

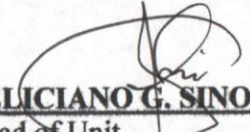
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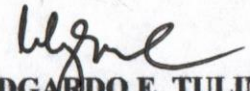
"Exhibit A"

# OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **FELICIANO G. SINON**, Head of the **National Abaca Research Center** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July** to **December 2018**.

  
**FELICIANO G. SINON**  
Head of Unit  
Date: **December 2018**

  
**OTHELLO B. CAPUNO**  
Vice-President for R & E

Approved:   
**EDGARDO E. TULIN**  
President

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO1: Advanced and Higher Educ. Services</b>	<b>PI1: Full-Time Equivalent (FTE)</b>	15	40.60	NARC Core staff	5	4	4	4.33	
	<b>PI2: Student advising and consultation services</b>								
	- No. of hours spent on student consultation	110	240	NARC Core staff	5	4	5	4.67	
	- No. of student research advisory	3	17	NARC Core staff	5	5	4	4.67	
	- No. of student research advisory committee membership	1	10	NARC Core staff	5	4	4	4.33	
	- No. of student organizations advised	-	322 (w/ 2 organizations)	NARC Core staff	5	5	5	5.00	



MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO2: Research Services</b>									
Number of Outputs Published in CHED accredited journals/ internationally indexed journals	<b>PI1:</b> Number of publications								
	– In Refereed Journals	1	1 - National	NARC staff	3	4	5	4.00	1) Crop Science Society of the Philippines and the Federation of Crop Science Societies of the Philippines
Research projects/ studies completed in the last 3 years	– % of Research completed within the prescribed period	100%	-	NARC staff					
	– % of Research outputs presented	100%	-						
Number of Outputs Presented in Regional/National/ International Fora /Conferences/Anniversary	<b>PI2:</b> Number of papers presented	9	1 – International (Paper) 2 – Regional (Posters) 8 – Local (Papers) 11 total (Papers & Posters)	NARC staff	4	5	4	4.33	
	<b>PI3:</b> Number of Awards received	1	2 – Regional (Posters)	NARC staff	4	4	5	4.33	Best Poster - Engineering category - Abaca Extension
Technologies Generated	<b>PI1:</b> Number of techno. generated	-	1	NARC staff	4	5	4	4.33	- Decorticating machine
	– Number of techno. patented	-	-	NARC staff					
	– Number of new adopters	-	2	NARC staff	4	4	4	4.00	2-LGU



MFOs/PAPs	Success Indicators (Agency/coop/NGO)	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO3: Extension Services</b>  Trainings conducted	<b>PI1: Number of trainings conducted</b>	2	5 {Abaca Nursery and Plantation Development Training (2), Abaca Integrated Pest Management Training (2) and Abaca Handicraft Training Workshop (1)}	NARC staff	3	4	4	3.67	
	– Number of IEC matls./ technoguides developed/ distributed	175	2,417.00	NARC staff	5	5	4	4.67	
	<b>PI2: Number of beneficiaries served</b>								
	– Groups/Institutions	2	45	NARC staff	5	5	5	5.00	
	– Individuals	400	598	NARC staff	5	4	4	4.33	
<b>MFO3: Income Generating Project (IGP) Services</b>	<b>Income from commercialized techno.</b>								
	– Abaca Processing machines	-	552,500.00	NARC staff	5	4	5	4.67	Gross income (37 units Abaca Power Stripper & 1 Plant Power Shredder
	– Disease-free planting materials	-	672,280.00	NARC staff	5	5	4	4.67	22,208 pcs tissue cultured seedlings
<b>MFO4: Research &amp; Extension Admin. &amp; Support Services</b>  Efficient & customer friendly frontline	No. of clients served	250	450	NARC staff	5	4	4	4.33	
	90% of documents	90%	100%	NARC Admin.	4	4	4	4.00	



MFOs/PAPs	Success Indicators	Target	Actual Accomplishment (no error)	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
service	prepared/processed/ released within the day approved by the director (error-free documents)			staff					
Admin. & financial documents preparation/ facilitation	No. of prepared/ processed/approved documents	600	1,500	NARC Admin. staff	5	4	5	4.67	
	No. of mtgs., planning- workshop conducted	6	20	NARC staff	5	4	4	4.33	
Official meetings/ planning-workshop organized/ coordinated/ facilitated	100% of mtg./planning- workshops successfully undertaken	100%	100%	NARC staff	4	4	4	4.00	
	No. of reports prepared & submitted on-time (annual/quarterly/other documentation reports)	12	28	NARC Admin. staff	4	4	5	4.33	
Research and Extension activities	No. of research proposal developed and approved	1	4	NARC staff	4	5	4	4.33	Externally-funded under review (Pending)
	- Total amount generated outside VSU funding	-	4,975,555.80 1,027,000.00 3,050,565.78 4,893,698.00 13,946,819.58	NARC staff	5	4	4	4.33	Funding i.e. BAR (SAR proj.), DOST/PCAARRD, DA-BAR, DA-RFUG and Worldfish proj.
	No. of projects/studies conducted								
	- New research	1							Completed research entitled "Development of the Portable Abaca Decorticating machine: Design, fabrication, and evaluation of a portable abaca leafsheath decorticating machine -See attachment on externally funded on-going

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	- Externally funded research (ongoing)	4	3	NARC staff	2	3	4	3.00	research
	- Completed research	1	1		3	3	4	3.33	
<b>Total Over-all Rating</b>					4.294				
<b>Average Rating</b>									
<b>Adjectival Rating</b>					Very Satisfactory				

Received by:

Calibrated by:

Recommending Approval:

Approved by:

**DILBERTO O. FERRAREN**

Planning Office

Date: \_\_\_\_\_

**REMBERTO A. PATINDOL**

PMT

Date: \_\_\_\_\_

**OTHELLO B. CAPUNO**

Vice President

Date: \_\_\_\_\_

**EDGARDO E. TULIN**

President

Date: \_\_\_\_\_

- 1 – quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average