

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, LUCIA M. BORINES, Unit Head of the Plant Disease Diagnostic Laboratory commits to deliver and agree to be rated on the attainment of the following targets and accomplishments in accordance with the indicated measures for the period July to December, 2021.

LUCIA M. BORINES
Dept/Unit Head

Approved:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation



MFOs/PAPs	Success Indicators	Unit/Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
OVPRE MFO:1 Research and Support Services	Number of served researchers and students that used the laboratory facilities with close supervision	Head and SRS	2	-	-	-	-	-	None due to pandemic and no face face classes
	No of journal articles reviewed (ATR, and Science and Humanities Journal)	Head	2	4	5.0	5.0	5.0	5.0	
	Number of prepared research proposal	Head	1	-	5.0	5.0	5.0	5.0	None
MFO:2 Extension Services	Number of walk- in clients like students, researchers, visitors that demands services of the laboratory and staff	Head and SRS	3	16	4.7	4.7	4.7	4.7	
	Number of fora attended as resource person	Head	1	2	5.0	5.0	5.0	5.0	
MFO:3 Diagnostic Services	Number of consultations of on-line clients regarding plant disease problems	Head and SRS	1	3	4.8	4.8	4.8	4.8	

	Number of times clients used the equipment for molecular analysis with supervision	Head and SRS	3	-	-	-	-	-	None due to pandemic
	Number of samples analyzed through routine diagnosis, and microbial analysis	Head and SRS	2	8	5.0	5.0	5.0	5.0	
	Number of laboratory analysis results released	Head and SRS	2	5	5.0	5.0	5.0	5.0	
MFO:4 Administrative Services	Number of prepared and signed Purchase Requests, Reimbursement Vouchers, Travel Vouchers, Job Requests, vouchers, contract and other documents and made follow-up	Head and SRS	10	59	5.0	5.0	5.0	5.0	
	Number of received communications/documents from other office	Head and SRS	15	28	4.8	4.8	4.8	4.8	
	Number of laboratory accomplishment reports, IPCR, OPCR, and other ISO related documents	Head and SRS	3	60	5.0	5.0	5.0	5.0	
	Number of equipment, lab repair facilitated, installation of laboratory shower faucet	SRS	2	3	5.0	5.0	5.0	5.0	
	Number of laboratory equipment maintained with written maintenance report	SRS	20	72	4.8	4.8	4.8	4.8	
	Number of meetings and webinars related to overall activities of the laboratory	Head SRS	2 2	6 7	4.8	4.8	4.8	4.8	

	Income Generating Services: CASH In kind (culture media)		P2,000.00	P18,100.00 4,000.00	4.6	4.6	4.6	4.6	
Total Over-all Rating									68.5
Average Rating									4.9
Adjectival Rating									Outstanding

Received by:



DILBERTO O. FERRAREN
Planning Office

Date: MAR 14 2022

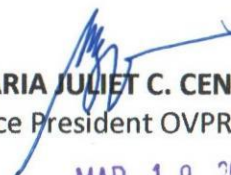
Calibrated by:



DANIEL LESLIE S. TAN
PMT Chair

Date: MAR 10 2022

Recommending Approval:



MARIA JULIET C. CENIZA
Vice President OVPREI

Date: MAR 10 2022

Approved by:



EDGARDO E. TULIN
President

Date: MAR 14 2022

- 1 - quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average