Visayas State University
College of Engineering
DEPARTMENT OF MECHANICAL ENGINEERING
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, CELSO GUMAOD., OIC Head of the Department of Mechanical Engineering, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2017.

CELSO GUMAOD
Instructor, DME
Date: _____

ROBERTO C. GUARTE
Dean, College of Engineering
Date: _____

REMBERTO G. PATINDOL
Chairman, PMT

Approved:

EDGARDO E. TULIN
President

Information on Full-Time Teaching Equivalent (FTE):

Number	Personnel	1st sem 2017-18
4	Regular faculty	126.80

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	Remark
UMFO 1. Advanced Education Services											
UMFO 2. Higher Education Services											
OVPI MFO1 Curriculum Program Management Services											
		PI 1: Total undergraduate FTE monitored	CG, JPB, FDS, JNJ, RGP, ASC	70.00	126.80	JEB=31; JNJ=33.15; RGP=25.9; FDS=36.75	5	5	4	4.67	
		PI 2: Number of undergraduate curricular program compliant to CMO, approved and offered	CG	1	1	BSME	5	5	4	4.67	
		PI 3: Average passing percentage in licensure examinations in mandated programs									
		PI 4: Number of undergraduate graduates in mandated programs graduated within the prescribed period									

PI 5: Percentage increase in the number of undergraduate students who graduated within the prescribed period									
PI 6: Percentage increase in number of undergraduate students enrolled									
PI 7: Number of academe/industry linkage established	CG, JPB, FDS, JNJ, RGP	1	4	PSME, HISUMCO, EDC, SC GLOBAL	5	5	5	5.00	
PI 8: Number of students advised	CG, JPB, FDS, JNJ, RGP	155	161	BSME 1ST YR=1; 2ND YR=11; 3RD=66; 4TH YR=45;5TH YR=38	4	5	4	4.33	
PI 9: Number of student organizations advised/assisted									
student organization advised	CG, JPB, FDS, JNJ, RGP	1	1	JPSME	5	5	5	5.00	
student organization assisted on student related activities	CG, JPB, FDS, JNJ, RGP	1	1	JPSME	5	5	4	4.67	
PI 10: Number of instructional materials developed	JPB, FDS, JNJ, RGP	12	15	OBE Syllabus; JEB=4; JNJ=3; RGP=4; FDS=4	5	5	4	4.67	
new syllabi									
PI 11: Additional output									
OVPI MFO2 Student Management Services									
PI 6: Additional Outputs									
Number of Students advised on thesis/field practice/special problem									
UMFO 3. Research Services									
UMFO 4. Extension Services									
PI 1: Number of trainings conducted	AMD	1	1	SMAW NC II	5	5	5	5.00	
UMFO 5. Support to Organization									
OVPI MFO 1. Faculty Development Services									
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted									
OVPI MFO 2. Faculty Recruitment/Hiring Services									
PI 1: Number of faculty recruited/hired aligned with ISO standards									
OVPI MFO 3. Faculty Evaluation Services									
PI 1: Number of seminars/ trainings/ conventions/ workshops coordinated for entire university									
PI 2: Number of seminars/ trainings/ conventions/ workshops coordinated outside the university									

PI 3: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	CG, ASC	50%	100%	Faculty rated with O/VS		5	5	4	4.67	
PI 4: Number of in-house seminars/ trainings/ workshops/ reviews conducted/attended	CG, JPB, FDS, JNJ, RGP, ASC, AMG	1	3	65TH PSME National Conference, 5S. Records Management		5	4	5	4.67	
PI 5: Additional output										
OVPI MFO 4. Program and Institutional Accreditation Services										
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1										
PI 2: QMS on faculty recruitment, development & performance evaluation										
PI 3: Percentage of degree program compliant with CHED	CG	100%	100%	BSME		5	5	5	5.00	
PI 4: Additional output										
UMFO 6. General Administration and Support Services										
PI 1: Zero complaints from clients	CG, JPB, FDS, JNJ, RGP, ASC, AMG, AMD, AAB, RVC	Zero percent complaint	Zero percent complaint	No complaints received		5.0	4.0	5.0	4.67	
PI 2: Number of departments and/or service units supervised and monitored	CG, NLL, AOC	1	3	DME, Security Office, VSU-TVET		5	4	5	4.67	
PI 3: Number of management meetings conducted	CG	1	2	DME Faculty and Staff		5	5	5	5.00	
PI 4: Number of documents attended and served	CG, ASC, RVC	200	528	per Record book		5	5	4	4.67	
PI 5: Number of lecture/laboratory rooms maintained	CG, JPB, FDS, JNJ, RGP, ASC, AMG, AMD, AAB	5	5	DME-LR1,2,3, VSU-TVET 2 Rooms		5	5	4	4.67	
PI 6: Number of office/laboratory equipment purchased	CG, FDS, ASC, AMG	3	5	PR stand fan; Bidding Laptop, computer, projector, printer		5	5	4	4.67	
PI 7: Additional outputs/best practices										
Number of TVET Programs coordinated	NLL, AOC	2	2	2 Regular TVET Program - SMAW NC II and EIM NC II		5	5	5	5.00	
Total Over-all Rating									85.67	
Average rating									4.76	
Adjectival Rating										

*CG-C.Gumaod, JPB-J.P.Binueza, FDS-F.D.Siervo, JNJ-J.N.Jo, RGP-R.G.Paña, ASC-A.S.Cruz, AMG-A.M.Guarte (J.O.), AMD-A.M.Duarte, NLL-N.L.Leorna, AOC-A.O.Carreno, RVC-R.V.Cano

Received by:

Calibrated by:

REMBERTO A. PATINDOL
Chairman, PMT

OVPPREEA

Recommending Approval:

BEATRIZ S. BELONIAS
Vice Pres. for Instruction

Approved:

EDGARDO E. TULIN, Ph.D.
President