

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Abunda		
FIRST NAME	Nancy	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Donayre		
3. DATE OF BIRTH (mm/dd/yyyy)	04/05/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	Ormoc City	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.00	ZIP CODE	
8. WEIGHT (kg)	1.00		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	19. TELEPHONE NO.	(1
14. TIN NO.	N/A	20. MOBILE NO.	948-414-3834
15. AGENCY EMPLOYEE NO.	V00183	21. E-MAIL ADDRESS (if any)	nancy.abunda@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Abunda		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Rhenevil	NAME EXTENSION (JR., SR)	Nathania D. Abunda	01/24/2018
MIDDLE NAME	Alfante		Nathan D. Abunda	08/12/2019
OCCUPATION	Police Corporal			
EMPLOYER/BUSINESS NAME	PNP			
BUSINESS ADDRESS	Camp Crame			
TELEPHONE NO.	09302916755			
24. FATHER'S SURNAME	Donayre			
FIRST NAME	Tranquilino	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Camus			
25. MOTHER'S MAIDEN NAME	Villarmino			
SURNAME	Donayre			
FIRST NAME	Glecita			
MIDDLE NAME	Cabintoy		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Macabug Elementry School	Elementary	1994	2000		2000	Valedictorian
SECONDARY	Ipil National High School	High School	2000	2004		2004	Cum Laude
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2004	2008		2008	N/A
GRADUATE STUDIES	West Visayas State University	Doctor of Philosophy in Science Education	0	2014		2014	N/A

PLEASE SEE ATTACHMENT A
(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
GRADUATE STUDIES		Leyte Normal University	Master of Arts in Mathematics Education	2009	2011		2011	
		West Visayas State University	Doctor of Philosophy in Science Education (Major in Mathematics)	2014	2017		2017	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		09/11/2025		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025		Associate Professor V	Visayas State University	87,315.00	23-1	Permanent	Y
01/01/2025		Associate Professor V	Visayas State University	87,315.00	23-1	Permanent	Y
10/29/2024		Associate Professor V	Visayas State University	83,659.00	23-1	Permanent	Y
01/01/2024		Associate Professor IV	Visayas State University	74,836.00	22-1	Permanent	Y
01/01/2023		Associate Professor IV	Visayas State University	71,511.00	22-1	Permanent	Y
01/01/2023		Associate Professor IV	Visayas State University	71,511.00	22-1	Permanent	Y
09/15/2022		Associate Professor IV	Visayas State University	69,963.00	22-1	Permanent	Y
07/01/2022		Assistant Professor III	Visayas State University	41,966.00	17-2	Permanent	Y
01/01/2022		Assistant Professor III	Visayas State University	41,508.00	17-1	Permanent	Y
01/01/2022		Assistant Professor III	Visayas State University	41,508.00	17-1	Permanent	Y
01/01/2021		Assistant Professor III	Visayas State University	39,986.00	17-1	Permanent	Y
01/01/2020		Assistant Professor III	Visayas State University	38,464.00	17-1	Permanent	Y
07/01/2019	12/31/2019	Assistant Professor III	Visayas State University	36,942.00	17-1	Permanent	Y
01/01/2019		Instructor III	Visayas State University	27,755.00	14-1	Permanent	Y
01/01/2019	06/30/2019	Instructor III	Visayas State University	28,447.00	14-3	Permanent	Y
01/01/2018	12/31/2018	Instructor III	Visayas State University	26,494.00	14-1	Permanent	Y
01/01/2017	12/31/2017	Instructor II	Visayas State University	25,290.00	14-1	Permanent	Y
01/01/2017		Instructor II	Visayas State University	23,257.00	13-1	Permanent	Y
08/01/2016	12/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Permanent	Y
01/01/2016	07/31/2016	Instructor II	Visayas State University	22,328.00	13-1	Temporary	Y
11/01/2015	12/31/2015	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
01/01/2015	10/30/2015	Instructor II	Visayas State University	21,436.00	-	Temporary	Y
06/01/2012	12/31/2014	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/01/2011	05/31/2012	Instructor I	Visayas State University	18,333.00	-	Temporary	Y
12/01/2010	05/31/2011	Instructor I	Visayas State University	16,726.00	-	Temporary	Y
06/24/2010	11/30/2010	Instructor I	Visayas State University	16,726.00	-	Contractual	Y

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/11/2025
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div></div> <div>If YES, give details: _____</div>													
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div></div> <div>If YES, give details: _____ Date Filed: _____ Status of Case/s: _____</div>													
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>													
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div>													
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details: _____</div></div></div>													
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>			<div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, give details (country): _____</div></div>													
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>			<div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div><div><div><input type="checkbox"/>YES<input checked="" type="checkbox"/>NO</div><div>If YES, please specify ID No _____</div></div></div>													
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Christy M. Desades</td><td>Visayas State University</td><td>Local: 1037</td></tr><tr><td>Leo A. Mamolo</td><td>Visayas State University</td><td>Local :1037</td></tr><tr><td></td><td></td><td></td></tr></table>					NAME	ADDRESS	TEL. NO.	Christy M. Desades	Visayas State University	Local: 1037	Leo A. Mamolo	Visayas State University	Local :1037			
NAME	ADDRESS	TEL. NO.														
Christy M. Desades	Visayas State University	Local: 1037														
Leo A. Mamolo	Visayas State University	Local :1037														
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>			<div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div>													
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A</div></div>		<div><div></div><div>Signature (Sign inside the box) 09/11/2025 Date Accomplished</div></div>														
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>																