



VISAYAS
STATE UNIVERSITY



**DEPARTMENT OF
MECHANICAL
ENGINEERING**

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OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **JUNDY R. CASTIL**, Head of the Department of Mechanical Engineering, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January - December 2022**.

JUNDY R. CASTIL

Department Head

Date: 23 December 2022

JANNET C. BENCURE

College Dean

Date: 23 December 2022

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x2)	Research	Publication	Extension
Department Head	1	4.0	4.0	8.0	0	0	0
Faculty w/ Univ.	0	2.5	2.5	0.0	0	0	0
Regular Faculty (VSL)*	0	12.0	12.0	0.0	0	0	0
Regular Faculty (TLS)*	8	18.0	18.0	288.0	0	0	0
Part time Faculty	1	10.0	10.0	20.0	0	0	0
Admin Staff Members	0	0.0	0.0	0.0			

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

TOTAL: 316.0 0 0 0

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3)** and extension

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPAAs MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored										
	PI 2: Total FTE monitored										
	PI 3: Percentage of students who graduated within the prescribed period										
	OVPAAs MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very										
	PI 3: Percentage of graduate school faculty										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years										
	c. Producing technologies for commercialization or livelihood improvement										
	d. whose research work resulted in an extension										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPAAs MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored		Dept. Head & Faculty	316	162%	512.55	5	5	5	5.00	Total FTE for 2nd sem AY 2021-2022 and 1st sem AY 2022-2023
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		Dept. Head & Faculty								
	PI 3: Average percentage passing in licensure exam		Dept. Head & Faculty	61%	94%	57.48%	4	4	4	4.00	Feb 2022: 53.85% Aug 2022: 61.11%
	PI 4: Number of graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	13	215%	28	5	5	5	5.00	28 graduates for 2nd sem 2021-2022

[illegible]

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	On-line ready courseware		Dept. Head & Faculty	16	375%	60	5	5	5	5.00	2nd Sem 2021-2022: JRC-4, MSA- 3, JPB- 7, IQC- 19, PTD- 2, PLE- 2, ACM- 3, ECO- 10, RGP- 10
	Flexible instructional materials		Dept. Head & Faculty	16	1288%	206	5	5	5	5.00	2nd Sem 2021-2022: JRC-2, MSA- 50, JPB- 56, IQC- 19, PTD- 14, PLE- 20, ACM- 25, ECO- 10, RGP- 10
	Assessment tools		Dept. Head & Faculty	80	206%	165	5	5	5	5.00	2nd Sem 2021-2022: JRC-27, MSA- 15, JPB- 10, IQC- 24, PTD- 26, PLE- 14, ACM- 25, ECO- 12, RGP- 12
	PI 11: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	16	225%	36	5	5	5	5.00	2nd Sem 2021-2022: JRC-2, MSA- 2, JPB- 6, IQC- 5, PTD- 2, PLE- 2, ACM- 3, ECO- 5, RGP- 9
	Outcome Indicators:										
	PI 12: Percentage of first-time licensure exam takers that pass the licensure exams		Dept. Head & Faculty	61%	97%	59.10%	4	4	4	4.00	Feb 2022: 54.55% Aug 2022: 63.64%
	PI 13: Percentage of graduates (2 years prior) that are employed		Dept. Head & Faculty	85%	85%	72%	4	4	4	4.00	employed graduates for AY 2019-2020 and AY 2020-2021
	PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSME Program
	PI 15: Percentage of undergraduate programs with accreditation		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	AACCUP Level I
	Additional Outputs										
	Number of review sessions conducted for ME Licensure Exam		Dept. Head & Faculty			38	5	5	5	5.00	2nd Sem 2021-2022: MSA-17, JPB-5, IQC-2, PTD-5, ACM-4, ECO-3, RGP-2

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	Number of batches of examinees proctored for VSU-CAT		Dept. Head & Faculty			24	5	5	5	5.00	ECO-10, RGP-14
	Total Points					Total n				97.00	
UMFO 3.	RESEARCH SERVICES										
	PI 1: Number of published papers in internationally indexed journals										
	<i>In refereed int'l journals</i>		Dept. Head & Faculty								
	<i>In refereed nat'l journals</i>		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	JRC-submitted a paper on Asian Journal of Resource Management and Good Governance
	<i>In institutional journals</i>		Dept. Head & Faculty								
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences										
	<i>In int'l fora/conferences</i>		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	RGP-8th International Conference on Sustainable Energy and Environment(SEE 2022)
	<i>In nat'l fora/conferences</i>		Dept. Head & Faculty	2	50%	1	5	5	4	4.67	JRC-presented a paper during the 1st Asian Conference on Resource Management and Good Governance
	<i>In reg'l fora/conferences</i>		Dept. Head & Faculty								
	<i>In institutional fora/conferences</i>		Dept. Head & Faculty								
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 4: Number of research proposals submitted/endorsed for external funding		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	RGP- proposal to DOST PCIEERD
	PI 5: Percent of research proposals approved		Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 6. Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty								
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty	1	0%	0	3	3	3	3.00	JRC
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty	1	0%	0	3	3	3	3.00	JRC
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year										
	In refereed int'l journals		Dept. Head & Faculty								
	In refereed nat'l/regional journals		Dept. Head & Faculty	1	200	2	5	5	5	5.00	Submitted for possible publication 1 - JRC 1 - RGP
	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)										
	Total Points					Total n:				30.67	
UMFO 4. EXTENSION SERVICES											
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty	10	510%	51	5	5	5	5.00	Jan 20, am - 14 Mar 9, am - 20 Mar 9, pm - 17 Mar 10, am - 28 Mar 10, pm - 23

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 2: Number of trainings conducted		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	Fabrication of Foot-Actuated Mechanical Alcohol Dispenser (Batch 1-January 2022, Batch 2- March 2022)
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty	1	500%	5	5	5	5	5.00	VSU Main, VSU Alang-alang, VSU Isabel, VSU Tolosa, VSU Villaba
	Individuals		Dept. Head & Faculty	10	420%	42	5	5	5	5.00	VSU faculty and staff
	PI 5: Number of technical/expert services provided/rendered										
	Research Mentoring		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	RGP-FEUTech
	Peer reviewers/Panelists		Dept. Head & Faculty								
	Resource Person		Dept. Head & Faculty	1	500%	5	5	5	5	5.00	-Panel Evaluator at SLSU & VSU IHS (JRC) -RTU JPSME Week celebration (MSA) -Machine Design Summit by UP Gears and Pinions (MSA) -VSU JPSME Week (MSA)
	Convenor/Organizer		Dept. Head & Faculty								
	Consultancy		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	JRC-Collaborative Research with Samar State University
	Evaluator		Dept. Head & Faculty								

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					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 6: Number of extension projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 7: Number of extension proposal submitted		Dept. Head & Faculty	2	0.00	0	3	3	3	3.00	RGP, JRC, ECO
	PI 8: Percent of extension proposals approved		Dept. Head & Faculty	50%	0.00	0	3	3	3	3.00	RGP, JRC, ECO
	PI 9: Amount of extension money generated from external funding (Thousand PhP)		Dept. Head & Faculty								
	PI 10: Amount of extension money generated from institutional funding (Thousand PhP)		Dept. Head & Faculty								
	PI 11: No. of extension-related awards (extrn. conducted by faculty or student & faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities		Dept. Head & Faculty	1	0.00	0	3	3	3	3.00	JRC
	PI 13: Number of trainees weighted by the length of training		Dept. Head & Faculty	10	0.00	0	3	3	3	3.00	MAC, ACM, JPB, JRC, EPL
	PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs		Dept. Head & Faculty	1	0.00	0	3	3	3	3.00	JRC, RGP, ECO
	PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance		Dept. Head & Faculty	100%	0.00	0%	3	3	3	3.00	JRC, RGP, ECO
	Total Points					Total n				53.00	
UMFO 5. SUPPORT TO OPERATIONS (STO)											
OVPAAs MFO 1. Faculty Development Services											
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *		Dept. Head & Faculty								
	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted *		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	AVB, VLI

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					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 1.2: Number of faculty who finished advanced degree program on time		Dept. Head & Faculty								
	PI 2: Number of faculty granted with external scholarships		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	VLI
	PI 3: Number of faculty granted with internal fellowship grants		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	AVB
	PI 4: Number of faculty granted with sabbatical leave		Dept. Head & Faculty								
	PI 5: Number of faculty sent for trainings, seminars, conferences		Dept. Head & Faculty	4	125%	5	5	5	4	4.67	JRC-FEIAP Convention RGP, PLE-ANU RGP-SEE 2022
OVPA MFO 2. Faculty Recruiting/Hiring Services											
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	PTD, IQC
OVPA MFO 3. Faculty Evaluation Services											
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university		Dept. Head & Faculty								
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university		Dept. Head & Faculty	1	0%	0	3	3	3	3.00	JRC
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated		Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	all faculty were rated with O/VS

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended		Dept. Head & Faculty	4	175%	7	5	5	5	5.00	-CET TOS Workshop -CET RDE Workshop -Mechatronics Webinar -Machine Shop Operation: Milling Webinar -Machine Shop Operation: Grinding Webinar -Principles of Occupational Safety Webinar -40-hours BOSH Training
OVPA MFO 4. Program and Institutional Accrediation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	AACCUP Level I
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards		Dept. Head & Faculty								
	PI 3: Degree program compliant with CHED		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Complied with CHED-RQAT requirements
	PI 4: Number of activities organized/attended/assisted/participated/facilitated		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	CHED COPC preparation of documents
	Additional Outputs:		Dept. Head & Faculty								
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	No NC reported
	Total Points					Total n				57.67	
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES											
	PI 1: Zero percent complaint from clients served		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	No complaint received

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					% Accomplishment as of 31 Dec. 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	Additional Outputs										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	PPMP-GF Indicative
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head & Faculty	8	100%	8	5	5	5	5.00	conducted coaching among faculty and staff
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head & Faculty	2	100%	2	5	5	4	4.67	discussed during department meetings
	PI 5. Number of regular executive committee meetings conducted ***		Dept. Head & Faculty	10	120%	12	5	5	4	4.67	conducted 12 department meetings as
	Number of new initiatives introduced resulting to best practices replicated/benchmarked by other department					3	5	5	5	5.00	-CET Commencement Speaker (MSA) -CET Week Presentation -Tribute to Retirees Presentation
Total Points						Total n:	29.33				
Total No. of Entries:							58				
Total Over-all Rating							267.67				280.00 f
Average Rating							4.61				4.83 f
Adjectival Rating							Outstanding				

*JRC-J.Castil, MSA-M.Arcayan, AVB-A.Bantay, JPB-J.Binueza, IQC-I.Cabase,m PTD-P.Durotan, PLE-P.Ebit, VLI-V.Impas, ACM-A.Merafuentes, ECO-E.Ochavillo, RGP-R.Paña, ASC-A.Cruz

Received by:

Toni

TONI MARC L. DARGANTES

Planning Office

Date: **DEC 23 2022**

Calibrated by:

Daniel

DANIEL LESLIE S. TAN

Chairman, PMT

Date: **JAN 8 2023**

Approved:

Edgardo

EDGARDO E. TULIN

President

Date: **1/5/2023**