

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Gerona		
FIRST NAME	Reny	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Gonato		
3. DATE OF BIRTH (mm/dd/yyyy)	11/11/1955	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH		If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.00	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	1.00		Subdivision/Village Barangay
9. BLOOD TYPE	A-		City/Municipality Province
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street
12. PHILHEALTH NO.	N/A	ZIP CODE	Subdivision/Village Barangay
13. SSS NO.	N/A		City/Municipality Province
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	V00235		21. E-MAIL ADDRESS (if any)
		19. TELEPHONE NO.	1
		20. MOBILE NO.	1

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	N/A			
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME	N/A			
SURNAME	N/A			
FIRST NAME	N/A			
MIDDLE NAME	N/A		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Adela Elementary school	Elementary	1963	1969		1969	N/A
SECONDARY	San Jose Barrio High School	High School	1969	1973		1973	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agriculture	1974	1978		1978	N/A
GRADUATE STUDIES	Visayas State University	Master of Science in Entomology	1978	1988		1988	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
02/01/2020		Associate Professor IV	Visayas State University	77,788.00	23-3	Permanent	Y
07/01/2019	12/31/2019	Associate Professor V	Visayas State University	73,811.00	23-1	Permanent	Y
01/01/2019		Associate Professor IV	Visayas State University	76,240.00	23-3	Permanent	Y
01/01/2018	12/31/2018	Associate Professor IV	Visayas College of Agriculture	67,585.00	23-3	Permanent	Y
01/01/2017		Associate Professor IV	Visayas State University	47,779.00	21-1	Permanent	Y
01/01/2017	12/31/2017	Associate Professor IV	Visayas State University	52,783.00	22-1	Permanent	Y
01/01/2017		Associate Professor III	Visayas College of Agriculture	47,779.00	21-1	Permanent	Y
01/01/2016	12/31/2016	Associate Professor III	Visayas State University	43,439.00	21-1	Permanent	Y
01/01/2015	12/31/2015	Associate Professor III	Visayas State University	39,493.00	-	Permanent	Y
10/01/2012	12/31/2014	Associate Professor II	Visayas State University	37,788.00	-	Permanent	Y
06/01/2012	09/30/2012	Associate Professor II	Visayas State University	37,376.00	-	Permanent	Y
06/01/2011	05/31/2012	Associate Professor II	Visayas State University	33,688.00	-	Permanent	Y
06/24/2010	05/31/2011	Associate Professor II	Visayas State University	30,001.00	-	Permanent	Y
10/01/2009	06/23/2010	Associate Professor II	Visayas State University	26,314.00	-	Permanent	Y
07/01/2009	09/30/2009	Associate Professor I	Visayas State University	26,182.00	-	Permanent	Y
07/01/2008	06/30/2009	Associate Professor I	Visayas State University	22,988.00	-	Permanent	Y
12/01/2007	06/30/2008	Associate Professor I	Visayas State University	20,898.00	-	Permanent	Y
07/01/2007	11/30/2007	Associate Professor I	Visayas State University	20,389.00	-	Permanent	Y
12/01/2004	06/30/2007	Associate Professor I	Leyte State University	18,535.00	-	Permanent	Y
12/01/2001	11/30/2004	Associate Professor I	Leyte State University	18,083.00	-	Permanent	Y
07/01/2001	11/30/2001	Associate Professor I	Visayas College of Agriculture	17,641.00	-	Permanent	Y
01/01/2000	06/30/2001	Associate Professor I	Visayas College of Agriculture	16,801.00	-	Permanent	Y
12/01/1998	12/31/1999	Associate Professor I	Visayas College of Agriculture	15,274.00	-	Permanent	Y
06/01/1998	11/30/1998	Associate Professor I	Visayas College of Agriculture	14,901.00	-	Permanent	Y
11/01/1997	05/31/1998	Associate Professor I	Visayas College of Agriculture	14,901.00	-	Temporary	Y
01/01/1997	10/31/1997	Associate Professor I	Visayas College of Agriculture	12,427.00	-	Temporary	Y

PLEASE SEE ATTACHMENT A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	01/01/1996	12/31/1996	Associate Professor I	Visayas College of Agriculture	9,953.00	-	Temporary	Y
	12/01/1995	12/31/1995	Associate Professor I	Visayas College of Agriculture	7,961.00	-	Temporary	Y
	01/01/1995	11/30/1995	Associate Professor I	Visayas College of Agriculture	7,899.00	-	Temporary	Y
	01/01/1994	12/31/1994	Associate Professor I	Visayas College of Agriculture	6,899.00	-	Temporary	Y
	12/01/1992	12/31/1993	Associate Professor I	Visayas College of Agriculture	6,199.00	-	Temporary	Y
	01/01/1991	11/30/1992	Associate Professor I	Visayas College of Agriculture	4,418.00	-	Temporary	Y
	07/01/1989	12/31/1990	Instructor III	Visayas College of Agriculture	4,300.00	-	Temporary	Y
	07/01/1988	06/30/1989	Instructor VI	Visayas College of Agriculture	3,072.00	-	Temporary	Y
	01/01/1988	06/30/1988	Instructor III	Visayas College of Agriculture	2,647.67	-	Temporary	Y
	03/01/1987	12/31/1987	Instructor III	Visayas College of Agriculture	2,406.95	-	Temporary	Y
	07/01/1986	02/28/1987	Instructor III	Visayas College of Agriculture	2,093.00	-	Temporary	Y
	01/01/1986	06/30/1986	Instructor III	Visayas College of Agriculture	1,715.00	-	Temporary	Y
	01/01/1985	12/31/1985	Branch Supervisor	Visayas College of Agriculture	1,477.00	-	Temporary	Y
	07/01/1984	12/31/1984	Branch Supervisor	Visayas College of Agriculture	1,337.00	-	Temporary	Y
	05/01/1984	06/30/1984	Branch Supervisor	Visayas College of Agriculture	1,272.00	-	Temporary	Y
	06/01/1983	04/30/1984	Branch Supervisor	Visayas College of Agriculture	1,152.00	-	Temporary	Y
	07/16/1982	05/31/1983	Branch Supervisor	Visayas College of Agriculture	1,043.00	-	Temporary	Y
	03/01/1981	05/31/1982	Branch Supervisor	Visayas College of Agriculture	1,043.00	-	Temporary	Y
	06/01/1980	02/28/1981	Branch Supervisor	Visayas College of Agriculture	944.00	-	Temporary	Y
	06/01/1979	05/31/1980	Branch Supervisor	Visayas College of Agriculture	774.00	-	Temporary	Y
	04/11/1978	10/31/1978	Research Associate	Visayas College of Agriculture	61.83	-	Contractual	Y
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	01/13/2025			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/13/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></table>			NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.												
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div> </div><div>Right Thumbmark</div></div></div>												
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div><div>Government Issued ID: N/A</div><div>ID/License/Passport No.: N/A</div><div>Date/Place of Issuance: N/A</div></div>	<div><div> </div><div>Signature (Sign inside the box)</div><div>01/13/2025</div><div>Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div> </div><div>Person Administering Oath</div></div>														