



RENEWABLE ENERGY **RESEARCH CENTER** 

Visca, Baybay City, Leyte, PHILIPPIN Phone/Fax: None

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OFFICE PERFORMANCE COMMITMENT & REVIEW (O. C.),

ROBERTO C. GUARTE, Director of the Renewable Energy Research Center, commits to deliver and agree to be rated on the attainment of the secondance with the indicated measures for the period July - December 2021. the following targets in accordance with the indicated measures for the period July - December 2021.

ROBERTO C GUARTE

RERC Director Date: 29 December 2021

MARIA JUNIET C. CENIZA

Vice President for Research, Extension and Innovation

Date:

Personnel	Number	Research	
Director (Permanent/Designated)	1	0.0	
Division Head (Permanent)	1	0.0	
Administrative Staff (Permanent)	1	0.0	
Skilled Worker (Job Order)	3	0.0	
Science Research Assistant (Job O	2	0.0	
TOTAL:	8	0.0	

Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/ Persons Responsibl e	Department Target	% Accom- plishmen t	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	RCG and SRAs	2	100.00	2 of 2	5	5	5	5.0	Hydraulic ram pump demo unit; 2)     Evaporative Cooling system demo unit	2%

					Ac	tual		R	ating	3	1	
MFO No.	Success/Performance Indicator (PI)		Units/ Persons Responsibl e	Department Target	% Accom- plishmen t	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 2. Number of research outputs comple within the year *  PI 3. Percentage of research outputs purisher restorably referred or CHED recognitions.	blished in	RCG and SRAs	3	133.33	4 of 3	5	5	4	4.7	Completed Terminal Report of 1 Socio- economic impact study ready for submission and Completed research outputs and started preparation of final Terminal Report of 3 research studies  needs title of	2%
	internationally-referred or CHED recogn journal within the year (2%) *	izea									publication, name of journal and where published	
	In refereed int'l journals		RCG	2	100.00	2					On-going preparation of 2 technical papers for research outputs publication	1.50%
	In refereed nat'l/regional journals											0.50%
	PI 4. Number of research outputs presented in regional/national/ int'l										title of paper, what for a/conference, where	
	In int'l fora/conferences											1.50%

				Ac	tual		R	ating	]		
MFO No.	Success/Performance Units/ Persons Indicator (PI) Responsi		s Department	% Accom- plishmen t	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	In nat'l/regional fora/conferences	Director and all RERC Staff	0	400.00	4	5.0	5.0	5.0	5.0	Submitted 4 poster entries during the 32nd RRDEn: 1) "Crude Biodiesel froom Used Fried Chicken Cooking Oil and Fat from Chicken Wastes as an Environment Environment-Friendly Fuel for Medium Scale Fried Chicken Venture;" 2) Weather-Resistant Solar-Based Evaporative Cooler for Intermediate Field Bulk Storage Newly Harvested High Value Vegetables;" 3) "Hydraulic Ram Pump Development for Small Irrigation System in Upland Barangays;" & 4) Operational Evaluation of Solar Home System Use by Households in Leyte and Southern Leyte"	0.50%
	PI 5. Percent of research proposals approved *										0.5%
	PI 6. Additional outputs*	all RERC									
	No. of research-related awards (research conducted by faculty or										1.50%
MFO 4	EXTENSION SERVICES (10%)										

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/ Persons Responsibl e	Department Target	% Accom- plishmen t	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Director and all Staff	1	200.00	2 of 1	4	4	4	4.0	Maintained connections with the project beneficiaries but no visit was conducted due to COVID-19 pandemic travel restrictions & health protocols	2.0%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Director and all Staff	1	100.00	1 of 1	5	5	5	5.0	Maintained one (1) Renewable Energy (RE) Park showcasing RE technologies to students and visitors.	2%
	PI 11. Additional outputs *										
	Number of RE demo unit maintained for educational purposes	Director and all Staff	9	100.00	9 of 9	5	5	5	5.0	1) Solar tunnel dryer, 2) hydraulic ram pump, 3) solar evaporative cooling system, 4) greenhouse dryer, 5)	
										hydroxy gas generator, 6) syngas generator, 7) solar home system, 8) solar streetlight, 9) Aquaponics system	

				Ac	ctual		R	ating	1		
MFO No.	Success/Performance Indicator (PI)	Units/ Persons Responsibl e	Department Target	% Accom- plishmen t	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 5	Support to Operations										
	PI 7: Additional outputs *										
	Number of in-house seminars/trainings/ workshops/reviews attended	Director and all Staff	1	1.00	1 of 1					Attended the 2021 VSU RDE In-House Review and presented outputs of 4 studies.	
	OVPI MFO 4. Program and Institutional Accre	ditation Ser	vices						-		
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Director and all Staff	100% compliance	100.00	Maintained Zero-NC and 100% compliance	5	5	5	5.0	Zero non-conformity (No NC); Abrupt response to the customer feedback report; Use of standard forms	2.50%
MFO 6	General Admin. & Support Services (GASS)										000000000000000000000000000000000000000
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Director and all Staff	6	100.00	6 of 6	5	5	5	5.0	Submitted 6 PPMPs within the deadline as prescribed by BAC	1%
	PI 2. Zero percent complaint from clients served	Director and all Staff	Zero complaint from clients	100.00	Zero complaint from clients	5	5	5	5.0	Provided quality, efficient and timely customer service	2%
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Director	4	375.00	15 of 4	5	5	5	5.0	Conducted 13 meetings (virtual & face-to-face) either unit staff exclusive, with 1 CET mgmt. committee, 1 college-wide	
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Director	2	650.00	13 of 2	5	5	5	5.0	Meetings are both virtual and face-to-face	

				A	ctual		R	atin	g		
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	PI 3: Additional Outputs					_	-	_			
	Number of frontline services monitored and ensured to be customer friendly and efficient	RCG	2	100.00	2 of 2	5	5	5	5.0		
	Number of documents prepared, reviewed, evaluated, signed, approved, photocopied, scanned	Director and all Staff	100	500.00	500 of 100	5	5	5	5.0	Sample type of docs: Contract of Service, ORS, BURS, Vouchers, payrolls, minutes, attendance sheets, JO Evaluation, R&M requests, trip tickets, RIS, IAR, Accomplishment Reports, etc.	manifest et en
	Number of committee meetings attended/facilitated	Director and all Staff	3	166,67	(3+2) of 3	5	5	5	5.0	CDRCC Meetings: Jan-Jun=3; Jul-Dec=2	
	Number of academic lecture/laboratory rooms maintained	Director and all Staff	2	100.00	2 of 2	5	5	5	5.0	1 small Biofuel Laboratory Room and 1 small Lecture Room	
	Area of lawn maintained (sq.m, approx.)	Director and all Staff	975	119.08	1161 of 975	5	5	5	5.0	approx. 975 sq.m. inside RERC compound + approx. 186 sq.m. (newly developed)	
	Number of office and laboratory & office tools and equipment maintained to best condition	Director and all Staff	150	100.00	150 of 150	5	5	5	5.0	Office Eqpt. = 62 lab eqpt. = 88	
	A STATE OF THE PARTY OF THE PAR	Director and all Staff	10	100.00	10 of 10	4	5	5		printing and posting posters, providing alcohol to visitors and employees alike	

				Actual			R	ating	g		
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Total Over-a									88.333 4.907		
Adjectival R	Rating						(	Outs	tanding		]

Note: RCG-Dr. Roberto C. Guarte (Director) rated at OVPREI, JMG-J.M.Guarte rated at DepStat, SBM - S.B.Miñoza rated at CET

Received	by:	

DILBERTO C. FERRAREN

Planning Officer

Date: 4 Jan 2027

Calibrated by:

DANIEL LESLIE S. TAN

Chairman, PMT

Recommending Approval:

MARIA VILIET C. CENIZA
Vice Pres. for Research,

Extension and Innovation

Date:

Approved:

President Date: 1 4 22

To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

No percentage weight for ranking purposes since these are activities only expected to be performed at the department level