

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cagande		
FIRST NAME	Jeffrey Lloyd	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Loreto		
3. DATE OF BIRTH (mm/dd/yyyy)	03/19/1981	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	304 M.L. Quezon St. House/Block/Lot No. Street Poblacion Zone 11 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.53	18. PERMANENT ADDRESS	304 M.L. Quezon St. House/Block/Lot No. Street Poblacion Zone 11 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
8. WEIGHT (kg)	70.00		
9. BLOOD TYPE	O+		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	170501428534	ZIP CODE	6521
13. SSS NO.	N/A	19. TELEPHONE NO.	0535639143
14. TIN NO.	N/A	20. MOBILE NO.	9167225829
15. AGENCY EMPLOYEE NO.	V00699	21. E-MAIL ADDRESS (if any)	jeffreyloyd.cagande@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Cagande		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Maria Vanessa	NAME EXTENSION (JR., SR)	Jelliana Jade Valenzona Cagande	09/19/2008
MIDDLE NAME	Valenzona			
OCCUPATION	Housewife			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	09054913165			
24. FATHER'S SURNAME	Cagande			
FIRST NAME	Silvestre	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Buba			
25. MOTHER'S MAIDEN NAME	Luvisminda Abellera Loreto			
SURNAME	Cagande			
FIRST NAME	Luvisminda			
MIDDLE NAME	Loreto		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Visca Foundation Elementary School	Elementary	1988	1994		1994	N/A
SECONDARY	Visayas State University Laboratory High School	High School	1994	1998		1998	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agricultural Engineering	1998	2003		2003	DOST
GRADUATE STUDIES	University of San Carlos	Doctor of Philosophy in Science Education (Major in Physics)	2015		51 units		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03/11/2025
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Agricultural Engineer	80.90	07/17/2003	Manila	0005628	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025	PRESENT	Assistant Professor IV	Visayas State University	51,304.00	18-1	Permanent	Y
04/22/2024		Assistant Professor IV	Visayas State University	49,015.00	18-1	Permanent	Y
01/01/2024	04/21/2024	Assistant Professor II	Visayas State University	41,616.00	16-1	Permanent	Y
01/01/2023		Assistant Professor II	Visayas State University	39,672.00	16-1	Permanent	Y
08/15/2022		Assistant Professor II	Visayas State University	38,150.00	16-1	Permanent	Y
01/01/2022		Instructor III	Visayas State University	32,321.00	14-1	Permanent	Y
01/01/2021		Instructor III	Visayas State University	30,799.00	14-1	Permanent	Y
01/01/2021		Instructor III	Visayas State University	30,799.00	14-1	Permanent	Y
01/01/2020		Instructor III	Visayas State University	29,277.00	14-1	Permanent	Y
01/01/2019		Instructor I	Visayas State University	22,938.00	12-1	Permanent	Y
01/01/2018	12/31/2018	Instructor I	Visayas State University	22,149.00	12-1	Permanent	Y
01/01/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Permanent	Y
08/01/2016	12/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Permanent	Y
01/01/2016	07/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	12/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
12/01/2012	10/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/01/2012	11/30/2012	Instructor I	Visayas State University	19,940.00	-	Contractual	Y
06/01/2011	05/31/2012	Instructor I	Visayas State University	18,333.00	-	Contractual	Y
11/02/2010	05/31/2011	Instructor I	Visayas State University	16,726.00	-	Contractual	Y
07/05/2004	05/21/2007	Production Coach	DOLE - Stanfilco	12,000.00	1-	Permanent	N

(Continue on separate sheet if necessary)

SIGNATURE			DATE		03/11/2025		
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Summer Camp on Educational Technologies for 21st Century Teachers	04/29/2019	05/03/2019	40	Technical	Silliman University, CHED
	19th Samahang Pisika ng Visayas at Mindanao National Physics Conference	10/19/2017	10/21/2017	24	Technical	SPVM, MSU-IIT, DOST-PCIEERD, USC
	3rd National Research Conference in Science and Mathematics Education	02/09/2017	02/10/2017	16	Technical	DOST-SEI
	TWINCLE Program at Chiba University – Science Experiments Program	10/20/2016	10/28/2016	72	Instruction	Chiba University, Chiba, Japan
	Gender Sensitivity Training and Anti-sexual Harassment Orientation	03/23/2016	10/13/2022	8	Instruction	VSU, ASHO
	8th International Conference on Science Mathematics and Technology Education	11/21/2015	11/24/2015	30	Technical	Curtin Univ -Australia, Universitas Negeri Jakarta
	17th Samahang Pisika ng Visayas at Mindanao National Physics Conference	10/22/2015	10/24/2015	24	Technical	SPVM, MSU-IIT, DOST-PCIEERD, CSU
	2015 Student Leaders Forum	07/23/2015	07/24/2015	16	Supervisory	UP Diliman, DLSU

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Ability to format and manipulate reports, data, spreadsheets and graphics packages(i.e MS Office) an		7th Place - Registered Philippine Agricultural Engineers' Licensure Exam July 2003		Samahang Pisika ng Visayas at Mindanao
	• Computer Literate (MS word, excel, ppt presentation) • Good in communication Skills				Visayas State University Faculty Association
	Developing Basic Mobile Apps				Philippine Society of Agricultural Engineers

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03/11/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐YES☒NO ☐YES☒NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐YES☒NO If YES, give details: _____ ☐YES☒NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐YES☒NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐YES☒NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐YES☒NO If YES, give details: _____ ☐YES☒NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐YES☒NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐YES☒NO If YES, please specify: _____ ☐YES☒NO If YES, please specify ID No _____ ☐YES☒NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>NILDA T. AMESTOSO</td><td>VISAYAS STATE UNIVERSITY</td><td>565-0600 1018</td></tr><tr><td>RICHARD R. JUGAR</td><td>UNIVERSITY OF SAN CARLOS</td><td>09190954909</td></tr><tr><td>MA. NENA Q. RAMOS</td><td>VISAYAS STATE UNIVERSITY</td><td>565-0600 1030</td></tr></table>			NAME	ADDRESS	TEL. NO.	NILDA T. AMESTOSO	VISAYAS STATE UNIVERSITY	565-0600 1018	RICHARD R. JUGAR	UNIVERSITY OF SAN CARLOS	09190954909	MA. NENA Q. RAMOS	VISAYAS STATE UNIVERSITY	565-0600 1030
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 03/11/2025 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														