Visayas State University College of Engineering

DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY

Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>WINSTON M. TABADA</u>, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July 1 to December 31, 2017**.

WINSTON M. TABADA

Department Head

Date:

ROBERTO C. GUARTE College Dean, COE

Date:

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE/sem	FTE/Summer	FTE Total
Department Head Faculty w/ Univ. Designated Position Regular faculty (vac & sick Leaves) Regular Faculty (Teacher's Leave) Part time Faculty Members Admin Staff Members	1 0 0 5 4 5	4.0 2.5 8.0 18.0 Actual 0.0	0.0 0.0 0.0 0.0 Actual 0.0	0.00 180.00

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

	MEO	MFO		Limits/Dorsons		Actual Accomplishment		Rating				
MFO No.	Descrip- tion	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	% Accom-plishment as of Dec. 2017	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	Remark	
	MFO 1	Higher Educ	cation Services (Relevant and quality tertian	ry education ensured	to achieve inclu	isive growth)						
			Pl 1. Number of FTE coordinated and implemented	All faculty and staff	525.63	47.57	250.05	5	5	5	5.0	
			PI 2. Number of degree programs compliant to CMO supervised and implemented	All faculty and staff	1.00	100.00	1.00	5	4	5	4.7	
			PI 3. Percentage increase in number of undergraduate students enrolled	All faculty and staff	5%	208.00	10.4%	5	5	5		474 student for SY 2016- 2017 and 200 students for SY 2017-2018

PI 4. Percentage increase in the number of undergraduate students who graduated w/in prescribed period	All faculty and f	5%	-80.00	%	5	4	4	4.3	18 students graduated on time in April 2016 and 22 students graduated on time in June 2017
PI 5. Percentage passing of students in licensure board examination									
PI 6. Number of students awarded with scholarship/fellowship/grants	All faculty and staff	25	188.00	47	5	5	5	5.0	BSCS students were awarded scholarship in 2015 while were awarded in
PI 7. Number of graduates gainfully employed in jobs related to their undergraduate programs									cannot be determined exactly for the given time.
PI 8. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All faculty	100%	100.00	100%	5	4	5	4.7	The department has an overall average rating of 4.56 by students.
PI 9. Number of academe/Industry linkage established	All DCST faculty and staff	5	160.00	8	5	5	5	5.0	PHILNITS, ICTO-DOST, Baybay-LGU, Baybay Water District, BNHS, EVFIT, GIZ, Christian Aid - ATM
PI 10. Number of students advised				The second secon					
On thesis / practicum/special problems	WMT, JBR, JFO, EVM, DP, MCU, MVL	24	129.17	31	5	5	5	5.0	Class 2014
On consultation	- do -	200	250.00	500	5	5	5	5.0	BS Com Sci majors & students of com sci service
PI 11. No. of student organi-zations Advised/Assisted									
Student organizations advised	JFO, JBR, MVL	1	100.00	1	5	5	5	5.0	CSSS
Student organizations assisted on student related activities	WMT, JBR, JFO, EVM	5	140.00	7	5	5	5	5.0	Acquaintance Party, Christmas Party, DCST/COE/VSU Anniversaries and other special evetns
PI 11. Number of instructional materials developed									
New syllabi	WMT, JBR, JVO, EVM, DP, MU, JP, KC								

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Revised syllabi	WMT, JBR, J EVM, DP, MU, JP, KC	10	100.00	0	5	5	5	5.0	
New lecture manual	- do -								
Revised lecture manual	- do -	5	100.00	5	5	5	5	5.0	
New lab. manual	- do -	many agreement the particular and the particular an			1				
Revised Lab. Manual	- do -	5	100.00	5	4	5	5	4.7	
New Powerpoint lecture presentation (per course)	- do -								
Revised Powerpoint lect. presentation (per course)	- do -								
On-line course lecture materials	- do -	10	100.00	10	5	4	5	4.7	
On-line course lab. materials									
PI 12. Additional outputs									
No. of students passing the PHILNITS FE and IT Passport examinations, given by ITPEC		2	150.00	14	5	5	5	5.0	Philnits FE Examination Passer: 1. Kim Joseph Sadomia IT Passport Examination Passers: 1. Ma. Arra Alicando 2. Ma. Irra Alicando 3. Jan Arnel Cabalog 4. Harvey Lane Cabrera 5. Loury Flor Diola 6. Gregoree Vince Lapesora 7. Abigail Llpardo 8. Vanessa Mondejar 9. Charles Rentuza 10. Cherry Mae Rojas 11. Eden Salpocial 12. Jonas Reycian Saraosos 13. Ralphey Ken Veloso ITPEC is the Information Technology Professional Examination Council which is composed of Bangladesh, Malaysia, Japan, Thailand, Mongolia Vietnam and

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	No. of of online PhilNITS reviewer	WMT	1	200.00		5	4	4	4.0	Created the online reviewer for the FE and IT Passport examinations
						-				anning ann an American ann an
MFO 2 Ac	cess of deserving but poor students to quality tertia	ry education increased		-						
	PI.1 Percentage change in number of students in priority programs awarded financial aid									
	PI.2 Percentage change of students awarded financial aid who completed their degrees									
MFO 3 Re	search Services (Higher education research improve	ed to promote economi	c productivity	and innovation)						
	PI 1. Number of published papers in internationally indexed journals									
	In refereed int'l journals									
	In refereed nat'l journals									
	In institutional journals									
	PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences									
	In int'l fora/conferences									
	In nat'l fora/conferences									
	In reg'l fora/conferences									
	In institutional fora/conferences									
	PI 3. Number of research projects conducted and/or completed on schedule									
	PI 4. Number of research proposals submitted	WMT, JBR, JFO, EVM, DP, MU	1	100.00	1					
	<u>PI 5.</u> Percent of research proposals approved	WMT, JBR, JFO, EVM, DP, MU	100	100.00	100	4	5	5	4.7	
	<u>PI 6</u> . Amount of research money generated from external funding (Thousand PHP)									

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	PI 7. Amount of research money generated from institutional funding	WMT, JBR, JFO, N, DP, MU	30	100.00	0	4	5	5	4.7	
	(Thousand PHP) PI 8. Additional outputs					-				
	No. of research-related awards (research conducted by faculty or student w/ faculty)									
MFO 4 Exter	nsion Services (Community engagement increase	d)	***************************************					Automotive statement of the process		
	PI 1. Number of person-days trained weighted by length of training	WMT, JBR, JFO, MCU, MVL	30	200.00	60	4	5	5	4.7	
	PI 2. Number of IEC materials/technoguides developed/used	- do -	5	100.00	5	4	5	5	4.7	
	PI 3. Number of beneficiaries served	- do -	20	75.00	15	4	5	5	4.7	
	Groups		2	100.00	2					
	Individuals		15	200.00	30					
	PI 4. Number of extension projects conducted and/or completed on schedule	WMT, JBR, JFO, MCU, MVL	1	100.00	1					
	PI 5. Number of extension proposals submitted	WMT, JBR, JFO, EVM, DP, MU	1	100.00	1	4	5	5	4.7	
	PI 6. Percent of extension proposals approved	- do -	100	100.00	100	4	5	5	4.7	
	PI 7. Amount of extension money generated from external funding (Thousand PHP)									
	PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	WMT, JBR, JFO, EVM, DP, MU	30	100.00	30	4	5	5	4.7	
	PI 9. Additional outputs									
	No. of extension-related awards (extn. conducted by faculty or studnt & faculty)									
MFO 5 Supp	ort to Operations (STO)									
	PI 1. Number of seminars/				1	1				
	trainings/conventions/ workshops coordinated for entire university									

	PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted									
	PI 3. Additional outputs									
	No. of servers maintained in support to the operation of enrolment and Open University	WMT	2	150.00	3	4	5	5	4.7	MOODLE server for the VSU open university and web and database server used during enrolment
	Completion of the web-based attendance tracking system	WMT	50%	160.00	80%	5	5	4	4.7	Swiping and DTR printing were done. This system is available at elearning.vsu. edu.ph/dats or at 172.16.0.11/dats
	Percent availability of the Instructors Performance Evaluation System (IPES)									
	Percent availability of the Students Records Management System.									
	Number of faculty/staff awards/honors received related to operations support									
MFO 6 General A	Admin. & Support Services (GASS)		TTV volument of the second framework of the second fra							
	PI 1. Number of departments and/or service units supervised and monitored	WMT	1	100.00	1	5	5	5	5.0	DCST
	PI 2. No. of management meetings conducted	WMT, JBR, JFO, EVM, DP, MU, RV	12	100.00	12	5	5	5	5.0	Regular and special meeting:
	PI 3. Number of documents attended and served	WMT, RV	1,000	150.00	1500	4	5	5	4.7	Gradesheets, Registration Forms, Shifting Forms, Vouchers, etc
	PI 4. Number of academic lecture/laboratory rooms maintained	КВ	9	111.11	10	4	5	5	4.7	
	PI 5. Number of heavy equipment maintained	WMT, RV	1	100.00	1	5	5	5	5.0	40 KVA Generator
	PI 6. Area of lawn maintained (sq.m, approx.)	КВ	1000	100.00	1000	4	5	5	4.7	
	PI 7. Number of office and laboratory equipment purchased	WMT, RV	20	190.00	38	5	5	5	5.0	Computer units, UPS, LCD Projector

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	Augustinian de la company	PI 8. Zero percent complaint from clients served	WMT, JBR, JFO, O, DP, MU, RV	100	100.00	0	5	5	5	5.0	100% no complaint
		PI 9. Additional Outputs									
Total O	ver-all Ratin	g					167.667				
Average	Average Rating				121.25%		4.790				
Adjectiv	Adjectival Rating							Ou	standing		

Adjectival Rating				Oustanding	
*WMT (Head)- W.M.Tabada, JE	BR- J.B.Rola, MVL-Maricel V. Lim, JFO- J.F.C	rano, MBR- Michael Anthony Jay B. Regis, MU- M.Unajan, JP- J.Paring, KO	- K.Caparoso, KB- K.Borce	, RV (Clerk)- R.Vergara	
Received by:	Calibrated by:	Recommending Approval: /		Approved:	_
	REMBERTO A ATINDOL	BEATRIZ S. BELONIAS, Ph. D		EDGA DO E. TULIN,	, Ph.D
Planning Officer	Chairman, PMT	Vice Pres. for Instruction		Ö President	
Date:	Date:	Date:		Date:	