OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **Sean O. Villagonzalo**, Head of the **Information & Communications Technology Management Center** commits to deliver and agree to be rated of the attainment of the following targets in accordance with the indicated measures for the period **January to June 2020**.

Approved:

SEAN O. VILLAGONZALO
Dept/Unit Head

REMBERTO A. PATINDOL
VP for Admin. & Finance

Personal Composition	Posotion Title/ Designation	Number
Head	Radio Engineer	1
Casual	Programmer/ Network Administrator	1
	Network/ Computer Technician	1
Sub- Total		3
Job Order	Clerk	1
	Electrician	1
	Laborer/ Utility	1
Sub-Total		3
GRAND- TOTAL		6

Rating Equivalents:
5- Outstanding
4- Very Satisfactory
3- Satisfactory
2- Fair
1- Poor

	Success Indicators	Unit/Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
					Q^1	E^2	T^3	A^4	
P1. Physical repair and maintenance	Department with VOIP Phones	NOVillas, JGGodoy, CCgonato, MLCabras, MLOBongcales, SOVillagonzalo	40% of bad IP Phones repaired	40%	5	5	5	5.00	
	Offices with biometric system	NOVillas, JGGodoy, CCGonato, MLCabras,	40% of bad biometric	39%	5	5	4	4.67	
	Internet connection	NOVillas, JGGodoy, MLOBongcales, CCGonato	45% reliability	45%	5	5	5	5.00	
	Instant Messaging System	NOVillas, SOVillagonzalo, JGGodoy	50% functional	50%	5	5	5	5.00	
	Network Repair	NOVillas, JGGodoy, MLBongcales, CCGONATO	40% of job request	40%	5	5	5	5.00	
	Computer & peripherals repair	NOVillas, SOVillagonzalo, JGGodoy	40% of job request	40%	5	4	4	4.33	
	IDF's generator preventive maintenance	MLCabras, CCGonato, MLBongcales	50% as scheduled	50%	5	5	5	5.00	
P2. Account Management	Cumulus One student registration	NOVillas	50% of enrolled students	50%	5	5	5	5.00	
	Cumulus One teacher registration	NOVillas	50% teachers & professors	50%	5	5	5	5.00	
	Biometric System	NOVillas	50% of faculty, permanent &	50%	5	5	5	5.00	
	VOIP System	NOVillas	50% of connected	50%	5	5	5	5.00	

	CCTV System	NOVillas	50 % of connected CCTV	49%	5	4	4	4.33
	Faculty & Staff Mobile registration	NOVillas, JGGodoy, SOVilagonzalo	50% of faculty & staff filing	50%	5	5	5	5.00
	Faculty & staff e-mail registration	NOVillas	50% of faculty & staff requesting	50%	5	5	5	5.00
P3. Efficient and Reliable ICT training related services	Teacher Portal System	NOVillas	50% of teachers	50%	5	5	5	5.00
	Student Portal Sytem	NOVillas	40% of student	40%	5	5	5	5.00
	DTR System	NOVillas	50% of clerk	49%	5	5	4	4.67
P4. Efficient and reliable Data Privacy	Firewall Management (Tier 1)	NOVillas	45% functional	45%	5	5	5	5.00
P5. Innovation	HRMIS Development	NOVillas	45% functional	45%	5	5	5	5.00
	Cueing System	NOVillas	50%	50%	5	5	5	5.00
	VOIP Phone Status System	NOVillas	50%	50%	5	5	5	5.00
Total Over-all Rating								103.00
Average Rating								**4.90**
Adjectival Rating				Very Satisfactory				

Received by:

DILBERTO O. FERRAREN
Planning Office

Date: _____

1 – quality
2 – Efficiency
3 – Timeliness
4 – Average

Calibrated by:

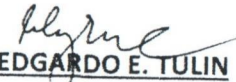**REMBERTO A. PATINDOL**
PMT Chair

Date: _____

Recommending Approval:

REMBERTO A. PATINDOL
Vice President

Date: _____

Approved by:

EDGARDO E. TULIN
President

Date: _____