





JAN 18 2019 Visayas State University
College of Engineering

Department of Computer Science and Technology

Visca, Baybay City, 6521-A, Leyte, Philippines

"Exhibit B"

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, WINSTON M. TABADA, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period <u>July to December 2018</u>.

WINSTON M. TABADA
Department Head

Date:

Approved:

ROBERTO & GUARTE

Dear

Personnel	Number	FTE/Sem	FTE/Summer	FTE Total	Rating Equivalents: 5 - Outstanding
Department Head	1	4.00	0.00	8.00	4 - Very Satisfactory 3 - Satisfactory
Faculty w/ Univ. Designated Position	0	9.00		16.00	2 - Fair
Regular Faculty (with Vacation & Sick Leave)	1	8.00	Astrol	180.00	1 - Poor
Regular Faculty (with Teacher's Leave)	5	18.00	Actual		1 1
Affiliate Faculty/Part time	3	Actual	Actual	131.95	
Total	10			335.95	
Admin Staff Members	5				

MFO No.	MFO Descrip-tion	Success/Performance Indicator (PI)	Units/Persons Responsible**	Target (JanDec)	Actual Accom- plishment	Details of Accomplishment	ality	ciency	eliness	erage	Remarks
						Not alaim	ď	Effi	Tin	Á	
UMFO 1	Advance Educatio	n Services				Not claim					

+	OVPI MFO 1. Graduate Degree Program Management Services									
	PI 1. Graduate degree program monitored									
	PI 2. Total Graduate FTE monitored									
	PI 3. Percentage increase in number of graduate students enrolled									
	PI 4. Percentage increase in number of graduate students who graduated within prescribed period									
	OVPI MFO 2. Graduate Student Management Services	,								
	PI 1. Number of graduate students awarded with scholarships/assistanships									
	PI 2. Percentage of graduate students awarded with scholarship/assistanship who graduated within the prescribed period									
	PI 3. Number of graduate students awarded with honor/distinction upon graduation									
	PI 4. Number of graduate students advised									
UMFO 2	Higher Education Services									
	OVPI MFO 1. Curriculum Program Management S	ervices								
	PI 1. Total Undergraduate FTE monitored	All faculty and staff	335.95	391.47	(2) VL = 79.30 (5) TL =180.22 (3) Affiliate= 131.95	5	5	5	5.00	CS 113, CS 133, CSC 15n, CS 139, CSCI 11, CSCI 13, CS 143, CS 103, CS 123, CS 198, CS 141, CS 101, CS 147, CS 145, CSCI 11, CS 135, CS 124, CS 141, CSCI 21, HRTM
	PI 2. Number of new undergraduate curricular program compliant to CMO, approved and offered	All faculty and staff	1	1	BSCS	5	5	5	5.00	Passed AACCUP Level III Phase 2 and RQAT Assessment for COPC

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PI 3. Number of degree programs compliant to CMO supervised and implemented	All faculty and staff	1	1	BSCS	5	5	5	5.00	Passed AACCUP Level III Phase 2 and RQAT Assessment for COPC
PI 4. Percentage increase in number of undergraduate students enrolled	All faculty and staff			Freshmen, shifter and returnees	5	5	5	5.00	Enrollment in New BSCS Curriculum and Old Curriculum
PI 5. Percentage of undergraduate students who graduated w/n prescribed period	All faculty and staff	20	100	20	5	5	4	4.67	20 students graduated on time in June 2017 and 20 students graduated on time in June 2018
PI 6. Percentage passing of students in licensure board examination									
PI 7. Number of students awarded with scholarship/fellowship/grants				DOST scholarship, NEC Foundation Scholarship	5	5	5	5.00	2 NEC Foundation Scholars, 1 graduatd last June 2018
PI 8. Number of graduates gainfully employed in jobs related to their undergraduate programs					5	5	5	5.00	at least 90% were employed in IT related jobs
PI 9. Number of undergraduate students awarded with honors/distinction									
PI 10. Number of academe/industry linkage established PI 11. Number of students advised	All DCST faculty and staff	5	160	8	5	5	5	5	PHILNITS, DICT, Baybay- LGU, BNHS, EVFIT, GIZ
On thesis/ field practice/special problem	WMT, MCU, MVL, MABR, JAB, ETM	15	21		5	5	5	5	BSCS Graduating Students 2nd Sem. S 2017-18
On consultation	- do -	200	250	500	5	5	5	5	BS Com Sci majors & students of com sci service courses
PI 12. No. of student organizations Advised/Assisted									
Student organizations advised	ECM, JAB, MCU	1	100	1	5	5	5	5	CSSS
Student organizations assisted on student related activities	ECM, JAB, MCU	5	140	7	5	5	5	5	Acquaintance Party, Christmas Party, DCST/COE/VSU Anniversaries and other special evetns

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	PI 13. Number of instructional materials developed	NAME AND L		100	3	5	5	5	5	3 CS subjects of the
	New syllabi	WMT, MCU, MABR, JAB, ETM, JBR, JVO	3	100	3	5	5	5	5	new Curriculum
	Revised syllabi	WMT, MCU, MABR, JBR, JVO, JAB, ETM.	10	100.00	10	5	5	5	5.0	
	New lecture manual	- do -								
	Revised lecture manual	- do -	5	100	5	5	5	5	5.0	
	New lab. manual	- do -								
	Revised Lab. Manual	- do -	5	100	5	5	5	5	5.0	
	New Powerpoint lecture presentation (per course)	- do -								
	Revised Powerpoint lect. presentation (per	- do -								
	On-line course lecture materials	- do -	10	100	10	5	5	5	5.0	
	On-line course lab.materials									
	PI 14. Additional outputs									
	No. of students passing the PHILNITS FE and IT	WMT	2	100	2	5	5	5	5.0	
	No. of of online PhilNITS reviewer	WMT	1	100	1	5	5	5	5.0	Created the online reviewers for the F and IT Passport examinations
	Best Practices/New Initiatives									
	Formulation of New Curriculum									
	Curriculum Review									
	Periodic Revision of OBE Syllabi									
	Submission of Student Performance Based on Course Outcomes (CQI Form 6)									
IFO 3	Research Services									
	PI 1. Number of published papers in internationally									
	In refereed int'l journals									
	In refereed nat'l journals									
	In institutional journals									
	PI 2. Number of research outputs presented in									
	In int'l fora/conferences									

	In nat'l fora/conferences	WMT	1	100	1	5	5	5	5.0	WMTabada presentation of the research Android- based Rice leaf colorimeter to NCITE
	In reg'l fora/conferences			100	1	4	5	5	4.7	Thesis presentation to
	In institutional fora/conferences		1	100	'	4	3	3	4.7	PhiDelta
	PI 3. Number of research projects conducted and/or completed on schedule	WMT, MAJBR	2	150	3	5	5	5	5.0	Prof. Winston Tabada One Research Conducted (On-going) and one research completed Prof. Michael Anthony Jay B. Regis One research project Conducted (On-going)
	PI 4. Number of research proposals submitted									
	PI 5. Percent of research proposals approved									
	PI 6. Amount of research money generated from external funding (Thousand PHP)									
	PI 7. Amount of research money generated from									
	PI 8. Additional outputs									
	No. of research-related awards (research conducted by faculty or student w/ faculty)									
	Number of research manuscripts rewritten/edited for publication in international journals									
	Number of RDE proceedings prepared									
	Number of Copyrights	WMT	1	200	2	5	5	5	5.0	WMT -N2017-303 - Plant Leaf Area Calculator using Image Processing N2018-87 - Rice Leaf Colorimeter using Image Processing and Self-
UMFO 4	Extension Services									

	PI 1. Number of person-days trained weighted by					Π				T
	length of training									
	PI 2. Number of IEC materials/technoguides developed/used									
	PI 3. Number of beneficiaries served									
	Groups									
	Individuals									
	PI 4. Number of extension projects conducted and/or completed on schedule									
	PI 5. Number of extension proposals submitted	All facult	1		2	5	5	5	5.0	
	PI 6. Percent of extension proposals approved									
	PI 7. Number of coordinated and organized conventions									
	PI 8. Number of delegates/participants coordinated									
	<u>PI 9</u> . Number of review classes conducted for licensure examination									
	PI 10. Additional outputs									
	No. of extension-related awards (extn. conducted by faculty or student & faculty)									
	No. of seminar/training presentations prepared									
	Number of RDE proceedings prepared									
UMFO 5	Support to Operations									
	OVPI MFO 1. Faculty Development Services									
	PI 1. Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	WMT	3	3	Three of the DCST faculty are on study leave for their doctorate degree	5	5	5	5.0	Prof. Jude B. Rola - DIT Magdalene C. Unajan- DIT, Ms. Jonah Flor V. Oraño- DIT
	OVPI MFO 2. Faculty Recruiting/Hiring Services									
	PI 2. Number of faculty recruited/hired aligned with ISO standards									
	OVPI MFO 3. Faculty Evaluation Services									
	PI 1. Number of seminars/ trainings/conventions/									
	PI 2. Number of seminars/trainings/conventions/									

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PI 3. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All faculty	100%	100%	100%	5	4	5	4.7	The department has an overall average rating of 4.54 by students.
PI 4. Number of research proposals submitted									
PI 5. Additional outputs									
Number of faculty/staff awards/honors received									
Number of seminars/workshop proceedings									
Number of services rendered to VSU									
OVPI MFO 4. Program and institutional Accredit	ation Services								
PI 1. Number of degree programs which passed accreditation/evaluation at least Level I	Level 3 Phase II (AACCUP Accreditation)	1	1		5	5	5	5.0	AACCUP Accreditation Level III Phase 2 last Feb. 18- 19. 2018
PI 2. QMS on faculty recruitment, development									
PI 3. Percentage of degree program compliant with CHED	Certificate of Program Compliance (COPC)	1	1	80%	5	5	5	5.0	CHED RQAT Assessment for BSCS Program conducted last July 9, 2018 and waiting of the issuance of COPC
PI 4. Additional Outputs									
MFO 6 General Admin. & Support Services (GASS)									
PI 1. Number of departments and/or service units	WMT	1	1	DCST	5	5	5	5.0	

PI 2. Percentage of time devoted for administrative duties and responsibilities	WMT	100%	100%	Supervising faculty and Staff, encoding and making reports, submitting reports, assisting the clients, communicating with faculty, staff, students and clients, relaying the important and urgent message, organizing the daily activities, recording the outgoing and incoming communication, keeping the records, maintaining the cleanliness and orderliness of the surroundings,	5	5	5	5.0	
 PI 3. Number of office and laboratory									
PI 4. Number of management meetings conducted	WMT	6	10	Monthly Regular meetings, Special Meetings and Emergency meetings	5	5	5	5.0	Special and Emergency meetings were conducted for the Revision of Curriculum, Booth Construction (VSU Anniv.)
PI 5. Number of documents attended and served	WM, RBV, TBV	300	500	Reports, Recommendation Letters, Request Letters, PR's, Payroll, Clearance, Minutes of Meetings, Memorandae, Gradesheets, Instrutional Materials, Re- admission, etc.	5	5	5	5.0	These include signing of documents of WMT as TWG of BAC 1 and BAC 2 as well as Inspector of purchases and waste disposal.

	PI 6. Number of academic lecture/laboratory rooms maintained	KBB, TBV	6	6	ICT 101, ICT 103, ICT 201A, ICT 201B,	5	4	5	4.7	
					ICT 202, ICT 203					
	PI 8. Area of lawn maintained (sq.m, approx.)	KKB	300 sq. mtrs.	100%	ICT Building Ground.	5	5	5	5.0	
	PI 9. Efficient and customer-friendly frontline service	All Faculty & Staff	100%	100%	No complaint	5	5	5	5.0	Zero Complaint from clients
	PI 10. Additional Outputs/Best Practice									
	Number of hours devoted in the preparation of documents needed for AACCUP Level III Phase 2 Accreditation	All Faculty & Staff	10	15	Program Performance Profile of BSCS Program	5	5	5	5.0	PPP from Area I to X of BSCS Program
Number	of Performance Indicators Filled-up							36		
Total Ove	er-all Rating						17	78.67		
Average	Rating						2	1.96		
Adjectiva	l Rating						Outs	tandin	g	

*WMT- Winston M, Tabada, MCU-Magdalene C, Unaian, MAJBR-Michael Anthony Jay B, Regis, MVL-Maircel V, Lim, ECM- Eugene Val C., Mangagang, JAB-Jomari Joseph A, Barrere, ETM- Flizaeth T, Mamasig

3 - Timeliness 4 - Average

RBV- Rafael B.

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Planning Office	Chairman, PMT	Vice Pres. for Instruction	President
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1 - quality			
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