Visayas State University

College of Agriculture and Food Science (CAFS)

Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **VICTOR B. ASIO**, College Dean, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2017.

VICTOR B. ASIO
Dean, CAFS

Date: _____

BEATRIZ S. BELONIAS
VP for Instruction

MFO No.	MFO Descrip-tion	Success/Performance Indicator (PI)	Units/Persons Responsible	Actual Accomplishments	Rating				Remark
			Target		Quality	Efficiency	Timeliness	Average	
UMFO 1	**Advanced Education Services**								
OVPI MFO 1. Graduate Degree Program Management Services									
		PI 1: Number of graduate degree specializations offered and monitored	College and Dept.	25	27	5	5	5	5.00	Graduate Degree Programs offered by the Depts. under CAFS
		PI 2: Total FTE monitored	College and Dept.	50.3	253.5	5	5	5	5.00	
		PI 3: Percentage increase in number of graduate students enrolled	College and Dept.	15%	17%	5	5	5	5.00	
		P1 4: Percentage increase in the number of students who graduated within prescribed period	College and Dept.	10%	15%	5	5	5	5.00	
		P1 5: Number of Graduate thesis outline approved	College and Dept.	7	7	5	5	5	5.00	
		P1 6: Number of Graduate Manuscript approved	College and Dept.	3	4	5	5	5	5.00	

GH 1947
4/11

2/1
1267

OVPI MFO 2. Graduate Student Management Services

Indicator	Responsible						
PI 1: Number of graduate students awarded with scholarship/ assistantship	Dean	40	65	5	5	5	5.00
P1 2: Number of students advised	College and Dept.	15	17	5	5	5	5.00

UMFO 2. *Higher Education Services*

OVPI MFO 1. Curriculum Program Management Services

Indicator	Responsible							
PI 1: Total FTE monitored	College and Dept.	235.5	1,122.40	5	5	5	5.00	
P1 2: Average percentage passing in Licensure in mandated programs	College & URC	30%	53.85%	5	5	5	5.00	**April 2017 (10th placer)**
P1 3: Number of graduates in mandated programs graduated w/in prescribed period	College, Depts. and Registrar	200	243	5	5	5	5.00	
P1 4: Percentage increase in the number of undergraduate students who graduated within the prescribed period	Colllege, Depts. & Registrar	50%	90%	5	5	5	5.00	
Revised powerpoint lect. Presentation (per course)	College and Depts.	2	5	5	5	5	5.00	
New syllabi	College and Depts.	2	4	5	5	5	5.00	
Revised syllabi/ Lab. Manuals	College and Depts.	13	20	5	5	5	5.00	

OVPI MFO 2. Student Management Services

Indicator	Responsible						
P1 1: Number of students advised:							
On thesis/field practice/special problem approved	College and Depts.	20	40	5	5	5	5.00
On Consultation	College and Depts.	30	40	5	5	5	5.00

Performance Indicator								
P1 2: Number of Student organizations advised/assisted	College and Depts.	10	15	5	5	5	5.00	
P1 3: Percentage increase in the number of undergraduate students enrolled	College and Depts.	10%	10%	5	5	5	5.00	
P1 4: Number of student awards/honors received	College and Depts.	15	18	5	5	5	5.00	
P1 5 : Number of students awarded with scholarship/fellowship/grants /assistantships	College and Depts.	50	78	5	5	5	5.00	CA-FAP Grantees (new and continuing)
P1 6:Number of students availing of dormitory facilities	College and Depts.	30	45	5	5	5	5.00	CA-FAP Grantees
UMFO 3. Research Services								
P1 1. Number of published papers in CHED accredited journals/internationally indexed journals:								
In refereed int'l journals	College and Depts.	5	7	5	5	5	5.00	
In refereed nat'l journals	College and Depts.	2	5	5	5	5	5.00	
In institutional journals	College and Depts.	2	10	5	5	5	5.00	
P1 2. Number of research outputs presented in regional/national/int'l fora/conferences								
In int'l fora/conferences	College and Depts.	2	5	5	5	5	5.00	
In nat'l fora/conferences	College and Depts.	2	5	5	5	5	5.00	
In reg'l fora/conferences	College and Depts.	4	5	5	5	5	5.00	
In institutional fora/conferences.	College and Depts.	3	5	5	5	5	5.00	
P1 3. Number of research projects conducted and/or completed on schedule	College and Depts.	12	15	5	5	5	5.00	

Indicator		Target						Remarks
PI 4. Number of research proposals submitted	College & Depts.	10	10	5	5	5	5.00	
PI 5. Percent of research proposals approved	College & Depts.	90% (2)	100%	5	5	5	5.00	
PI 6. Amount of research money generated from external funding (Thousand PHP)	College & Depts.	1M	1.5M	5	5	5	5.00	
PI 7. Amount of research money generated from institutional funding (Thousand PHP)	College & Depts.	500K	1M	5	5	5	5.00	
PI 8. Additional outputs								
No. of research-related awards (research conducted by faculty or student w/ faculty)	College and Depts.	1	3	5	5	5	5.00	
No. of trainings/workshops attended	College and Depts.	5	6	5	5	5	5.00	
No. of articles reviewed and edited	College and Depts.	6	10	5	5	5	5.00	As editor of ATR
Number of linkages forged								
International	College and Depts.	4	5	5	5	5	5.00	
National	College and Depts.	4	5	5	5	5	5.00	
Regional/Institutional/Local	College and Depts.	2	4	5	5	5	5.00	
Number of papers published in other peer-reviewed publications (proceedings, monographs, etc.)	College and Depts.	2	5	5	5	5	5.00	
College RDE In-House Review conducted	College and Depts.	-	-	-	-	-	0.00	
UMIFO 4. Extension Services								
PI 1. Number of person-days trained weighted by length of training:								
Groups	College and Depts.	25	30	5	5	5	5.00	
Individuals	College and Depts.	1000	1,100	5	5	5	5.00	

PI 2. Number of IEC materials/technoguides developed/used	College & Depts.	5	6	5	5	5	5.00
PI 4. Number of extension projects conducted and/or completed on schedule	College & Depts.	8	10	5	5	5	5.00
PI 5. Number of extension proposals submitted	College & Depts.	2	3	5	5	5	5.00
PI 6. Percent of extension proposals approved	College & Depts.	90%	99%	5	5	5	5.00
PI 7. Amount of extension money generated from external funding (Thousand PHP)	College & Depts.	1M	1.1M	5	5	5	5.00
PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	College & Depts.	500K	950K	5	5	5	5.00
Additional Output:							
Number of scientific events serveds as technical expert:	College and Depts.	2	3	5	5	5	5.00
RDE Reviewer/Panelist	College and Depts.	2	5	5	5	5	5.00
Resource Person	College and Depts.	15	17	5	5	5	5.00
Editor in International Journal	College and Depts.	2	5	5	5	5	5.00
UMFO 5 Support to Operations (STO)							
OVPI MFO 1 Faculty Development Services							
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	College & Depts.	5	10	5	5	5	5.00
OVPI MFO 3 Faculty Evaluation Services							
PI 1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the students evaluated	College and Depts.	95%	100%	5	5	5	5.00
OVPI MFO 4: Admission & Registration Services							

									First and Second Semester 2016-2017
Number of registration forms issued	Solis, RJ and Oracion, RI	125	177	5	5	5	5	5.00	First and Second Semester 2016-2017
Number of assessment slips issued every semester	Solis, RJ and Oracion, RI	1000	1,150	5	5	5	5	5.00	First Semester only
OVPI MFO 7. Program and Institutional Accreditation Services									
PI 1: Degree program compliant with CHED	College and Depts.	2	2	5	5	5	5	5.00	
PI 2: Readiness to SUC levelling by CHED & DBM	College and Depts.	2	2	5	5	5	5	5.00	BSA Program and BSDC Program
Additional Output:									
Number of degree programs which passed accreditation/evaluation at least Level 1	College & Depts.	5	5	5	5	5	5	5.00	BSA, BSFT, BSDC, BAS, BSDE
OVPI MFO 1. Administrative and Facilitative Services									
PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	Dean	9	11	5	5	5	5	5.00	Including ATR, DOST
PI 2: Number of management meetings conducted	Dean	4	5	5	5	5	5	5.00	EXECOM, College/University
PI 3: Number of documents evaluated and approved	Dean	150	750	5	5	5	5	5.00	CSR, Vouchers, PRs, RIS, etc.
PI 2: Number of university committees/ boards/council chaired & coordinated	Dean	4	5	5	5	5	5	5.00	UADCO, UAC, APB, AACCUP-University
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	Dean	25	45	5	5	5	5	5.00	
PI 6: Number of of rooms/offices/CRs and others maintained	Oracion, RI	3	6	5	5	5	5	5.00	

Indicator	Responsible	Target	Accomplishment						Remarks
P1 7: Number of plants maintained	Oracion, RI	10	15	5	5	5	5.00	5.00	CHED-NAFES
P1 8: Number of office equipments requested and acquired through the project	Dean	-	3	5	5	5	5.00		
P1 9: Additional Output									
No. of new ID's released to new students	Solis, RJ and Oracion, RI	-	1	5	5	5	5.00		
Editor in Chief of scientific journal	Dean	1	2	5	5	5	5.00	5.00	ATR Article
Coordinator of scholarship programs	Dean	3	6	5	5	5	5.00		
No. of scholars monitored under DOST and Erasmus Mundus	Dean	50	60	5	5	5	5.00	5.00	DOST, AREAS & EXPERTS

OVPI MFO 2. Frontline Services

Indicator	Responsible	Target	Accomplishment						Remarks
PI 1. Efficient and customer-frienly frontline service	Dean and Support Staff	Minimal complaint	No Complaint	5	5	5	5.00	5.00	
Best practices/new initiatives									
Total Over-all Rating					365.00	365.00	365.00	360.00	
Average Rating					5.00	5.00	5.00	4.93	
Adjectival Rating							Oustanding		

Calibrated by:

REMBERTO A. PATINDOL
Chairman, PMT
Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS
Vice Pres. for Instruction
Date: _____

Approved:

EDGARDO E. TULIN
President
Date: _____

Received by:

_____
Planning Office
Date: _____