

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Tan				
FIRST NAME	Daniel Leslie			NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Sude				
3. DATE OF BIRTH (mm/dd/yyyy)	06/23/1961	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:		
4. PLACE OF BIRTH	Talisay, Cebu	If holder of dual citizenship, please indicate the details.	Philippines		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female				
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS			
7. HEIGHT (m)	1.00	ZIP CODE	House/Block/Lot No. Street		
8. WEIGHT (kg)	1.00		Subdivision/Village Barangay		
9. BLOOD TYPE	A-		City/Municipality Province		
10. GSIS ID NO.	N/A				
11. PAG-IBIG ID NO.	N/A				
12. PHILHEALTH NO.	N/A	18. PERMANENT ADDRESS			
13. SSS NO.	N/A	ZIP CODE	House/Block/Lot No. Street		
14. TIN NO.	N/A		Subdivision/Village Barangay		
15. AGENCY EMPLOYEE NO.	V00501		City/Municipality Province		
19. TELEPHONE NO.		1			
20. MOBILE NO.		1			
21. E-MAIL ADDRESS (if any)	danielleslie.tan@vsu.edu.ph				

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	N/A			
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME	N/A			
SURNAME	N/A			
FIRST NAME	N/A			
MIDDLE NAME	N/A		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Duenas Central Elementary School	Elementary	1968	1974		1974	
SECONDARY	Hinunangan Agricl and Voc. School	High School	1974	1978		1978	
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agricultural Engineering	1978	1983		1983	
GRADUATE STUDIES	University of the Philippines at Los Baños	Master of Science in Agricultural Engineering	1989	1993		1993	
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		10/27/2022		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Iwate University	Doctor in Information Technology	1996	2000		2000	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		10/27/2022		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2022		University Professor	Visayas State University	194,937.00	30-4	Permanent	Y
01/01/2022		University Professor	Visayas State University	194,937.00	30-4	Permanent	Y
12/16/2021		University Professor	Visayas State University	191,259.00	30-4	Permanent	Y
12/16/2021		University Professor	Visayas State University	188,187.00	30-3	Permanent	Y
01/01/2021		University Professor	Visayas State University	188,187.00	30-3	Permanent	Y
01/01/2021		University Professor	Visayas State University	182,191.00	30-1	Permanent	Y
01/01/2021		University Professor	Visayas State University	182,191.00	30-1	Permanent	Y
01/01/2020		University Professor	Visayas State University	178,688.00	30-1	Permanent	Y
01/01/2019	12/31/2019	University Professor	Visayas State University	175,184.00	30-1	Permanent	Y
12/16/2018	12/31/2018	University Professor	Visayas State University	143,534.00	30-1	Permanent	Y
01/01/2018	12/15/2018	Professor VI	Visayas State University	160,132.00	29-3	Permanent	Y
10/28/2017	12/31/2017	Professor VI	Visayas State University	109,382.00	29-3	Permanent	Y
01/01/2017	10/27/2017	Professor VI	Visayas State University	107,908.00	29-2	Permanent	Y
01/01/2016	12/31/2016	Professor VI	Visayas State University	89,301.00	29-2	Permanent	Y
10/28/2014	12/31/2015	Professor VI	Visayas State University	73,903.00	-	Permanent	Y
06/01/2012	10/27/2014	Professor VI	Visayas State University	73,099.00	-	Permanent	Y
10/28/2011	05/31/2012	Professor VI	Visayas State University	62,488.00	-	Permanent	Y
06/01/2011	10/27/2011	Professor IV	Visayas State University	54,088.00	-	Permanent	Y
06/24/2010	05/31/2011	Professor IV	Visayas State University	45,505.00	-	Permanent	Y
10/01/2009	06/23/2010	Professor IV	Visayas State University	36,923.00	-	Permanent	Y
07/01/2009	09/30/2009	Professor II	Visayas State University	33,724.00	-	Permanent	Y
12/01/2008	06/30/2009	Professor II	Visayas State University	26,859.00	-	Permanent	Y
07/01/2008	11/30/2008	Professor II	Visayas State University	26,203.00	-	Permanent	Y
07/01/2007	06/30/2008	Professor II	Visayas State University	23,821.00	-	Permanent	Y
12/01/2005	06/30/2007	Professor II	Leyte State University	21,655.00	-	Permanent	Y
11/06/2004	11/30/2005	Associate Professor V	Leyte State University	21,035.00	-	Permanent	Y

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/27/2022
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V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	11/06/2001	11/05/2004	Associate Professor V	Leyte State University	20,521.00	-	Permanent	Y
	07/01/2001	11/05/2001	Associate Professor V	Visayas College of Agriculture	20,020.00	-	Permanent	Y
	01/22/2001	06/30/2001	Associate Professor V	Visayas College of Agriculture	19,067.00	-	Permanent	Y
	01/01/2000	01/21/2001	Associate Professor V	Visayas College of Agriculture	19,067.00	-	Temporary	Y
	11/01/1998	12/31/1999	Associate Professor V	Visayas College of Agriculture	17,334.00	-	Temporary	Y
	01/01/1996	11/30/1996	Assistant Professor IV	Visayas College of Agriculture	9,274.00	-	Temporary	Y
	01/01/1995	12/31/1995	Assistant Professor IV	Visayas College of Agriculture	7,370.00	-	Temporary	Y
	01/01/1994	12/31/1994	Assistant Professor IV	Visayas College of Agriculture	6,370.00	-	Temporary	Y
	12/01/1992	12/31/1993	Assistant Professor IV	Visayas College of Agriculture	5,670.00	-	Temporary	Y
	07/01/1989	11/30/1992	Instructor III	Visayas College of Agriculture	4,300.00	-	Temporary	Y
	01/01/1989	06/30/1989	Instructor III	Visayas College of Agriculture	2,648.00	-	Temporary	Y
	01/01/1988	12/31/1988	Science Research Specialist I	Visayas College of Agriculture	2,169.50	-	Temporary	Y
	03/01/1987	12/31/1987	Science Research Specialist I	Visayas College of Agriculture	1,972.25	-	Temporary	Y
	07/01/1986	02/28/1987	Science Research Specialist I	Visayas College of Agriculture	1,715.00	-	Temporary	Y
	06/16/1985	06/30/1986	Science Research Specialist I	Visayas College of Agriculture	1,553.00	-	Temporary	Y
	01/01/1985	06/15/1985	Research Assistant	Visayas College of Agriculture	86.01	-	Contractual	Y
	05/01/1984	12/31/1984	Research Assistant	Visayas College of Agriculture	78.19	-	Contractual	Y
	02/16/1984	04/30/1984	Research Assistant	Visayas College of Agriculture	71.08	-	Contractual	Y
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	10/27/2022			

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div> </div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: N/A</div><div>ID/License/Passport No.: N/A</div><div>Date/Place of Issuance: N/A</div></div>	<div><div> </div><div>Signature (Sign inside the box)</div><div>10/27/2022</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div> </div><div>Person Administering Oath</div></div>														