

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Israel		
FIRST NAME	Joel	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Morales		
3. DATE OF BIRTH (mm/dd/yyyy)	07/22/1972	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Brgy. Hibunawan, Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	None None House/Block/Lot No. Street None Hibunawan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.79	ZIP CODE	6521
8. WEIGHT (kg)	62.00		
9. BLOOD TYPE	A-	18. PERMANENT ADDRESS	None None House/Block/Lot No. Street None Hibunawan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	091-697-7937
14. TIN NO.	153545376	21. E-MAIL ADDRESS (if any)	joel.israel@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00617		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Israel		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jeanette	NAME EXTENSION (JR., SR)	JHEL JEAN Godoy ISRAEL	05/27/2000
MIDDLE NAME	Godoy		JOELEH JAN Godoy ISRAEL	07/22/2003
OCCUPATION	Day Care Worker		JHON JEO Godoy ISRAEL	11/01/2009
EMPLOYER/BUSINESS NAME	City Social Welfare Development Office			
BUSINESS ADDRESS	Baybay city			
TELEPHONE NO.	09677011332			
24. FATHER'S SURNAME	Israel			
FIRST NAME	Cornelio	NAME EXTENSION (JR., SR) Sr.		
MIDDLE NAME	Derecho			
25. MOTHER'S MAIDEN NAME	Rabanos			
SURNAME	Israel			
FIRST NAME	Paulina			
MIDDLE NAME	Morales		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Hibunawan Elementary Shool	Elementary	1979	1985		1985	
SECONDARY	Baybay National High School	High School	1985	1989		1989	
VOCATIONAL/ TRADE COURSE	Franciscan College of Immaculate Conception	Secretarial	1989	1991		1991	
COLLEGE	N/A						
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/08/2022
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2021	06/30/2021	Administrative Aide III	Visayas State University	13,019.00	3-1	Casual	Y
01/01/2021		Administrative Aide III	Visayas State University	13,572.00	3-1	Casual	Y
01/01/2021		Administrative Aide III	Visayas State University	13,572.00	3-1	Casual	Y
01/01/2020	12/31/2020	Administrative Aide III	Visayas State University	13,019.00	3-1	Casual	Y
01/01/2019	12/31/2019	Administrative Aide III	Visayas State University	566.64	-	Casual	Y
01/01/2018	12/31/2018	Administrative Aide III	Visayas State University	541.54	-	Casual	Y
01/01/2017	12/31/2017	Administrative Aide III	Visayas State University	517.59	-	Casual	Y
01/01/2016	12/31/2016	Administrative Aide III	Visayas State University	494.68	-	Casual	Y
01/01/2014	12/31/2015	Administrative Aide III	Visayas State University	472.77	-	Casual	Y
07/01/2013	12/31/2013	Administrative Aide III	Visayas State University	437.64	-	Casual	Y
01/01/2011	06/30/2013	Administrative Aide III	Visayas State University	402.45	-	Casual	Y
01/01/2010	12/31/2010	Administrative Aide III	Visayas State University	367.27	-	Casual	Y
07/01/2008	12/31/2009	Administrative Aide III	Visayas State University	332.14	-	Casual	Y
07/01/2007	06/30/2008	Administrative Aide III	Visayas State University	301.95	-	Casual	Y
03/01/2004	06/30/2007	Administrative Aide III	Leyte State University	274.50	-	Casual	Y
01/01/2002	02/29/2004	Clerk I	Leyte State University	274.50	-	Casual	Y
07/01/2001	12/31/2001	Clerk I	Visayas College of Agriculture	274.50	-	Casual	Y
01/01/2000	06/30/2001	Clerk I	Visayas College of Agriculture	261.41	-	Casual	Y
01/01/1997	12/31/1999	Clerk I	Visayas College of Agriculture	237.64	-	Casual	Y
01/01/1996	12/31/1996	Clerk I	Visayas College of Agriculture	225.27	-	Casual	Y
01/01/1995	12/31/1995	Clerk I	Visayas College of Agriculture	179.82	-	Casual	Y
01/01/1994	12/31/1994	Clerk I	Visayas College of Agriculture	134.36	-	Casual	Y
07/01/1992	12/31/1993	Clerk I	Visayas College of Agriculture	98.00	-	Casual	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/08/2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Driving two/four wheels vehicles	N/A	N/A
Clerical Skills		
Computer Literate		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/08/2022
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>														
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>														
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>														
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>														
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div></div>														
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details (country): _____</div></div>														
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div></div>														
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Eugene B. Lañaada</td><td>visca, baybay city, leyte</td><td>09176341472</td></tr><tr><td>Santiago T. Peña</td><td>visca, baybay city, leyte</td><td>09210601535</td></tr><tr><td>Ana Marquiza M. Quilicot</td><td>visca, baybay city, leyte</td><td>09190611693</td></tr></table>						NAME	ADDRESS	TEL. NO.	Eugene B. Lañaada	visca, baybay city, leyte	09176341472	Santiago T. Peña	visca, baybay city, leyte	09210601535	Ana Marquiza M. Quilicot	visca, baybay city, leyte	09190611693
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>			<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>														
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: N/A</div><div>ID/License/Passport No.: N/A</div><div>Date/Place of Issuance: N/A</div></div>		<div><div></div><div>Signature (Sign inside the box)</div><div>11/08/2022</div><div>Date Accomplished</div></div>															
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>																	