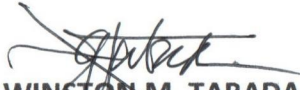



Visayas State University
College of Engineering
DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **WINSTON M. TABADA**, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July 1 to December 31, 2017**.


WINSTON M. TABADA
Department Head
Date: _____


ROBERTO C. GUARTE
College Dean, CoE
Date: _____

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE/sem	FTE/Summer	FTE Total
Department Head	1	4.0	0.0	8.00
Faculty w/ Univ. Designated Position	0	2.5	0.0	0.00
Regular faculty (vac & sick Leaves)	0	8.0	0.0	0.00
Regular Faculty (Teacher's Leave)	5	18.0	0.0	180.00
Part time Faculty Members	4	Actual	Actual	337.63
Admin Staff Members	5	0.0	0.0	0.0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					% Accomplishment as of Dec. 2017	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
MFO 1	Higher Education Services (Relevant and quality tertiary education ensured to achieve inclusive growth)										
		PI 1. Number of FTE coordinated and implemented	All faculty and staff	525.63	47.57	250.05	5	5	5	5.0	
		PI 2. Number of degree programs compliant to CMO supervised and implemented	All faculty and staff	1.00	100.00	1.00	5	4	5	4.7	
		PI 3. Percentage increase in number of undergraduate students enrolled	All faculty and staff	5%	208.00	10.4%	5	5	5	5.0	474 student for SY 2016-2017 and 200 students for SY 2017-2018

	PI 4. Percentage increase in the number of undergraduate students who graduated w/in prescribed period	All faculty and staff	5%	-80.00	5%	5	4	4	4.3	18 students graduated on time in April 2016 and 22 students graduated on time in June 2017
	PI 5. Percentage passing of students in licensure board examination									
	PI 6. Number of students awarded with scholarship/fellowship/grants	All faculty and staff	25	188.00	47	5	5	5	5.0	_____ BSCS students were awarded scholarship in 2015 while _____ were awarded in
	PI 7. Number of graduates gainfully employed in jobs related to their undergraduate programs									cannot be determined exactly for the given time.
	PI 8. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All faculty	100%	100.00	100%	5	4	5	4.7	The department has an overall average rating of 4.56 by students.
	PI 9. Number of academe/Industry linkage established	All DCST faculty and staff	5	160.00	8	5	5	5	5.0	PHILNITS, ICTO-DOST, Baybay-LGU, Baybay Water District, BNHS, EVFIT, GIZ, Christian Aid - ATM
	PI 10. Number of students advised									
	<i>On thesis / practicum/ special problems</i>	WMT, JBR, JFO, EVM, DP, MCU, MVL	24	129.17	31	5	5	5	5.0	Class 2014
	<i>On consultation</i>	- do -	200	250.00	500	5	5	5	5.0	BS Com Sci majors & students of com sci service
	PI 11. No. of student organizations Advised/Assisted									
	<i>Student organizations advised</i>	JFO, JBR, MVL	1	100.00	1	5	5	5	5.0	CSSS
	<i>Student organizations assisted on student related activities</i>	WMT, JBR, JFO, EVM	5	140.00	7	5	5	5	5.0	Acquaintance Party, Christmas Party, DCST/COE/VSU Anniversaries and other special events
	PI 11. Number of instructional materials developed									
	<i>New syllabi</i>	WMT, JBR, JVO, EVM, DP, MU, JP, KC								

		<i>Revised syllabi</i>	WMT, JBR, JY EVM, DP, MU, JP, KC	10	100.00	0	5	5	5	5.0	
		<i>New lecture manual</i>	- do -								
		<i>Revised lecture manual</i>	- do -	5	100.00	5	5	5	5	5.0	
		<i>New lab. manual</i>	- do -								
		<i>Revised Lab. Manual</i>	- do -	5	100.00	5	4	5	5	4.7	
		<i>New Powerpoint lecture presentation (per course)</i>	- do -								
		<i>Revised Powerpoint lect. presentation (per course)</i>	- do -								
		<i>On-line course lecture materials</i>	- do -	10	100.00	10	5	4	5	4.7	
		<i>On-line course lab. materials</i>									
		PI 12. Additional outputs									
		<i>No. of students passing the PHILNITS FE and IT Passport examinations, given by ITPEC</i>	WMT	2	150.00	14	5	5	5	5.0	Philnits FE Examination Passer: 1. Kim Joseph Sandomia IT Passport Examination Passers: 1. Ma. Arra Alicando 2. Ma. Irra Alicando 3. Jan Arnel Cabalog 4. Harvey Lane Cabrera 5. Loury Flor Diola 6. Gregoree Vince Lapesora 7. Abigail Llpardo 8. Vanessa Mondejar 9. Charles Rentuza 10. Cherry Mae Rojas 11. Eden Salpocial 12. Jonas Reycian Saraosos 13. Ralphey Ken Veloso ITPEC is the Information Technology Professional Examination Council which is composed of Bangladesh, Malaysia, Japan, Thailand, Mongolia Vietnam and

		PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted									
		PI 3. Additional outputs									
		No. of servers maintained in support to the operation of enrolment and Open University	WMT	2	150.00	3	4	5	5	4.7	MOODLE server for the VSU open university and web and database server used during enrolment
		Completion of the web-based attendance tracking system	WMT	50%	160.00	80%	5	5	4	4.7	Swiping and DTR printing were done. This system is available at elearning.vsu.edu.ph/dats or at 172.16.0.11/dats
		Percent availability of the Instructors Performance Evaluation System (IPES)									
		Percent availability of the Students Records Management System.									
		Number of faculty/staff awards/honors received related to operations support									
MFO 6 General Admin. & Support Services (GASS)											
		PI 1. Number of departments and/or service units supervised and monitored	WMT	1	100.00	1	5	5	5	5.0	DCST
		PI 2. No. of management meetings conducted	WMT, JBR, JFO, EVM, DP, MU, RV	12	100.00	12	5	5	5	5.0	Regular and special meetings
		PI 3. Number of documents attended and served	WMT, RV	1,000	150.00	1500	4	5	5	4.7	Gradesheets, Registration Forms, Shifting Forms, Vouchers, etc
		PI 4. Number of academic lecture/laboratory rooms maintained	KB	9	111.11	10	4	5	5	4.7	
		PI 5. Number of heavy equipment maintained	WMT, RV	1	100.00	1	5	5	5	5.0	40 KVA Generator
		PI 6. Area of lawn maintained (sq.m, approx.)	KB	1000	100.00	1000	4	5	5	4.7	
		PI 7. Number of office and laboratory equipment purchased	WMT, RV	20	190.00	38	5	5	5	5.0	Computer units, UPS, LCD Projector

		PI 8. Zero percent complaint from clients served	WMT, JBR, JFO, M, DP, MU, RV	100	100.00	0	5	5	5	5.0	100% no complaint
		PI 9. Additional Outputs									
Total Over-all Rating							167.667				
Average Rating					121.25%		4.790				
Adjectival Rating							Outstanding				

*WMT (Head)- W.M.Tabada, JBR- J.B.Rola, MVL-Maricel V. Lim, JFO- J.F.Orano, MBR- Michael Anthony Jay B. Regis, MU- M.Unajan, JP- J.Paring, KC- K.Caparoso, KB- K.Borce, RV (Clerk)- R.Vergara

Received by:

Planning Officer

Date: _____

Calibrated by:

REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS, Ph. D.

Vice Pres. for Instruction

Date: _____

Approved:

EDGARDO E. TULIN, Ph.D.

 President

Date: _____