

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

|                                  |                                                                                                                                                                                         |                                                                |                                                                                                                                                                                                  |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2. SURNAME                       | Ycong                                                                                                                                                                                   |                                                                |                                                                                                                                                                                                  |
| FIRST NAME                       | Helmar                                                                                                                                                                                  | NAME EXTENSION (JR., SR)<br>N/A                                |                                                                                                                                                                                                  |
| MIDDLE NAME                      | Gontiñas                                                                                                                                                                                |                                                                |                                                                                                                                                                                                  |
| 3. DATE OF BIRTH<br>(mm/dd/yyyy) | 04/01/1991                                                                                                                                                                              | 16. CITIZENSHIP                                                | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country: |
| 4. PLACE OF BIRTH                | Ormoc City, Leyte                                                                                                                                                                       | If holder of dual citizenship,<br>please indicate the details. | Philippines                                                                                                                                                                                      |
| 5. SEX                           | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female                                                                                                                |                                                                |                                                                                                                                                                                                  |
| 6. CIVIL STATUS                  | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married<br><input type="checkbox"/> Widowed <input type="checkbox"/> Separated<br><input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS                                        |                                                                                                                                                                                                  |
| 7. HEIGHT (m)                    | 1.55                                                                                                                                                                                    | ZIP CODE                                                       | House/Block/Lot No. Street                                                                                                                                                                       |
| 8. WEIGHT (kg)                   | 60.00                                                                                                                                                                                   |                                                                | Subdivision/Village Barangay                                                                                                                                                                     |
| 9. BLOOD TYPE                    | A+                                                                                                                                                                                      |                                                                | City/Municipality Province                                                                                                                                                                       |
| 10. GSIS ID NO.                  | N/A                                                                                                                                                                                     |                                                                |                                                                                                                                                                                                  |
| 11. PAG-IBIG ID NO.              | N/A                                                                                                                                                                                     | 18. PERMANENT ADDRESS                                          |                                                                                                                                                                                                  |
| 12. PHILHEALTH NO.               | N/A                                                                                                                                                                                     | ZIP CODE                                                       | House/Block/Lot No. Street                                                                                                                                                                       |
| 13. SSS NO.                      | N/A                                                                                                                                                                                     |                                                                | Subdivision/Village Barangay                                                                                                                                                                     |
| 14. TIN NO.                      | N/A                                                                                                                                                                                     |                                                                | City/Municipality Province                                                                                                                                                                       |
| 15. AGENCY EMPLOYEE NO.          | V00765                                                                                                                                                                                  |                                                                |                                                                                                                                                                                                  |
| 19. TELEPHONE NO.                | N/A                                                                                                                                                                                     | 21. E-MAIL ADDRESS (if any)                                    | hgycong@vsu.edu.ph                                                                                                                                                                               |
| 20. MOBILE NO.                   | 939-721-8106                                                                                                                                                                            |                                                                |                                                                                                                                                                                                  |

II. FAMILY BACKGROUND

|                          |           |                                 |                                                     |                            |
|--------------------------|-----------|---------------------------------|-----------------------------------------------------|----------------------------|
| 22. SPOUSE'S SURNAME     | N/A       |                                 | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | N/A       | NAME EXTENSION (JR., SR)<br>N/A | N/A                                                 | N/A                        |
| MIDDLE NAME              | N/A       |                                 |                                                     |                            |
| OCCUPATION               | N/A       |                                 |                                                     |                            |
| EMPLOYER/BUSINESS NAME   | N/A       |                                 |                                                     |                            |
| BUSINESS ADDRESS         | N/A       |                                 |                                                     |                            |
| TELEPHONE NO.            | N/A       |                                 |                                                     |                            |
| 24. FATHER'S SURNAME     | Ycong     |                                 |                                                     |                            |
| FIRST NAME               | Marciano  | NAME EXTENSION (JR., SR)<br>Jr. |                                                     |                            |
| MIDDLE NAME              | Cabulong  |                                 |                                                     |                            |
| 25. MOTHER'S MAIDEN NAME | Blorechia |                                 |                                                     |                            |
| SURNAME                  | Ycong     |                                 |                                                     |                            |
| FIRST NAME               | Helen     |                                 |                                                     |                            |
| MIDDLE NAME              | Gontiñas  |                                 | (Continue on separate sheet if necessary)           |                            |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL                                 | NAME OF SCHOOL<br>(Write in full) | BASIC EDUCATION/DEGREE/COURSE<br>(Write in full) | PERIOD OF ATTENDANCE |      | HIGHEST LEVEL/UNITS EARNED<br>(if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|-------------------------------------------|-----------------------------------|--------------------------------------------------|----------------------|------|--------------------------------------------------|----------------|---------------------------------------|
|                                           |                                   |                                                  | From                 | To   |                                                  |                |                                       |
| ELEMENTARY                                | Caridad Elementary School         | Elementary                                       | 2001                 | 2003 |                                                  | 2003           | N/A                                   |
| SECONDARY                                 | Caridad National High School      | High School                                      | 2003                 | 2007 |                                                  | 2007           | N/A                                   |
| VOCATIONAL/ TRADE COURSE                  | N/A                               |                                                  |                      |      |                                                  |                |                                       |
| COLLEGE                                   | Visayas State University          | Bachelor of Science in Secondary Education       | 2007                 | 2011 |                                                  | 2011           | N/A                                   |
| GRADUATE STUDIES                          | Visayas State University          | Master of Education in Mathematics               | 2011                 | 2016 |                                                  | 2016           | N/A                                   |
| PLEASE SEE ATTACHMENT A                   |                                   |                                                  |                      |      |                                                  |                |                                       |
| (Continue on separate sheet if necessary) |                                   |                                                  |                      |      |                                                  |                |                                       |
| SIGNATURE                                 |                                   |                                                  | DATE                 |      | 09/02/2025                                       |                |                                       |

Attachment A

| III. EDUCATIONAL BACKGROUND               |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|-------------------------------------------|------------------|-----------------------------------|--------------------------------------------------|----------------------|----|--------------------------------------------------------|-------------------|------------------------------------------------|
| 26.                                       | LEVEL            | NAME OF SCHOOL<br>(Write in full) | BASIC EDUCATION/DEGREE/COURSE<br>(Write in full) | PERIOD OF ATTENDANCE |    | HIGHEST<br>LEVEL/UNITS<br>EARNED<br>(if not graduated) | YEAR<br>GRADUATED | SCHOLARSHIP/<br>ACADEMIC<br>HONORS<br>RECEIVED |
|                                           |                  |                                   |                                                  | From                 | To |                                                        |                   |                                                |
|                                           | GRADUATE STUDIES | UP - Diliman                      | Doctor of Philosophy in Mathematics Education    | 2018                 |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
|                                           |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
| (Continue on separate sheet if necessary) |                  |                                   |                                                  |                      |    |                                                        |                   |                                                |
| SIGNATURE                                 |                  |                                   |                                                  | DATE                 |    | 09/02/2025                                             |                   |                                                |

IV. CIVIL SERVICE ELIGIBILITY

| 27. | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER<br>SPECIAL LAWS/ CES/ CSEE<br>BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING<br>(If Applicable) | DATE OF<br>EXAMINATION /<br>CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | LICENSE (if applicable) |                     |
|-----|------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------|-----------------------------------|-------------------------|---------------------|
|     |                                                                                                                  |                           |                                        |                                   | NUMBER                  | Date of<br>Validity |
|     | RA 1080 (LET Passer)                                                                                             | 79.40                     | 09/25/2011                             | Tacloban City                     | 1115316                 | 04/01/2027          |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |
|     |                                                                                                                  |                           |                                        |                                   |                         |                     |

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

| 28. INCLUSIVE DATES<br>(mm/dd/yyyy) |            | POSITION TITLE<br>(Write in full/Do not abbreviate) | DEPARTMENT / AGENCY / OFFICE / COMPANY<br>(Write in full/Do not abbreviate) | MONTHLY<br>SALARY | SALARY/ JOB/<br>PAY GRADE (if<br>applicable)& STEP<br>(Format"00-0")/<br>INCREMENT | STATUS OF<br>APPOINTMENT | GOV'T<br>SERVICE<br>(Y/ N) |
|-------------------------------------|------------|-----------------------------------------------------|-----------------------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------|--------------------------|----------------------------|
| From                                | To         |                                                     |                                                                             |                   |                                                                                    |                          |                            |
| 01/01/2025                          | PRESENT    | Assistant Professor IV                              | Visayas State University                                                    | 51,304.00         | 18-1                                                                               | Permanent                | Y                          |
| 01/01/2025                          |            | Assistant Professor IV                              | Visayas State University                                                    | 51,304.00         | 18-1                                                                               | Permanent                | Y                          |
| 04/22/2024                          |            | Assistant Professor IV                              | Visayas State University                                                    | 49,015.00         | 18-1                                                                               | Permanent                | Y                          |
| 01/01/2024                          | 04/21/2024 | Assistant Professor III                             | Visayas State University                                                    | 45,138.00         | 17-1                                                                               | Permanent                | Y                          |
| 01/01/2023                          |            | Assistant Professor III                             | Visayas State University                                                    | 43,030.00         | 17-1                                                                               | Permanent                | Y                          |
| 09/15/2022                          |            | Assistant Professor III                             | Visayas State University                                                    | 41,508.00         | 17-1                                                                               | Permanent                | Y                          |
| 01/01/2022                          |            | Instructor III                                      | Visayas State University                                                    | 32,321.00         | 14-1                                                                               | Permanent                | Y                          |
| 01/01/2021                          |            | Instructor III                                      | Visayas State University                                                    | 30,799.00         | 14-1                                                                               | Permanent                | Y                          |
| 01/01/2020                          |            | Instructor III                                      | Visayas State University                                                    | 29,277.00         | 14-1                                                                               | Permanent                | Y                          |
| 07/01/2019                          |            | Instructor III                                      | Visayas State University                                                    | 27,755.00         | 14-1                                                                               | Permanent                | Y                          |
| 01/01/2019                          |            | Instructor I                                        | Visayas State University                                                    | 22,938.00         | 12-1                                                                               | Permanent                | Y                          |
| 01/01/2018                          |            | Instructor I                                        | Visayas State University                                                    | 22,149.00         | 12-1                                                                               | Permanent                | Y                          |
| 08/01/2017                          |            | Instructor I                                        | Visayas State University                                                    | 21,387.00         | 12-1                                                                               | Permanent                | Y                          |
| 01/01/2017                          |            | Instructor I                                        | Visayas State University                                                    | 21,387.00         | 12-1                                                                               | Temporary                | Y                          |
| 01/01/2017                          |            | Instructor I                                        | Visayas State University                                                    | 21,387.00         | 12-1                                                                               | Temporary                | Y                          |
| 11/01/2016                          |            | Instructor I                                        | Visayas State University                                                    | 20,651.00         | 12-1                                                                               | Temporary                | Y                          |
| 11/01/2015                          | 10/31/2016 | Instructor I                                        | Visayas State University                                                    | 19,940.00         | -                                                                                  | Temporary                | Y                          |
| 11/01/2014                          | 10/31/2015 | Instructor I                                        | Visayas State University                                                    | 19,940.00         | -                                                                                  | Temporary                | Y                          |
| 06/01/2013                          | 05/31/2014 | Instructor I                                        | Visayas State University                                                    | 19,940.00         | -                                                                                  | Contractual              | Y                          |
| 09/03/2012                          | 05/31/2013 | Instructor I                                        | Visayas State University                                                    | 19,940.00         | -                                                                                  | Contractual              | Y                          |
|                                     |            |                                                     |                                                                             |                   |                                                                                    |                          |                            |
|                                     |            |                                                     |                                                                             |                   |                                                                                    |                          |                            |
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| SIGNATURE |  | DATE | 09/02/2025 |
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29. | NAME & ADDRESS OF ORGANIZATION<br>(Write in full) | INCLUSIVE DATES<br>(mm/dd/yyyy) |     | NUMBER OF<br>HOURS | POSITION / NATURE OF WORK |
|-----|---------------------------------------------------|---------------------------------|-----|--------------------|---------------------------|
|     |                                                   | From                            | To  |                    |                           |
|     | N/A                                               | N/A                             | N/A | N/A                | N/A                       |
|     |                                                   |                                 |     |                    |                           |
|     |                                                   |                                 |     |                    |                           |
|     |                                                   |                                 |     |                    |                           |
|     |                                                   |                                 |     |                    |                           |
|     |                                                   |                                 |     |                    |                           |

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VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full)                                                                                            | INCLUSIVE DATES OF<br>ATTENDANCE<br>(mm/dd/yyyy) |            | NUMBER OF<br>HOURS | Type of LD<br>( Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full)                                                                |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------|--------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
|     |                                                                                                                                                                                 | From                                             | To         |                    |                                                               |                                                                                                           |
|     | Learn and Re-Learn: VSU Table of Specification and Test Item Analysis                                                                                                           | 08/15/2025                                       | 08/15/2025 | 8                  | Instruction                                                   | Visayas State University                                                                                  |
|     | Seminar on Writing Review Materials and Test Questions for the Licensure for Agriculturists Review Program                                                                      | 06/20/2025                                       | 06/20/2025 | 8                  | Technical                                                     | University Review Services, VSU                                                                           |
|     | GBF STEM Collab Webinar Series: Effective Math & Science Learning Resources                                                                                                     | 05/31/2025                                       | 06/07/2025 | 16                 | Technical                                                     | Gokongwei Brothers Foundation                                                                             |
|     | 8th Action Research, Action Learning International Congress (ARAL2025)                                                                                                          | 05/16/2025                                       | 05/18/2025 | 24                 | Technical                                                     | De La Salle University Manila                                                                             |
|     | Assessment in Learning: Training Workshop on Standardizing Test Questions                                                                                                       | 03/20/2025                                       | 03/21/2025 | 16                 | Technical                                                     | VSU Faculty Advancement Network Association, Inc.                                                         |
|     | Crafting Winning Concept Proposal: A Workshop for DOST 2025 Call for Proposals                                                                                                  | 02/21/2025                                       | 02/21/2025 | 8                  | Technical                                                     | Visayas State University                                                                                  |
|     | GBF STEM Collab Webinar Series: International Large-Scale Assessments for Math and Science                                                                                      | 02/08/2025                                       | 02/22/2025 | 6                  | Technical                                                     | Gokongwei Brothers Foundation                                                                             |
|     | Training Workshop on Writing Study Materials and Test Questions for LEPT Review Program                                                                                         | 11/22/2024                                       | 11/23/2024 | 16                 | Technical                                                     | Visayas State University                                                                                  |
|     | Capacity Building in Research Writing for Disaster Preparedness and Response                                                                                                    | 10/21/2024                                       | 10/23/2024 | 24                 | Technical                                                     | DepEd Baybay City Division                                                                                |
|     | National Seminar Workshop on Implementation of MATATAG Curriculum Using 21st Century Pedagogical Approaches with Teaching Demonstration Festival for All Learning Content Areas | 07/09/2024                                       | 07/11/2024 | 24                 | Technical                                                     | Center for Human Research and Development Foundation, Inc.(CHRDF)                                         |
|     | Sinag at Balag: International Research Conference                                                                                                                               | 06/25/2024                                       | 06/27/2024 | 24                 | Technical                                                     | Asian Center of Education, Research, and Training for Innovation (ACERT) and Philippine Normal University |
|     | Unpacking and Simplifying Action Research: Translating Action Research into Publication                                                                                         | 06/17/2024                                       | 06/18/2024 | 16                 | Technical                                                     | Asian Center of Education, Research, and Training for Innovation (ACERT) and Philippine Normal University |
|     | 1st Bulacan State University International Education Summit 2024                                                                                                                | 05/14/2024                                       | 05/16/2024 | 24                 | Technical                                                     | Bulacan State University                                                                                  |
|     | PAFTE Regional Teachers' Convention 2023                                                                                                                                        | 12/08/2023                                       | 12/09/2023 | 16                 | Technical                                                     | PAFTE Region VIII                                                                                         |
|     | National Conference on Research in Teacher Education (NC RTE) 2023                                                                                                              | 10/26/2023                                       | 10/28/2023 | 24                 | Technical                                                     | University of the Philippines Diliman College of Education                                                |
|     | Developing Instructional Math Videos for Learners with Visual Impairment (Round 2)                                                                                              | 05/05/2023                                       | 05/07/2023 | 24                 | Technical                                                     | Resources for the Blind                                                                                   |
|     | Training-Workshop on the Crafting of VSU Integrated High School Handbook                                                                                                        | 03/30/2023                                       | 04/01/2023 | 24                 | Instruction                                                   | VSU Integrated High School                                                                                |

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full) |
|-----|----------------------------|-----|------------------------------------------------------------|-----|-----------------------------------------------------------|
|     | N/A                        |     | N/A                                                        |     | N/A                                                       |
|     |                            |     |                                                            |     |                                                           |
|     |                            |     |                                                            |     |                                                           |
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| SIGNATURE |  | DATE | 09/02/2025 |
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Attachment B.1

| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED                                                                                                     |                                                                                                                              |                                               |            |                 |                                                               |                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------|-----------------|---------------------------------------------------------------|-----------------------------------------------------------------------|
| (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions) |                                                                                                                              |                                               |            |                 |                                                               |                                                                       |
| 30.                                                                                                                                                                              | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full)                                         | INCLUSIVE DATES OF ATTENDANCE<br>(mm/dd/yyyy) |            | NUMBER OF HOURS | Type of LD<br>( Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full)                            |
|                                                                                                                                                                                  |                                                                                                                              | From                                          | To         |                 |                                                               |                                                                       |
|                                                                                                                                                                                  | Developing Instructional Math Videos for Learners with Visual Impairment                                                     | 02/10/2023                                    | 02/12/2023 | 24              | Technical                                                     | Resources for the Blind                                               |
|                                                                                                                                                                                  | 8th Division Basic Education Research and Innovation Congress (DBERIC)                                                       | 12/08/2022                                    | 12/09/2022 | 16              | Technical                                                     | DepEd Baybay City Division                                            |
|                                                                                                                                                                                  | VSU Faculty Onboarding                                                                                                       | 09/05/2022                                    | 09/07/2022 | 24              | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | ACT-IHE English-Medium Education Training                                                                                    | 06/20/2022                                    | 06/21/2022 | 16              | Technical                                                     | Leyte Normal University                                               |
|                                                                                                                                                                                  | PAFTE Regional Midyear Convention                                                                                            | 05/28/2022                                    | 05/28/2022 | 8               | Technical                                                     | Philippine Association for Teachers and Educators (PAFTE) Region VIII |
|                                                                                                                                                                                  | International Conference on Assessment in the New Normal (ICANN)                                                             | 05/25/2022                                    | 05/27/2022 | 24              | Technical                                                     | Jose Rizal Memorial State University                                  |
|                                                                                                                                                                                  | PAFTE Annual Student Teachers' Convention                                                                                    | 03/26/2022                                    | 03/26/2022 | 8               | Technical                                                     | Philippine Association for Teachers and Educators (PAFTE) Region VIII |
|                                                                                                                                                                                  | VSU Faculty Onboarding                                                                                                       | 02/07/2022                                    | 02/08/2022 | 16              | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | Lecture on Ethics in Health Research                                                                                         | 12/01/2021                                    | 12/01/2021 | 8               | Technical                                                     | Eastern Visayas Health Research and Development Consortium            |
|                                                                                                                                                                                  | Seminar-Workshop on Current Trends in Outcome-Based Education                                                                | 10/22/2021                                    | 10/24/2021 | 24              | Instruction                                                   | PRODEV Project Training Center                                        |
|                                                                                                                                                                                  | VSU Faculty Onboarding                                                                                                       | 08/16/2021                                    | 08/18/2021 | 24              | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | Implementing the Field Study Courses                                                                                         | 07/08/2021                                    | 07/08/2021 | 8               | Instruction                                                   | Philippine Association for Teachers and Educators NCR                 |
|                                                                                                                                                                                  | 2nd Integrated STEM Leadership Summit in Asia                                                                                | 01/21/2021                                    | 01/22/2021 | 16              | Technical                                                     | Center for Integrated STEM Education, Inc.                            |
|                                                                                                                                                                                  | VSU E-Learning Environment Training-Workshop Series                                                                          | 12/18/2020                                    | 12/18/2020 | 8               | Technical                                                     | Visayas State University                                              |
|                                                                                                                                                                                  | Creating Mobile App for Science and Mathematics Instruction Using MIT App Inventor                                           | 12/04/2020                                    | 12/04/2020 | 8               | Technical                                                     | Department of Mathematics and Physics, VSU                            |
|                                                                                                                                                                                  | Webinar on Table of Specifications and Test Item Analysis                                                                    | 11/12/2020                                    | 11/12/2020 | 8               | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | OBE Syllabus and Table of Specifications (TOS) Preparation and Review                                                        | 12/19/2019                                    | 12/19/2019 | 8               | Instruction                                                   | Department of Business and Management, VSU                            |
|                                                                                                                                                                                  | Seminar-Workshop Series on Promoting Substantive Pedagogy through Action Research (Module 3)                                 | 11/17/2017                                    | 11/19/2017 | 24              | Technical                                                     | A & A Knowledge Base Research Consultancy and Training, Inc.          |
|                                                                                                                                                                                  | Seminar-Workshop Series on Promoting Substantive Pedagogy through Action Research (Module 2)                                 | 10/27/2017                                    | 10/29/2017 | 24              | Technical                                                     | A & A Knowledge Base Research Consultancy and Training, Inc.          |
|                                                                                                                                                                                  | MSP Research Conference & 2017 Annual Convention                                                                             | 10/24/2017                                    | 10/26/2017 | 24              | Technical                                                     | Mathematics Society of the Philippines (MSP)                          |
|                                                                                                                                                                                  | Seminar-Workshop Series on Promoting Substantive Pedagogy through Action Research (Module 1)                                 | 10/20/2017                                    | 10/22/2017 | 24              | Technical                                                     | A & A Knowledge Base Research Consultancy and Training, Inc.          |
|                                                                                                                                                                                  | Workshop in Preparation for Level I AACUP Accreditation                                                                      | 10/05/2017                                    | 10/06/2017 | 16              | Technical                                                     | Visayas State University                                              |
|                                                                                                                                                                                  | Orientation Seminar and Retooling of CE Faculty                                                                              | 09/04/2017                                    | 09/04/2017 | 8               | Technical                                                     | College of Education, VSU                                             |
|                                                                                                                                                                                  | PAFTE Annual Regional Convention                                                                                             | 07/29/2017                                    | 07/29/2017 | 8               | Technical                                                     | Philippine Association for Teachers and Educators (PAFTE) Region VIII |
|                                                                                                                                                                                  | Faculty Enhancement Seminar and Workshop                                                                                     | 05/31/2017                                    | 06/02/2017 | 24              | Technical                                                     | ACLCL College of Ormoc                                                |
|                                                                                                                                                                                  | Orientation of Newly-Hired Regular and Part-time Faculty Members                                                             | 03/09/2017                                    | 03/09/2017 | 16              | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | ISO 9001:2015 Enhancement Seminar-Workshop on Internal Quality Audit                                                         | 03/03/2017                                    | 03/03/2017 | 8               | Technical                                                     | Visayas State University                                              |
|                                                                                                                                                                                  | PAFTE Teaching Congress                                                                                                      | 02/18/2017                                    | 02/18/2017 | 8               | Instruction                                                   | Philippine Association for Teachers and Educators (PAFTE) Region VIII |
|                                                                                                                                                                                  | Internal Quality Audit Training                                                                                              | 01/23/2017                                    | 01/25/2017 | 24              | Technical                                                     | Visayas State University                                              |
|                                                                                                                                                                                  | Seminar-Workshop on the Preparation of Outcomes-Based Education Syllabus                                                     | 12/05/2016                                    | 12/05/2016 | 8               | Instruction                                                   | Visayas State University                                              |
|                                                                                                                                                                                  | Visayas-Wide Senior High School (SHS) Catch-All Teacher Training for Local and State Universities and Colleges (LUCs & SUCs) | 11/07/2016                                    | 11/10/2016 | 32              | Instruction                                                   | Department of Education                                               |
| (Continue on separate sheet if necessary)                                                                                                                                        |                                                                                                                              |                                               |            |                 |                                                               |                                                                       |
| SIGNATURE                                                                                                                                                                        |                                                                                                                              |                                               |            | DATE            | 09/02/2025                                                    |                                                                       |



| <div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,<br/>a. within the third degree?<br/>b. within the fourth degree (for Local Government Unit - Career Employees)?</div>                                                                                                                           |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details:<br/>_____</div></div>                                                                                                                         |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|------|---------|----------|------------------|---------------------------------------------------|----------|-------------------|---------------------------------------------------|----------|---------------|------------------------------|----------|
| <div>35. a. Have you ever been found guilty of any administrative offense?<br/><br/>b. Have you been criminally charged before any court?</div>                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details:<br/>_____</div></div>                                                                                                                                                                                                    |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details:<br/>Date Filed: _____<br/>Status of Case/s: _____</div></div>                                                                                                                                                            |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>                                                                                                                                                                                                                                                                                                                                                                     |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details:<br/>_____</div></div>                                                                                                                                                                                                    |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>                                                                                                                                                                                                                                                  |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details:<br/>_____</div></div>                                                                                                                                                                                                    |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?<br/><br/>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>                                                                                                                                                                                     |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>                                                                                                                                                                                                        |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>                                                                                                                                                                                                        |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>                                                                                                                                                                                                                                                                                                                                                                                                           |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details (country):<br/>_____</div></div>                                                                                                                                                                                          |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:<br/>a. Are you a member of any indigenous group?<br/>b. Are you a person with disability?<br/>c. Are you a solo parent?</div>                                                                                                                                                                               |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify: _____</div></div>                                                                                                                                                                                                      |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div>                                                                                                                                                                                                 |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div>                                                                                                                                                                                                 |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                   |          | <div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div>                                                                                                                                                                                                 |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Rosario P. Abela</td><td>Dept. of Early Childhood and Elementary Education</td><td>563-7527</td></tr><tr><td>Bayron S. Barredo</td><td>Dept. of Early Childhood and Elementary Education</td><td>563-7527</td></tr><tr><td>Leo A. Mamolo</td><td>Faculty of Teacher Education</td><td>563-7527</td></tr></table>                      |                                                   |          |                                                                                                                                                                                                                                                                                                                                     |  |  | NAME | ADDRESS | TEL. NO. | Rosario P. Abela | Dept. of Early Childhood and Elementary Education | 563-7527 | Bayron S. Barredo | Dept. of Early Childhood and Elementary Education | 563-7527 | Leo A. Mamolo | Faculty of Teacher Education | 563-7527 |
| NAME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | ADDRESS                                           | TEL. NO. |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| Rosario P. Abela                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Dept. of Early Childhood and Elementary Education | 563-7527 |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| Bayron S. Barredo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Dept. of Early Childhood and Elementary Education | 563-7527 |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| Leo A. Mamolo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Faculty of Teacher Education                      | 563-7527 |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div> |                                                   |          | <div><div><div>ID picture taken within the last 6 months<br/>3.5 cm x 4.5 cm<br/>(passport size)<br/><br/>With full and handwritten name tag and signature over printed name<br/><br/>Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div> |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div><div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: <b>N/A</b></div><div>ID/License/Passport No.: <b>N/A</b></div><div>Date/Place of Issuance: <b>N/A</b></div></div><div><div></div><div>Signature (Sign inside the box)</div><div>09/02/2025</div><div>Date Accomplished</div></div></div>                                                                                       |                                                   |          |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |
| <div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>                                                                                                                                                                                                                                                                                                                 |                                                   |          |                                                                                                                                                                                                                                                                                                                                     |  |  |      |         |          |                  |                                                   |          |                   |                                                   |          |               |                              |          |