

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Tabada		
FIRST NAME	Maria Aurora Teresita	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Warque		
3. DATE OF BIRTH (mm/dd/yyyy)	05/18/1962	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cebu City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Apartment 5 House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.00	ZIP CODE	6521
8. WEIGHT (kg)	62.00		
9. BLOOD TYPE	AB+	18. PERMANENT ADDRESS	# 27 House/Block/Lot No. Street Mirambel Homes Gabas Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	(635) 3563-7646
13. SSS NO.	N/A	20. MOBILE NO.	917-717-4514
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	tess.tabada@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00496		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Tabada		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Winston	NAME EXTENSION (JR., SR)	Abraham Winston W. Tabada	03/28/1985
MIDDLE NAME	Membrebe		Paul Winston W. Tabada	10/21/1987
OCCUPATION	Retired Professor		Sarah Aurora W. Tabada	02/18/1995
EMPLOYER/BUSINESS NAME	N/A		David Winston W. Tabada	01/17/1997
BUSINESS ADDRESS	N/A		Mary Aurora W. Tabada	12/01/2000
TELEPHONE NO.	N/A		John Winston W. Tabada	06/21/2005
24. FATHER'S SURNAME	Warque		Ignatius Winston W. Tabada	10/16/2007
FIRST NAME	Nicolas	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Gabutan			
25. MOTHER'S MAIDEN NAME	Roldan			
SURNAME	Warque			
FIRST NAME	Teresita			
MIDDLE NAME	Cordova		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Colegio de la Inmaculada Concepcion	Elementary	1969	1974		1974	N/A
SECONDARY	CIC/St. Therasas College	High School	1976	1978		1978	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Ateneo de Manila University	Bachelor of Arts in Psychology	1978	1982		1982	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/25/2023
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional Examination	80.59	07/18/1982	Cebu City	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
07/01/2022		Associate Professor IV	Visayas State University	71,029.00	22-2	Permanent	Y
01/01/2022		Associate Professor IV	Visayas State University	69,963.00	22-1	Permanent	Y
01/01/2021		Associate Professor IV	Visayas State University	68,415.00	22-1	Permanent	Y
01/01/2021		Associate Professor IV	Visayas State University	68,415.00	22-1	Permanent	Y
01/01/2021		Associate Professor IV	Visayas State University	68,415.00	22-1	Permanent	Y
01/01/2020		Associate Professor IV	Visayas State University	66,867.00	22-1	Permanent	Y
07/01/2019		Associate Professor IV	Visayas State University	65,319.00	22-1	Permanent	Y
01/01/2019		Associate Professor III	Visayas State University	58,748.00	21-2	Permanent	Y
01/01/2018		Associate Professor III	Visayas State University	52,554.00	21-1	Permanent	Y
01/01/2018	12/31/2018	Associate Professor III	Visayas State University	54,341.00	21-2	Permanent	Y
01/01/2017	12/31/2017	Associate Professor III	Visayas State University	47,779.00	21-1	Permanent	Y
01/01/2016	12/31/2016	Associate Professor III	Visayas State University	43,439.00	21-1	Permanent	Y
01/01/2015	12/31/2015	Associate Professor III	Visayas State University	39,493.00	-	Permanent	Y
10/28/2014	12/31/2014	Associate Professor I	Visayas State University	34,231.00	-	Permanent	Y
06/01/2012	10/27/2014	Associate Professor I	Visayas State University	33,859.00	-	Permanent	Y
10/28/2011	05/31/2012	Associate Professor I	Visayas State University	30,474.00	-	Permanent	Y
06/01/2011	10/27/2011	Assistant Professor IV	Visayas State University	28,305.00	-	Permanent	Y
06/24/2010	05/31/2011	Assistant Professor IV	Visayas State University	25,259.00	-	Permanent	Y
10/01/2009	06/23/2010	Assistant Professor IV	Visayas State University	22,214.00	-	Permanent	Y
07/01/2009	09/30/2009	Assistant Professor IV	Visayas State University	19,040.00	-	Permanent	Y
02/01/2009	06/30/2009	Assistant Professor I	Visayas State University	16,093.00	-	Permanent	Y
07/01/2008	01/31/2009	Assistant Professor I	Visayas State University	16,093.00	-	Temporary	Y
07/01/2007	06/30/2008	Assistant Professor I	Visayas State University	14,630.00	-	Temporary	Y
02/01/2002	06/30/2007	Assistant Professor I	Leyte State University	13,300.00	-	Temporary	Y
07/01/2001	01/31/2002	Instructor III	Visayas College of Agriculture	12,546.00	-	Temporary	Y
01/01/2000	06/30/2001	Instructor III	Visayas College of Agriculture	11,949.00	-	Temporary	Y

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/25/2023
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V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	11/01/1997	12/31/1999	Instructor III	Visayas College of Agriculture	10,863.00	-	Temporary	Y
	01/01/1997	10/31/1997	Instructor III	Visayas College of Agriculture	9,088.00	-	Temporary	Y
	01/01/1996	12/31/1996	Instructor III	Visayas College of Agriculture	7,313.00	-	Temporary	Y
	01/01/1995	12/31/1995	Instructor III	Visayas College of Agriculture	5,791.00	-	Temporary	Y
	08/19/1994	12/31/1994	Instructor III	Visayas College of Agriculture	4,791.00	-	Temporary	Y
	01/01/1994	08/18/1994	Instructor I	Visayas College of Agriculture	4,240.00	-	Temporary	Y
	07/01/1989	12/31/1993	Instructor I	Visayas College of Agriculture	3,540.00	-	Temporary	Y
	01/01/1989	06/30/1989	Instructor I	Visayas College of Agriculture	2,396.00	-	Temporary	Y
	01/01/1988	12/31/1988	Science Research Specialist II	Visayas College of Agriculture	1,964.58	-	Temporary	Y
	03/01/1987	12/31/1987	Science Research Specialist II	Visayas College of Agriculture	1,785.95	-	Temporary	Y
	07/01/1986	02/28/1987	Science Research Specialist II	Visayas College of Agriculture	1,553.00	-	Temporary	Y
	01/01/1985	06/30/1986	Science Research Specialist II	Visayas College of Agriculture	1,405.00	-	Temporary	Y
	05/01/1984	12/31/1984	Science Research Specialist II	Visayas College of Agriculture	1,272.00	-	Temporary	Y
	01/01/1984	04/30/1984	Science Research Specialist II	Visayas College of Agriculture	1,152.00	-	Temporary	Y
	03/01/1983	12/31/1983	Research Associate I	Visayas College of Agriculture	992.00	-	Temporary	Y
	06/15/1982	12/31/1982	Instructor	Cebu Institute of Technology	300.00	-	Not specified	N
(Continue on separate sheet if necessary)								
SIGNATURE					DATE		04/25/2023	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Guadalupe Consumers Cooperative Guadalupe, Baybay City	02/02/2019	PRESENT	1	Chairperson, GAD Committee
	Bantay Kita Publish What You Pay Philippines, Inc (BK-PWYP) Quezon City	09/12/2012		1	Member, Board of Trustees
	Alyansa Tigil Mina (ATM) Quezon City	02/10/2010		1	Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Workshop on the Preparation of the People's Survival Fund for LGU Ormoc City	12/14/2022	12/16/2022	20	Technical	Oscar M. Lopez Center
	Strengthening the GAD Focal Point System (GFPS) through the Use of Gender Fair Communication and the Application of GFPS Functionality Assessment Tool	11/24/2022	11/24/2022	5	Technical	Philippine Commission on Women
	Academic Partners' Learning Session and Business Meeting	09/28/2022	09/29/2022	16	Supervisory	National Resilience Council
	Know MINE, Know LIFE: Elevating the Mission of Responsible Mining in Eastern Visayas	08/19/2022	08/19/2022	4	Technical	Mines & Geosciences Bureau Region VIII
	Conference on gender and disaster risk governance learning from the experiences of diverse DRR stakeholders	07/27/2022	07/27/2022	8	Technical	VSU -GRC/RCCRDC/ISRDS
	CDA Capacity Building Program four Micro Cooperatives - Cooperative Management and Governance	07/22/2022	07/22/2022	8	Technical	Cooperative Development Authority Region VIII
	CDA Capacity Building Programs for Micro Cooperatives - Fundamentals of Cooperatives	06/21/2022	06/21/2022	8	Technical	Cooperative Development Authority Region VIII
	Disaster Risk Reduction and Management (DRRM) Training for LGU - Baybay City, Leyte	06/04/2022	06/04/2022	8	Technical	Visayas State University - OUDRRM
	Assembly of GAD Focal Point Systems of HEIs in Region VIII	03/28/2022	03/28/2022	4	Technical	CHED REGION 8

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Gender and Development Trainor		N/A		Asia - Pacific Sociological Association
	Process documentation				Philippine Sociological Society
	Pastoral planning				International Sociological Association Research Committee No 46 (Clinical Sociology)
					International Sociological Association Research Committee 09 (Sociology of Development)
					International Sociological Association
					Women and Gender Studies Association of the PHilippines

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/25/2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Emma E. Porio</td><td>DSA, Ateneo de Manila, QC</td><td>0961-319-8880</td></tr><tr><td>Edgardo E. Tulin</td><td>VSU, Baybay City, Leyte</td><td>0917-310-8081</td></tr><tr><td>Jose Ramon T. Villarin</td><td>Manila Observatory, AdMU, Loyola Heights, QC</td><td>0918-907-8418</td></tr></table>			NAME	ADDRESS	TEL. NO.	Emma E. Porio	DSA, Ateneo de Manila, QC	0961-319-8880	Edgardo E. Tulin	VSU, Baybay City, Leyte	0917-310-8081	Jose Ramon T. Villarin	Manila Observatory, AdMU, Loyola Heights, QC	0918-907-8418
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Jose Ramon T. Villarin	Manila Observatory, AdMU, Loyola Heights, QC	0918-907-8418												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 04/25/2023 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														