



OPH/10094  
10/8

Visayas State University  
**College of Engineering**

Visca, Baybay City, 6521-A, Leyte, Philippines

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, ROBERTO C. GUARTE, Dean of the College of Engineering, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018.

**ROBERTO C. GUARTE**

Professor and Dean

Date: \_\_\_\_\_

**BEATRIZ S. BELONIAS**

Professor III/VP for Instruction

Date: \_\_\_\_\_

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

*Personnel*

	Number	FTE/sem	FTE/Summer	FTE Total
Department Head	1	4.0	0.0	8.00
Faculty w/ Univ. Designated Position		2.5	0.0	0.00
Regular Faculty (Vac. & Sick Leaves)	2	0.0	0.0	0.00
Regular Faculty (Teacher's Leave)	2	18.0	0.0	72.0
Part time Faculty Members	0	Actual	Actual	0.00
Admin Staff Members	0	0.0	0.0	0.00

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishment as of June 2016	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES											
	OVPI MFO 1. Graduate Degree Program Management Services										
	PI 1. Graduate degree program monitored	RCG, AIT, VYV	1	100%	1.00	5	5	5	5.00	MSAE	
	PI 2. Total Graduate FTE monitored	AIT, DLST, RCG, VYV, WMT	3	246%	7.00	5	5	5	5.00	Total graduate FTE computed in 2nd sem., SY 2017-2018; WMT is a GAC member for 2 MM graduating students	
	PI 3. Percentage increase in number of graduate students enrolled	AIT/VYV	33%	115%	38%	5	5	5	5.00	from 8 students last school year to 11	

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	<b>BEST PRACTICES:</b>										
	Number of MS graduate study linkages made on masteral programs	AIT/VYV	2	100%	2.00	5	5	5	5.00	UP- Diliman and UP- Los Baños	
	<b>OVPI MFO 2. Graduate Student Management Services</b>										
	PI 1. Number of graduate students awarded with scholarships/assistanships	AIT/VYV	2	300%	6.00	5	5	5	5.00	6 graduate students awarded with scholarship/ assistantships (CHED,	
	PI 4. Number of graduate students advised	AIT, DLST, RCG	5	220%	11.00	5	5	5	5.00	11 graduate students	
	PI 5. Additional Outputs										
	Number of New Powerpoint Presentations Prepared	AIT, DLST, RCG	4	200%	8	5	5	5	5.00	Courses in MSAE program	
	Number of New Powerpoint Presentations Revised	AIT, DLST, RCG	4	150%	6.00	5	5	5	5.00	Courses in MSAE program	
	<b>BEST PRACTICES/NEW INITIATIVES:</b>										
	Number of MS Degree Programs initiated for OBE-alignment	AIT/TFS/RCG	1	100%	1.00	5	5	5	5.00	OBE-alignment of MSAE curriculum	
	<b>Total Points:</b>					<b>Total n</b>		<b>9</b>	<b>45.00</b>		
<b>UMFO 2. HIGHER EDUCATION SERVICES</b>											
	<b>OVPI MFO 1. Curriculum Program Management Services</b>										
	PI 1. Total Undergraduate FTE monitored	All faculty and staff	664.85	138%	914.30	5	5	5	5.00	Total FTE of the COE Faculty Members	
	PI 2. Number of undergraduate curricular programs compliant to CMO, approved and offered	RCG, AIT, ECG, FFM, CG, WMT	5	100%	5	5	5	5	5.00	BSAE, BSCE, BSCS, BSGE, and BSME	
	PI 3. Average passing percentage in licensure examinations in mandated programs	All faculty and staff	69%	109%	75%	5	5	5	5.00	May 2018 CE licensure exam result and ME licensure exam	
	PI 4. Number of undergraduate graduates in mandated programs graduated within the prescribed period	All faculty and staff	62	152%	94	5	5	5	5.00	COE graduates on June 2018 graduation	
	PI 5. Percentage increase in the number undergrad students who graduated within the prescribed period	All faculty and staff	25%	238%	59%	5	5	5	5.00	COE graduates on June 2018 graduation	



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					% Accomplishment as of June 2016	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 6. Percentage increase in the number undergrad students enrolled		All faculty and staff	27%	99%	27%	5	5	5	5.00	Only for BSCE and BSCST o Freshmen enrolment I BSAE, BSME and BSGE since 2016 due to K+12
	PI 7. Number of academe/Industry linkage established		All faculty and staff	37	173%	64	5	5	5	5.00	Academic/industr linkages made by each
	PI 8. Number of students advised		All faculty members	563	140%	789	5	5	5	5.00	Engineering and ComSci students
	PI 9. Number of Student organizations Advised/Assisted		CoE ManCom	6	133%	8	5	5	5	5.00	COE-SSC and department-based organization
	PI 10. Number of instructional materials developed		COE Faculty Members	72	167%	120	5	5	5	5.00	Engineering and ComSci subjects
	<b>Best Practices/New Initiatives:</b>										
	Number of BS Degree Programs maintained for OBE-alignment		DAE faculty and staff	5	100%	5	5	5	5	5.00	All five (5) Degree Programs
	Number of maintained Center of Excellence (COE) status designated by CHED		DAE faculty and staff	1	100%	1	5	5	5	5.00	Center of Excellence in BSAE Education
	Number of AACCUP Accreditation prepared		COE Faculty and staff	4	100%	4	5	5	5	5.00	BSAE Level III Phase 2
	Number of AACCUP Accred. maintained		COE Faculty and staff	3	100%	3	5	5	5	5.00	BSAE, BSCS, BSDE
	Number of Washington Accord applied		DAE and DCE Faculty and Staff	1	100%	1	5	5	5	5.00	Washington Accord Accred. and Certification
	Number of RQAT accreditation applied		COE Faculty members and staff	1	100%	1	5	5	5	5.00	RQAT accreditation in BSABE degree program
	Number of National Student awards			1	1000%	10	5	5	5	5.00	10 Awards - 2018 International AE Conference & PSAE Convention, Davao City, April 2018
	Number of honor graduates			2	100%	2	5	5	5	5.00	Ms. Jenneth Sioc - Cum Laude (BSAE), Ms. Kathleen . Gogo (Cum Laude)

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					% Accomplishment as of June 2016	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
					Total Points		Total n:	18	90.00		
UMFO 3. RESEARCH SERVICES											
	PI 2. Number of research outputs presented in regional/national/international fora/conferences										
	international fora/conferences	FLSJr.	1	100%	1.00	4	4	4	4.00	PSABE Int'l Convention	
	national fora/conferences		0		0.00				0.00		
	institutional fora/conferences	AIT	1	100%	1.00	4	4	4	4.00	PSABE Regional Convention	
	PI 3. Number of research projects conducted and/or completed on schedule	RCG, AIT, MEC, LGM, ACP, SBM,	7	129%	9.00	5	5	5	5.00	DAE, DCST, DGE, DCE, RERC	
	PI 4. Number of research proposals submitted	COE, Departments	6	117%	7.00	5	5	5	5.00	Farm Machinery (DABAR), DAE, DCST, DGE,	
	PI 5. Percent of research proposals approved	COE, Departments	5	100%	5	5	5	4	4.67	COE-DAE,DCST, RERC	
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)	RCG, AIT, APDC, SBM	680000	250%	1696640	5	5	5	5.00	RERC Projects; Climate Change and Bamboo	
	PI 8. Additional outputs								0.00		
						Total n:		6	27.67		
UMFO 4. EXTENSION SERVICES											
	PI 1. Number of person-days trained weighted by length of training	COE-TESDA Unit	500	126%	630	5	5	5	5.00	Ttrained 20 persons for NCII SMAW for 240 Hours each. All assed the NCII Competency Examination	
	PI 2. Number of trainings conducted	DLSacay	1	100%	1	5	4	4	4.33	Seminar-Workshop on Structural Analysis and Design using SAP 2000 with CE Faculty members	
	PI 3. Number of IEC materials/technoguides developed/used	RCG, AIT, VYV, SBM, MAB	6	267%	16	5	5	5	5.00	Development and production of RE brochures, etc.	
	PI 4. Number of beneficiaries served								0.00		



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					% Accomplishment as of June 2016	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	Groups		RCG, AIT, MEC, LGM, SBM	53	1028%	545	5	5	5	5.00	Monitoring of SHS units in Leyte (360 SHS) and Southern Leyte (181 SHS)
	Individuals		RCG, AIT, MEC, LGM, SBM	240	250%	601	5	5	5	5.00	Conduct of household monitoring activities in Leyte (360 HHs) and Southern Leyte (181 HHS)
	Best practices/new initiatives:										
	Number of outreach programs conducted by students and coordinated by faculty & staff		AIT/RCG/LGM	1	100%	1	5.0	5.0	5.0	5.00	College of Engineering "Notebook Mo, Sagot Ko"
	Total Points						Total n:		6	29.33	
UMFO 5. SUPPORT TO OPERATIONS (STO)											
	OVPI MFO 1. Faculty Development Services										
	PI 1. Number of faculty pursuing advanced research degree programs (PhD/MS) facilitated, monitored & assisted	COE Faculty Members	16	106%	17	5	5	5	5.00	2-DAE; 4-DCE; 2-DCST; 2-DGE; 3-DME; 4-DepMet	
	OVPI MFO 2. Faculty Recruiting/Hiring Services										
	PI 1. Number of faculty recruited/hired aligned with ISO standard	DCE and DGE Personnel	2	150%	3	5	5	5	5.00	1-DCE; 2-DGE	
	OVPI MFO 3. Faculty Evaluation Services										
	PI 1. Number of seminars/trainings/conventions/workshops coordinated for entire university	COE Dean's Office, DAE Faculty and Staff	1	100%	1	5	5	5	5.00	1st Grand Alumni Homecoming (BSAE Class 1980-2017) - 100+ apticipants	
	PI 2. Number of seminars/trainings/conventions/workshops coordinated outside of the university	AIT/FLSJr/ TFS/JJDL	2	300%	6	5	5	5	5.00	Varied Seminars/Trainings/Conventions/Workshops	
	PI 3. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All faculty members	73%	138%	100%	5	5	5	5.00	Faculty Members	
	PI 4. Number of in-house seminars/trainings/workshops/reviews conducted/attended	All faculty members and staff	7	114%	8	5	5	5	5.00	Varied Seminars/Trainings/Conventions/Workshops	

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	PI 5. Additional outputs										
	Number of faculty/staff awards/honors received related to operations support										
OVPI MFO 4. Program and institutional Accreditation Services											
	PI 1. Number of degree programs which passed accreditation/evaluation at least Level I	All faculty members and staff	5	100%	5	5	5	5	5.00	BSAE & BSCS-Lvl. 3; BSGE-Lvl.1; BSCE & BSAE-PTC ACBET-WA	
	PI 2. QMS on faculty recruitment, development										
	PI 3. Percentage of degree program compliant with CHED	All faculty members and staff	500%	100%	500%	5	5	5	5.00	All Five (5) degree programs under the college are compliant with CHED new requirements	
	Total Points					Total n:		8	40.00		
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES											
	PI 1. Efficient and customer-friendly frontline service	All faculty members and staff	100%	100%	100%	5	5	5	5.00	100% no complaint; Served clients with courtesy; immediate response to client needs and inquiries	
	PI 2. Additional Outputs										
	Number of departments and/or service units supervised and monitored	RCG, AIT, ECG, DCGM, WMT	8	100%	8	5	5	5	5.00	DAE;DCE;DCST;DGE;DME, VSU-PAGASA; CoE Workshop;RERC	
	Number of higher offices supervised	RCG, MBL	2	100%	2	5	5	5	5.00	RCG-PSABE-Region 8; MBL-USO	
	Number of management meetings conducted	RCG, AIT, ECG, DCGM, WMT	20	130%	26	5	5	5	5.00	Coolegewidth meetings; COE ManCom Meetings; Department Meetings	
	Number of documents attended and served	RCG, AIT, ECG, DCGM, WMT and administrative clerks	2,000	150%	3,008	5	5	5	5.00	Varied Documents	



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	Number of academic lecture/laboratory rooms maintained		RCG, AIT, ECG, DCGM, WMT, Laboratory Technician, Utility Workers	28	104%	29	5	5	5	<u>5.00</u>	Old Engineering Building; COE-Annex Building; Engineering Workshop; Crop Processing Building; RERC Building; DCST Building
	Number of heavy equipment maintained		RCG, AIT, LGM, POL, APA	4	100%	4	5	5	5	<u>5.00</u>	2 Tractors (Hand Tractor & Ford), 1 Universal Testing Mach. (UTM),
	Area of lawn maintained (sq.m, approx.)		RCG, AIT, ECG, DCGM, WMT, Utility Workers	6,000	100%	6,000	5	5	5	<u>5.00</u>	Old Engineering Building; COE-Annex Building; Engineering Workshop; Crop Processing Building; RERC Building; DCST Building
	Number of office and laboratory equipment purchased		RCG, AIT, ECG, DCGM, WMT, and	36	269%	97	5	5	5	<u>5.00</u>	
	Number of hours devoted in consultation meeting		All COE Faculty Members	301	192%	579	5	5	5	<u>5.00</u>	
	Number of hours devoted in the preparation of documents needed for PTC-ACBET (Washington Accord) accreditation		All DAE & DCE Faculty Members and Staff	168	172%	289	5	5	5	<u>5.00</u>	
	Number of hours devoted in the preparation for AACCUP accreditation		All DAE, DCE, DGE, and DCST Faculty Members and Staff	314	128%	402	5	5	5	<u>5.00</u>	
	Number of hours devoted in the preparation of documents needed for ISO Certification		All COE Faculty Members and staff	128	148%	190	5	5	5	<u>5.00</u>	
	Number of hours devoted in the preparation of documents needed for RQAT		All COE Faculty Members and staff	70	137%	96	5	5	5	<u>5.00</u>	
	<b>Best practices/new initiatives:</b>										
	Number of New Academic Building proposed, funded, constructed and supervised		RCG, AIT, MAB, REP	1	100%	1	5	5	5	<u>5.00</u>	New COE Annex Building -Wing B (P10M)
	Number of Building Renovation proposed, funded, and supervised		RCG, AIT, MAB, REP	2	100%	2	5	5	5	<u>5.00</u>	Old Library Building; and Graduate School (P15M)

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	Number of Degree Programs application for Washington Accord accreditation, submitted, coordinated, and visited		RCG	1	200%	2	5	5	5	5.00	BS in Agricultural Engineering and BS in Civil Engineering
<b>Total Points</b>							<b>Total n:</b>		<b>17</b>	<b>85.00</b>	
<b>Total No. of Entries:</b>									<b>64</b>		
<b>Total Over-all Rating</b>									<b>317.00</b>		
<b>Average Rating</b>									<b>4.95</b>		
<b>Adjectival Rating</b>									<b>Outstanding</b>		

RCG-Roberto C. Guart; AIT-Arthur It. Tambong; ECG-Epifania G. Loreto; WMT-Winston M. Tabada; FFM-Florentino F. Morales; CG-Celso Gumaod; MAB-Michelle A. Borleo; NLL-Nilo L. Leorna; POL-Pedro O. Lesidan; MBLJr- Manolo B. Loreto Jr.; LGM-Lorbert G. Mazo; VYV-ValerieY. Vergis

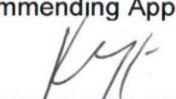
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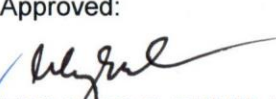
Calibrated by:

  
**REMBERTO A. PATINDOL, Ph.D.**  
Chairman, PMT  
Date: \_\_\_\_\_

Recommending Approval:

  
**BEATRIZ S. BELONIAS, Ph.D.**  
Vice Pres. for Instruction  
Date: \_\_\_\_\_

Approved:

  
**EDGARDO E. TULIN, Ph.D.**  
University President  
Date: \_\_\_\_\_