

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Quilicot		
FIRST NAME	Ana Marquiza	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Martizano		
3. DATE OF BIRTH (mm/dd/yyyy)	06/06/1978	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Bilar, Bohol	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	PCAARRD Housing #4 VSU, Visca House/Block/Lot No. Street Subdivision/Village Pangasungan BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.50	ZIP CODE	6521
8. WEIGHT (kg)	75.00		
9. BLOOD TYPE	B-	18. PERMANENT ADDRESS	House/Block/Lot No. Street Zamora Subdivision/Village Barangay BILAR BOHOL City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6317
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	919-061-1693
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	amm.quilicot@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00427		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Quilicot			
FIRST NAME	Hipolito	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Talan			
25. MOTHER'S MAIDEN NAME	Barrientos			
SURNAME	Quilicot			
FIRST NAME	Erna			
MIDDLE NAME			(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Campagao Elementary School	Elementary	1984	1990		1990	
SECONDARY	Bohol Agricultural College	High School	1984	1990		1990	
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor in Animal Science	1994	1998		1998	Cum Laude
GRADUATE STUDIES	Visayas State University	Doctor of Veterinary Medicine	1998	2000		2000	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/04/2022
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IV. CIVIL SERVICE ELIGIBILITY								
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)		
						NUMBER	Date of Validity	
	Veterinary Medicine Licensure Exam			N/A	N/A	0005309	N/A	
	Civil Service			N/A	N/A	PD 907 Eligibility	N/A	
(Continue on separate sheet if necessary)								
V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	01/01/2022	PRESENT	Associate Professor II	Visayas State University	55,799.00	20-1	Permanent	Y
	01/01/2022		Associate Professor II	Visayas State University	55,799.00	20-1	Permanent	Y
	01/01/2021		Associate Professor II	Visayas State University	54,251.00	20-1	Permanent	Y
	01/01/2020		Associate Professor II	Visayas State University	52,703.00	20-1	Permanent	Y
	07/01/2019	12/31/2019	Associate Professor II	Visayas State University	51,155.00	20-1	Permanent	Y
	01/01/2019		Assistant Professor III	Visayas State University	36,942.00	17-1	Permanent	Y
	01/01/2018	12/31/2018	Assistant Professor III	Visayas State University	34,781.00	17-1	Permanent	Y
	01/01/2017	12/31/2017	Instructor III	Visayas State University	25,290.00	14-1	Permanent	Y
	01/01/2017		Assistant Professor III	Visayas State University	32,747.00	17-1	Permanent	Y
	10/01/2016	12/31/2016	Instructor III	Visayas State University	24,141.00	14-1	Permanent	Y
	01/01/2016	09/30/2016	Instructor III	Visayas State University	24,141.00	14-1	Temporary	Y
	11/01/2015	12/31/2015	Instructor III	Visayas State University	23,044.00	-	Temporary	Y
	01/01/2015	10/31/2015	Instructor III	Visayas State University	23,044.00	-	Temporary	Y
	06/01/2012	12/31/2014	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
	10/28/2011	05/31/2012	Instructor II	Visayas State University	19,658.00	-	Temporary	Y
	06/01/2011	10/27/2011	Instructor I	Visayas State University	18,333.00	-	Temporary	Y
	06/24/2010	05/31/2011	Instructor I	Visayas State University	16,726.00	-	Temporary	Y
	07/01/2009	06/23/2010	Instructor I	Visayas State University	15,119.00	-	Temporary	Y
	07/01/2008	06/30/2009	Instructor I	Visayas State University	13,512.00	-	Temporary	Y
	07/01/2007	06/30/2007	Instructor I	Visayas State University	12,284.00	-	Temporary	Y
	11/01/2005	06/30/2007	Instructor I	Visayas State University	11,167.00	-	Temporary	Y
	06/01/2005	10/31/2005	Instructor I	Visayas State University	11,167.00	-	Contractual	Y
	08/02/2004	05/31/2005	Instructor I	Visayas State University	11,167.00	-	Temporary	Y
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	10/04/2022			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/04/2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PRC ID/License/Passport No.: 0005309 Date/Place of Issuance: 08/23/2022 / PRC Ormoc	Signature (Sign inside the box) 10/04/2022 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														