

SUPPLY AND PROPERTY MANAGEMENT (SPM)

Visca, Visayas State University Visca, Baybay City, Leyte PHILIPPINES

Phone/Fax: +63 53 563-7190

INVENTORY CUSTODIAN SLIP

ICS No.: 25-10-1020

Qty	Unit	Description	Unit Price	Inventory Item No.	Estimated life
1	unit	7 in 1 set Office Supplies Organizer		5 02 03 010-GF- MOOE-25-35-204-204	5
Total Price	e: : ₱ 349.00				
20	pcs	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single), PAPERWISE		5 02 03 010-GF- MOOE-25-35-205-224	5
Total Price	e: : ₱ 3,860.0	00			•
1	pcs	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity, OROCAN		5 02 03 990-GF- MOOE-25-35-2408-2408	5
Total Price	e: : ₱ 347.00				-

Supplier: LEYTE PAPERWORLD

OR/INVOICE: DR-22518,22519,22520,22521,22522,22523,22524,22525,22526,22527,22528

Date: 2025-10-14

PO/PR No.: VSU-GOODS-25-29-095 (GF)

GF-2024-10-02803

Obligation: 02-101101-2025-07-03401

Office/Dept/Center: CAS

Received by: Received from:

REV RHIZZA L. AURE

Signature Over Printed Name Associate Professor V / FNMS Position/Office

Date

DOREEN B. ALBA

Signature Over Printed Name **Head/Supply and Property Management** Position/Office October 14, 2025

Date