

"Exhibit A"

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, Josefina M. Larrosa, Manager, VSU Guesthouse/Pavilion commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2021.

Josefina M. Larrosa
JOSEFINA M. LARROSA
 Manager

Approved:

Edgardo E. Tulin
EDGARDO E. TULIN
 President



| Appointment/ Status | Position Title | Number |
|------------------------|--|-----------|
| Head | Manager/Admin. Asst. III | 1 |
| Regular Staff | Food Service Supervisor | 1 |
| | Household Attendant I | 2 |
| Casual Staff | Admin. Aide I | 1 |
| Job Order | Chefs, Food Servers/Attendants, Front Desk Clerk, etc. | 16 |
| | TOTAL | 21 |

Rating Equivalents:

5-Outstanding
4-Very Satisfactory
3-Satisfactory
2-Fair
1-Poor

| No. | MFOs/PAPs | Success Indicators | Persons Responsible | Target | Actual Accomplishment | Rating | | | | Remarks |
|--|---|---|---|---|--|----------------|----------------|----------------|----------------|---------|
| | | | | | | Q ¹ | E ² | T ³ | A ⁴ | |
| MFO No. 5 Support to Operations | Efficient & customer friendly frontline service | Zero percent complaint from client served | J. Larrosa A.M. C. Godoy R. Tanaid B. Javier L. Caintic JO workers | Zero valid complaint | Zero valid complaint | 5 | 5 | 5 | 5 | |
| | Efficient food catering services and pavilion canteen operations | No. of food catering services and daily canteen operations | J. Larrosa A.M. C. Godoy R. Tanaid B. Javier L. Caintic JO workers | 1,750 catering services and canteen operations | 639 catering and canteen operations | 4 | 4 | 4 | 4 | |

| | | | | | | | | | | |
|--|--------------------------------|--|---|---|---|---|---|---|-------|--|
| | Effective financial management | Gross income generated from catering & canteen operations | J. Larrosa A.M. C. Godoy R. Tanaid B. Javier L. Caintic JO workers | 13M | 4M | 5 | 4 | 5 | 4.66 | |
| | | No. of financial documents and reports processed for collection and payments | | 1,300 financial documents and reports processed | 561 financial documents and reports processed | 4 | 4 | 4 | 4 | |
| | Total Over-all Rating | | | | | | | | 17.66 | |
| | Average Rating | | | | | | | | 4.415 | |
| | Adjectival Rating | | | | | | | | VS | |

Received by:



DILBERTO O. FERRAREN

VP, PRGEA

AUG 05 2021

1-Quality

2-Efficiency

3-Timeliness

4-Average

Calibrated by:



REMBERTO A. PATINDOL

Chairman, PMT

Approved:



EDGARDO E. TULIN

President