibility by virtue of PD 907,as amended		N/A	N/A	10080175	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025	PRESENT	Associate Professor II	Visayas State University	62,967.00	20-1	Permanent	Y
01/01/2025		Associate Professor II	Visayas State University	62,967.00	20-1	Permanent	Y
04/22/2024		Associate Professor II	Visayas State University	60,157.00	20-1	Permanent	Y
01/01/2024	04/21/2024	Assistant Professor III	Visayas State University	45,138.00	17-1	Permanent	Y
01/01/2023		Assistant Professor III	Visayas State University	43,030.00	17-1	Permanent	Y
09/15/2022		Assistant Professor III	Visayas State University	41,508.00	17-1	Permanent	Y
01/01/2022		Assistant Professor II	Visayas State University	38,150.00	16-1	Permanent	Y
01/01/2021		Assistant Professor II	Visayas State University	36,628.00	16-1	Permanent	Y
01/01/2020		Assistant Professor II	Visayas State University	35,106.00	16-1	Permanent	Y
01/01/2019	12/31/2019	Instructor III	Visayas State University	27,755.00	14-1	Permanent	Y
01/01/2018	12/31/2018	Instructor III	Visayas State University	26,494.00	14-1	Permanent	Y
03/01/2017	12/31/2017	Instructor III	Visayas State University	25,290.00	14-1	Permanent	Y
01/01/2017	02/28/2017	Instructor II	Visayas State University	23,257.00	13-1	Permanent	Y
06/01/2016	12/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Permanent	Y
01/01/2016	05/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Temporary	Y
06/03/2013	12/31/2015	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
03/01/2012	05/31/2013	Teacher I	Caridad National HighSchool	235,896.00	-	Regular Permanent	Y
06/01/2011	02/01/2012	Teacher I	Caridad National HighSchool	207,816.00	-	Regular Permanent	Y
07/02/2010	05/31/2011	Teacher I	Caridad National HighSchool	190,800.00	-	Regular Permanent	Y
06/24/2010	07/01/2010	Teacher I	Caridad National HighSchool	187,788.00	-	Regular Permanent	Y
07/01/2009	06/23/2010	Teacher I	Caridad National HighSchool	170,376.00	-	Regular Permanent	Y
07/01/2008	06/30/2009	Teacher I	Caridad National HighSchool	131,194.80	-	Regular Permanent	Y
07/02/2007	06/30/2008	Teacher I	Caridad National HighSchool	119,268.00	-	Regular Permanent	Y

(Continue on separate sheet if necessary)

SIGNATURE			DATE		09/10/2025		
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Quantitative Research Data Analysis, Interpretation, and Reporting (Session 2)	02/01/2025	02/01/2025	8	Research	The Wise Researcher
	Capacity Building in Research Writing for Disaster Preparedness and Response	10/21/2024	10/23/2024	24	Research	Department of Education - Baybay City Division
	National Seminar Workshop in the Implementation of MATATAG Curriculum Using 21st Century Pedagogical Approaches with teaching Demonstration Festival for All Learning Content Areas	07/09/2024	07/11/2024	24	Instruction	Center for Human Research and Development Foundation Inc
	I can do it: Basic education teachers' action research capability-building	04/11/2024	05/21/2024	24	Research	Department of teacehr Education
	I can do it: Basic education teachers' action research capability-building	11/25/2019	11/27/2019	24	Research	Department of Teacher Education
	NOSTE 2016 International Reseearch Conference and Seminar Workshop	10/07/2016	10/10/2016	24	Technical	National Organization for Science Teachers and Educators (NOSTE)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		Visionary Research Association Inc.
					National Organization of Science Teachers and Educators(NOSTE), Inc.
					Philippine Society of Biochemistry and Molecular Biology

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/10/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: Resignation _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div> </div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div><div>Government Issued ID: PRC</div><div>ID/License/Passport No.: 0927603</div><div>Date/Place of Issuance: 11/30/-0001 / Tacloban City</div></div>	<div><div> </div><div>Signature (Sign inside the box)</div><div>09/10/2025</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div> </div><div>Person Administering Oath</div></div>														