

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Morales		
FIRST NAME	Florentino	NAME EXTENSION (JR., SR) Jr.	
MIDDLE NAME	Fernandez		
3. DATE OF BIRTH (mm/dd/yyyy)	09/19/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	126 Purok 4 House/Block/Lot No. Street Cogon Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6521
8. WEIGHT (kg)	65.00		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	126 Purok 4 House/Block/Lot No. Street Cogon Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2003629543	ZIP CODE	6521
11. PAG-IBIG ID NO.	121100495431		
12. PHILHEALTH NO.	132006893035	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	961-464-2429
14. TIN NO.	258129357000	21. E-MAIL ADDRESS (if any)	florentino.morales@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00353		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Not Applicable		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Not Applicable	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Morales			
FIRST NAME	Florentino	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Galvez			
25. MOTHER'S MAIDEN NAME	Felisa Calsada Fernandez			
SURNAME	Fernandez			
FIRST NAME	Felisa			
MIDDLE NAME	Calsada		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baybay North Central School	Elementary	1990	1996		1996	N/A
SECONDARY	Baybay National High School	High School	1996	2000		2000	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Geodetic & Geomatics Engineering	2001	2008		2008	N/A
GRADUATE STUDIES	Technische Universitat Munchen	Master of Science in Land Management and Land Tenure	2011	2013		2013	Magna Cum Laude

PLEASE SEE ATTACHMENT A			
(Continue on separate sheet if necessary)			
SIGNATURE		DATE	05/02/2024

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	Technische Universitat Munchen	Doctor of Philosophy in Land Management	2017		On Dissertation		
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		05/02/2024		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Geodetic Engineers Licensure Exam	84.20	09/02/2008	Manila, Philippines	8336	09/19/2023

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2023	PRESENT	Associate Professor II	Visayas State University	57,347.00	20-1	Permanent	Y
09/15/2022		Associate Professor II	Visayas State University	55,799.00	20-1	Permanent	Y
01/01/2022		Assistant Professor IV	Visayas State University	45,203.00	18-1	Temporary	Y
01/01/2021		Assistant Professor IV	Visayas State University	43,681.00	18-1	Temporary	Y
01/01/2020		Assistant Professor IV	Visayas State University	42,159.00	18-1	Temporary	Y
07/01/2019	12/31/2019	Assistant Professor IV	Visayas State University	40,637.00	18-1	Permanent	Y
01/01/2019		Assistant Professor II	Visayas State University	33,584.00	16-1	Permanent	Y
01/01/2018	12/31/2018	Assistant Professor II	Visayas State University	31,765.00	16-1	Permanent	Y
01/01/2017	12/31/2017	Assistant Professor II	Visayas State University	30,044.00	16-1	Permanent	Y
01/01/2017		Instructor II	Visayas State University	23,257.00	13-1	Permanent	Y
08/01/2016	12/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Permanent	Y
01/01/2016	07/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Temporary	Y
11/01/2015	12/31/2015	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
01/01/2015	10/31/2015	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
06/01/2012	12/31/2014	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/01/2011	05/31/2012	Instructor I	Visayas State University	18,333.00	-	Temporary	Y
11/01/2010	05/31/2011	Instructor I	Visayas State University	16,726.00	-	Temporary	Y
06/24/2010	10/31/2010	Instructor I	Visayas State University	16,726.00	-	Contractual	Y
07/01/2009	06/23/2010	Instructor I	Visayas State University	15,119.00	-	Contractual	Y
11/03/2008	06/30/2009	Instructor I	Visayas State University	13,512.00	-	Contractual	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	05/02/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	City Planning and Development Office-Baybay Baybay City, Leyte	06/21/2017	06/22/2017	16	Surveying Technical Consultant
	Barangay Marcos and San Agustin Baybay City, Leyte	06/01/2015	06/04/2015	32	Land Surveyor

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	48th GEPI-08 Annual Regional Convention	02/02/2024	02/03/2024	16	Technical	Geodetic Engineers of the Philippines, Inc. -08
	39th Annual Visayas Area Assembly	11/24/2023	11/25/2023	16	Technical	Geodetic Engineers of the Philippines, Inc.
	47th GEPI-08 Annual Regional Convention	04/21/2023	04/22/2023	16	Technical	Geodetic Engineers of the Philippines, Inc. -08
	Seminar Workshop on Academic Practice	03/17/2023	03/17/2023	8	Technical	TAPHEP Project-VSU/UPLB/UL
	6th Trainer's Training Program	11/06/2022	11/06/2022	8	Technical	Professional Regulation Commission and GEPI
	6th Convention and 30th General Assembly of FEIAP	06/27/2022	06/29/2022	24	Technical	Philippine Technological Council (PTC)
	Visibility and Research Impact: Bibliometrics, Scholarly Communication and Publication Strategies	12/14/2017	12/14/2017	4	Technical	TUM Graduate School
	Philippine National LiDAR Conference 2017	01/18/2017	01/20/2017	24	Technical	DOST and UP-Diliman
	PC Troubleshooting	09/10/2016	09/11/2016	16	Technical	DOST, UP-Diliman, VSU
	Refresher Course on Smart and Responsible Land Management	08/22/2016	08/26/2016	40	Technical	Technical University of Munich, GIZ, DU Semarang
	National Conference on Sustainability of DREAM Phil-LiDAR 1	04/22/2016	04/22/2016	8	Technical	DOST and UP-Diliman
	Structured Cabling	11/07/2015	11/08/2015	16	Technical	Geo Data and Esri
	Training on Community-Managed Disaster Risk Reduction and Management (CMDRRM)	09/28/2015	10/02/2015	40	Technical	IIRR and ATI-RTC 8
	Visayas Cluster Conference for Phil-LiDAR 1	09/14/2015	09/15/2015	16	Technical	DOST and UP-Diliman
	Student Centered-Learning Workshop-Dynamic Classrooms: Communication, Connection, Comprehension	08/19/2015	08/20/2015	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Temasek Foundation (TF)-Singapore Polytechnic International (SPI) Designing Active Experiential Learning Experiences	07/14/2015	07/16/2015	24	Technical	PASUC

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Leadership		Loyalty/Service		Visayas State University Credit Cooperative
	Communication		Best Presenter		Visayas State University Faculty Association
	Singing		Best Paper Award		Geodetic Engineers of the Philippines Incorporated
			The President's Award		VSU Alumni Association
			Board Topnotcher		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	05/02/2024
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Jannet C. Bencure</td><td>VSU, Baybay City, Leyte</td><td>09981959629</td></tr><tr><td>Epifania G. Loreto</td><td>VSU Baybay City, Leyte</td><td>09952167888</td></tr><tr><td></td><td></td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	Jannet C. Bencure	VSU, Baybay City, Leyte	09981959629	Epifania G. Loreto	VSU Baybay City, Leyte	09952167888			
NAME	ADDRESS	TEL. NO.												
Jannet C. Bencure	VSU, Baybay City, Leyte	09981959629												
Epifania G. Loreto	VSU Baybay City, Leyte	09952167888												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: <b>PRC</b></div><div>ID/License/Passport No.: <b>8336</b></div><div>Date/Place of Issuance: <b>09/24/2008 / Manila City</b></div></div>	<div><div></div><div>Signature (Sign inside the box)</div><div>05/02/2024</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>														