

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Casinillo		
FIRST NAME	Emily	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Lagumbay		
3. DATE OF BIRTH (mm/dd/yyyy)	12/20/1990	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hinundayan Southern Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.48	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	53.50		Loreto's Compound Patag
9. BLOOD TYPE	O+		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		BAYBAY LEYTE
11. PAG-IBIG ID NO.	N/A		City/Municipality Province
12. PHILHEALTH NO.	N/A	ZIP CODE	6521
13. SSS NO.	N/A	18. PERMANENT ADDRESS	Pederera
14. TIN NO.	N/A	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V00782		Amaga
			Subdivision/Village Barangay
			HINUNDAYAN SOUTHERN LEYTE
			City/Municipality Province
		ZIP CODE	6609
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09091220254
		21. E-MAIL ADDRESS (if any)	emily.casinillo@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Casinillo		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Leomarich	NAME EXTENSION (JR., SR)	Gia Gabrielle L. Casinillo	11/11/2020
MIDDLE NAME	Fortugaliza			
OCCUPATION	Teacher			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visca, Baybay City, Leyte			
TELEPHONE NO.	09092176827			
24. FATHER'S SURNAME	Lagumbay			
FIRST NAME	Pablo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Tripon			
25. MOTHER'S MAIDEN NAME	Patricia Magayon Torotoro			
SURNAME	Lagumbay			
FIRST NAME	Patricia			
MIDDLE NAME	Torotoro		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Amaga Primary School	Elementary	1997	2003		2003	Valedictorian
SECONDARY	Hinundayan Catholic Institute	High School	2003	2007		2007	Salutatorian
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2007	2011		2011	Cum Laude
GRADUATE STUDIES	Leyte Normal University	Master of Education in Mathematics	2012	2016		2016	N/A
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		02/10/2024		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Cebu Normal University	Master of Science in Mathematics	2017		CAR		
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		02/10/2024		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Licensed Professional Teacher	78.20	09/25/2011	Brgy. Panalaron, Tacloban City	1119471	12/20/2020
	Career Service Professional		N/A	N/A	100108110223	04/05/2011

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2023	PRESENT	Assistant Professor II	Visayas State University	39,672.00	16-1	Permanent	Y
09/15/2022		Assistant Professor II	Visayas State University	38,150.00	16-1	Permanent	Y
01/01/2022		Instructor III	Visayas State University	32,321.00	14-1	Permanent	Y
01/01/2021		Instructor III	Visayas State University	30,799.00	14-1	Permanent	Y
01/01/2020		Instructor III	Visayas State University	29,277.00	14-1	Permanent	Y
01/01/2019	12/31/2019	Instructor I	Visayas State University	23,222.00	12-2	Permanent	Y
01/01/2018	12/31/2018	Instructor I	Visayas State University	22,410.00	12-2	Permanent	Y
11/02/2017		Instructor I	Visayas State University	21,626.00	12-2	Permanent	Y
08/01/2017	07/31/2018	Instructor I	Visayas State University	21,626.00	12-2	Temporary	Y
01/01/2017		Instructor I	Visayas State University	21,626.00	12-2	Temporary	Y
11/01/2016		Instructor I	Visayas State University	20,870.00	12-2	Temporary	Y
11/01/2016	07/31/2017	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
01/01/2016		Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	10/31/2016	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
11/01/2014	10/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
11/01/2013	10/31/2014	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
05/06/2013	05/15/2014	Instructor I	Visayas State University	19,940.00	-	Contractual	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02/10/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Technologies for 21st Century Teachers	08/23/2019	08/24/2019	16	Technical	Visayas State University
	Division Enhancement Training in Mathematics for Secondary Math Teachers	04/16/2018	04/21/2018	48	Instruction	Department of Education, Ormoc City
	Echo Seminar on the New CHED General Education Course: "MMW"	04/12/2018	04/14/2018	24	Technical	Visayas State University
	Enhancement Training for Math High School Teachers	01/13/2018	03/10/2018	56	Instruction	Visayas State University
	Symposium on Medical Biophysics Research	09/08/2017	09/08/2017	8	Technical	Visayas State University
	Challenges and Responses in K to 12 Implementation for Mathematics Education	07/26/2017	07/28/2017	24	Research	Mathematics Teachers Association of the Philippines-Tertiary Level Chapter
	Special International Conference on Mathematics Education 2016	10/20/2016	10/22/2016	24	Research	Philippine Council of Mathematics Teachers Educators (MATHTED), Inc.
	Strategic Planning Workshop of the College of Arts and Sciences	08/25/2016	08/26/2016	16	Technical	Visayas State University
	2016 MTAP - TL International Convention	07/27/2016	07/29/2016	24	Research	MathematicsTeachers Association of the Philippines Tertiary Level (MTAP-TL), Inc.
	Regional Senior High School (SHS) Teachers' Training for SUC's and LUC's, Region 8	07/11/2016	07/14/2016	32	Instruction	CHED K to 12 Transition Progam/ Leyte Normal University
	2016 Mathematical Society of the Philippines	05/30/2016	05/31/2016	16	Research	DOST PCAARRD
	Summer Internship Programme	04/22/2016	04/23/2016	16	Instruction	AGF Consulting Group
	Seminar - Workshop on the Imlementation of Outcomes - Based Education (OBE)	05/04/2015	05/05/2015	16	Technical	Visayas State University
	Seminar on the Senior High School Program	10/11/2013	10/11/2013	8	Instruction	Visayas State University
	Orientation Seminar for New Faculty Members	06/29/2012	06/29/2012	8	Technical	Visayas State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A	N/A		Philippine Council of Mathematics Teachers Educators (MATH TED), INC.		
				Visayas State University Faculty Association		
				Mathematical Society of the Philippines		
				State Universities and Colleges Teachers Educators ASSN. (SUCTEA), INC.		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	02/10/2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐YES☒NO ☐YES☒NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐YES☒NO If YES, give details: _____ ☐YES☒NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐YES☒NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐YES☒NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐YES☒NO If YES, give details: _____ ☐YES☒NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐YES☒NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐YES☒NO If YES, please specify: _____ ☐YES☒NO If YES, please specify ID No _____ ☐YES☒NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Remberto Patindol</td><td>Apt. 81, Kilbourne Drive, Visca, Baybay City Leyte</td><td>09176341454</td></tr><tr><td>Divina L. Valenzona</td><td>Apt. 19, Kilbourne Drive, Visca., Baybay City</td><td>09051561631</td></tr><tr><td></td><td></td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	Remberto Patindol	Apt. 81, Kilbourne Drive, Visca, Baybay City Leyte	09176341454	Divina L. Valenzona	Apt. 19, Kilbourne Drive, Visca., Baybay City	09051561631			
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Divina L. Valenzona	Apt. 19, Kilbourne Drive, Visca., Baybay City	09051561631												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 02/10/2024 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														