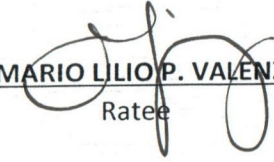



11/24

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

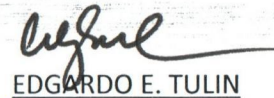
I, **MARIO LILIO P. VALENZONA**, Director of the GENERAL SERVICES DIVISION commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period: January to June 2017


MARIO LILIO P. VALENZONA
 Ratee

Recommending Approval:


REMBERTO A. PATINDOL
 Vice President

Approved:


EDGARDO E. TULIN
 President

Personnel Composition	Position Title/Designation	Number	
Head	Director	1	
Regular staff	Unit Heads	6	
	Admin Aide III	2	
	Draftsman III	1	
	Admin Aide I	1	
Casual Staff	None	0	
	Sub-TOTAL	11	
Job Order	Draftsman/CAD operator	1	Rating Equivalents:
	Clerk	1	5 - Outstanding
	Supply checker	1	4 - Very Satisfactory
	Sub Total	3	3 - Satisfactory
	TOTAL	14	2 - Fair
			1 - Poor

UMFO 6: General Administration and Support (GASS)

OVPAF MFO 4: Physical Facilities Development and Maintenance

MFOs/PAPS	Success Indicators	Persons Responsible	Target	Actual Accomplishment	% as of Dec.	Rating				Remarks
						Q ¹	E ²	T ³	A ⁴	
GSD MFO1: Infrastructure Development and Maintenance	PI 1, No. of new and major repair/renovation projects implemented within spicified time frame	MLP VALENZONA ML. Valenzona & IDBMU personnel	4	8	175%	5	5	5	5	8 completed 4 on going
	PI 2, No. of regular repair and maintenance of Buildings implemented within spicified time frame		8	9	113%	5	5	5	5	9 completed
	PI 1, No. of electrical systems for new and major repair /renovation projects implemented within spicified time frame		7	10	142.86%	5	5	4	4.667	10 completed

GSD MFO2: Power and Electricity Services Maintenance	PI 2, No. of Electrical systems improvement and maintenance inside the building implemented within spicified time frame	MLP VALENZONA Encierto & PESMU personnel	A.	32	48	150.00%	5	5	4	4.667	48 JR acted
	PI 3, No. of Electrical distribution systems repair and maintenance implemented outside of buildings within spicified time frame			512	624	121.88%	5	5	4	4.667	624 repair jobs
GSD MFO3: Heavy Equipment and Light Vehicle Maintenance	PI 1. Administrative and Facilities Services	M. Burlas, R. Sanico & HELVMU Personnel		2170	2468	113.73%	5	5	4	4.667	2468 acted
	PI 2, No. of Ground improvement for new projects implemented within spicified time frame			15	18	120.00%	5	5	5	5	18
	PI 3, No. of Grounds maintained as per schedule			9	11	122.22%	5	5	5	5	11
	PI 4, Area of Farm/Land prepared/cleared and maintained as per schedule			116	174	150.00%	5	5	5	5	174 JR'S served
	PI 5, No. of Heavy equipment and Light vehicles Repaired and maintained as per schedule	M. Burlas R. SANICO & HELVMU Personnel		331	353	106.65%	5	5	4	4.667	353 served
	PI 6, No. of Operations and vehicle maintenance rendered			350	361	103.14%	5	3	3	3.667	361 served
GSD MFO4: Water and Sewerage System Maintenance	PI 1, No. of Water distribution systems for new and major repair/renovation projects implemented within spicified time frame	A. Burlas & WSSMU personnel		7	11	157.14%	5	5	5	5	11 served
	PI 2, No. of plumbing systems improvement and maitenance inside the buildings implemented as per schedule			110	285	259.09%	5	5	4	4.667	285 JR served
	PI 3, No. of water distribution system repair and maintenance outside buildings implemented as per schedule			15	25	166.67%	5	5	4	4.667	25 repair jobs done
GSD MFO5: Landscape and Waste Management	PI 1, No. of Landscapes on new buildings and infrastructures as per schedule	MLP VALENZONA Mario E. Baliad & LSWMU Personnel		5	6	120.00%	5	5	4	4.667	6
	PI 2, No. of landscapes maintained as per schedule			5	5	100.00%	5	5	4	4.667	5
	PI 3, No. of Grounds maintained as per schedule			5	5	100.00%	5	5	4	4.667	5
	PI 4, Volume of waste collected disposed and managed as per schedule			6,000	6000	100.00%	5	5	5	5	6000 cu m disposed
GSD FMO7: Administrative Support Management	PI 1, Administrative and support Services performed	MLP VALENZONA MC. Bantugan									
	*Office documents			726	776	106.89%	5	5	5	5	776
	*Janitorial/Messengerial			1055	1120	106.16%	5	5	5	5	1120
	PI 2, Engineering Works Monitored and coordinated:	MLP VALENZONA A. SALENTES, Valenzona	M.								
	*Plans and Sketches			25	27	108.00%	5	5	5	5	27
	*Cost estimates			20	25	125.00%	5	5	5	5	25

	*Inspection		350	360	102.86%	5	5	5	5	8
Efficient and Customer Friendly	Zero percent complaint from client served	MLP VALENZONA & GSD staff				5	5	5	5	360
						5	4.917	4.5	4.8	

Received by:


Calibrated by:

Recommending Approval:


Approved by:

Planning Office

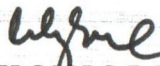
Date: _____


REMBERTO A. PATINDOL

PMT


REMBERTO A. PATINDOL

Vice President


EDGARDO E. TULIN

President

Date: _____

Date: _____

1 - Quality

2- Efficiency

3 - Timeliness

4 - Average