

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Quevedo		
FIRST NAME	Elizabeth	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Sombilon		
3. DATE OF BIRTH (mm/dd/yyyy)	10/16/1961	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Ormoc, City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Cottage L House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.01	ZIP CODE	6521
8. WEIGHT (kg)	50.00		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Cottage L House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	(1
13. SSS NO.	N/A	20. MOBILE NO.	917-890-5655
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	elizabeth.quevedo@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00425		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Quevedo		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Marcelo	NAME EXTENSION (JR., SR)	Mark Isaiah S. Quevedo	04/19/1988
MIDDLE NAME			Mark Joshua S. Quevedo	09/15/1991
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Sombilon			
FIRST NAME	Paterno	NAME EXTENSION (JR., SR) Sr.		
MIDDLE NAME				
25. MOTHER'S MAIDEN NAME	Cretesio			
SURNAME	Matuguina			
FIRST NAME	Federica			
MIDDLE NAME			(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Curva Community School	Elementary	1967	1973		1973	N/A
SECONDARY	Visayas State University Laboratory High School	High School	1975	1979		1979	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agriculture	1979	1983		1983	N/A
GRADUATE STUDIES	University of San Carlos	Master of Science in Chemistry	2006	2008		2008	N/A

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	01/31/2024

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Chemist		N/A	N/A	0013490	10/16/2023

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2023		Associate Professor V	Visayas State University	80,003.00	23-1	Permanent	Y
09/15/2022		Associate Professor V	Visayas State University	78,455.00	23-1	Permanent	Y
07/01/2022		Associate Professor II	Visayas State University	56,633.00	20-2	Permanent	Y
01/01/2022		Associate Professor II	Visayas State University	55,799.00	20-1	Permanent	Y
01/01/2021		Associate Professor II	Visayas State University	54,251.00	20-1	Permanent	Y
01/01/2020		Associate Professor II	Visayas State University	52,703.00	20-1	Permanent	Y
07/01/2019	12/31/2019	Associate Professor II	Visayas State University	51,155.00	20-1	Permanent	Y
01/01/2019		Assistant Professor II	Visayas State University	35,279.00	16-5	Permanent	Y
01/01/2019		Assistant Professor II	Visayas State University	34,421.00	16-3	Permanent	Y
01/01/2018		Assistant Professor II	Visayas State University	31,765.00	16-1	Permanent	Y
01/01/2018	12/31/2018	Assistant Professor II	Visayas State University	32,535.00	16-3	Permanent	Y
01/01/2017	12/31/2017	Instructor III	Visayas State University	30,044.00	16-1	Permanent	Y
01/01/2017		Assistant Professor II	Visayas State University	30,044.00	16-1	Permanent	Y
08/01/2016	12/31/2016	Instructor III	Visayas State University	28,417.00	16-1	Permanent	Y
01/01/2016	07/31/2016	Instructor III	Visayas State University	28,417.00	16-1	Temporary	Y
11/01/2015	12/31/2015	Instructor III	Visayas State University	23,044.00	-	Temporary	Y
06/01/2012	10/31/2015	Instructor III	Visayas State University	23,044.00	-	Temporary	Y
10/28/2011	05/31/2012	Instructor III	Visayas State University	21,078.00	-	Temporary	Y
06/01/2011	10/27/2011	Instructor I		18,333.00	-	Temporary	Y
11/01/2010	05/31/2011	Instructor I		16,726.00	-	Temporary	Y
06/24/2010	10/31/2010	Instructor I		16,726.00	-	Contractual	Y
07/01/2009	06/23/2010	Instructor I		15,119.00	-	Contractual	Y
07/01/2008	06/30/2009	Instructor I		13,512.00	-	Contractual	Y
11/05/2007	06/30/2008	Instructor I		12,284.00	-	Contractual	Y
03/16/1993	05/13/1993	Science Research Assistant		291.70	-	Contractual	Y
07/01/1989	04/30/1990	Science Research Assistant		291.70	-	Contractual	Y

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/31/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	37th Philippine Chemistry Congress	07/26/2023	07/28/2023	24	Technical	Integrated Chemists of the Philippines
	Consultative Meeting on the Review of Undergraduate and Graduate Chemistry Programs	07/25/2023	07/25/2023	8	Instruction	Commission on Higher Education Office of Program and Standard Division
	HERDIN Orientation and Learning Session	06/23/2023	06/23/2023	8	Technical	DOST-PCHRD, EVHRDC
	Engaging Students in a Post-pandemic Hyflex Learning Model	05/31/2023	05/31/2023	4	Technical	Wiley Asia Education
	Planning, Budgeting, and Expenditure Management in SUCs	05/16/2023	05/18/2023	24	Managerial	Philippine Association of State Colleges and Universities
	Exploring Initiatives In Solving Water Crisis	03/22/2023	03/22/2023	8	Technical	Visayas State University
	OBE syllabus making writeshop	02/09/2023	02/09/2023	8	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	TRAINING-WORKSHOP ON ROOT CAUSE ANALYSIS	11/17/2022	11/17/2022	8	Instruction	Visayas State University
	6th National Conference of Chemical Laboratories	11/16/2022	11/18/2022	24	Technical	Integrated Chemist of the Philippines (ICP)
	36th Philippine Chemistry Congress	09/29/2022	10/01/2022	24	Technical	Integrated Chemist of the Philippines
	VSU Newly-Hired Faculty Onboarding and Training Workshop on VSU-EE Learning Environment	09/08/2022	09/08/2022	8	Instruction	Visayas State University
	Faculty On-boarding: Padayun sa Panaghiusa VSU	09/07/2022	09/07/2022	8	Instruction	Office of the Vice President for Academic Affairs, Visayas State University
	Analytical Service Forum: Chemical Sensors and Sensing Devices	08/17/2022	08/17/2022	3	Technical	Kapisanang Kimika ng Pilipinas
	Training Workshop on Quality Assurance/Quality Control (QA/QC) and Method Verification/Validation	08/03/2022	08/04/2022	16	Technical	Bureau of Soils and Water Management
	Environmental Health Safety & Chemical Waste Management	06/27/2022	06/27/2022	8	Instruction	DoPAC
	Current Research Trends in Physical Chemistry WebinarA Cloud-Based AI-driven Autonomous Lab: Automating Chemical Synthesis Drugsniffer: An Open-Source Workflow for Virtually Screening Billions of Molecules for Binding Affinity to Protein Targets	06/15/2022	06/15/2022	8	Technical	Kapisanan Kimika ng Pilipinas
	ChemTalk: A Chemistry Career	02/18/2022	02/18/2022	4	Instruction	ViChemSoc
PLEASE SEE ATTACHMENT B						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A	N/A		Philippine Society of Biochemistry & Molecular Biology-Visayas Chapter		
				Natural Products Society of the Philippines		
				Gamma Sigma Delta Honor Society		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	01/31/2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐YES☒NO ☐YES☒NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐YES☒NO If YES, give details: _____														
			☐YES☒NO If YES, give details: Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐YES☒NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐YES☒NO If YES, give details: _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐YES☒NO If YES, give details: _____														
			☐YES☒NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐YES☒NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐YES☒NO If YES, please specify: _____ ☐YES☒NO If YES, please specify ID No _____ ☐YES☒NO If YES, please specify ID No _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Florinia E. Merca</td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>						NAME	ADDRESS	TEL. NO.	Florinia E. Merca								
NAME	ADDRESS	TEL. NO.															
Florinia E. Merca																	
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark														
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A			Signature (Sign inside the box) 01/31/2024 Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	