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Visayas State University  
College of Agriculture and Food Science  
Department of Agricultural Education and Extension

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **HENRY Y. GOLTIANO**, OIC Head of the Department of Agricultural Education and Extension, commits to deliver and agree to be rated on the attainment of the following targets in accordance with indicated measures for the period **July-December, 2018**.

**HENRY Y. GOLTIANO**  
OIC Dept. Head, DAEE  
Date: \_\_\_\_\_

**VICTOR B. ASIO**  
Dean, CAFS  
Date: \_\_\_\_\_

**BEATRIZ S. BELONIAS**  
VP for Instruction  
Date: \_\_\_\_\_

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE)**

Personnel	Number	FTE/ 2 <sup>nd</sup> Semester SY 2017-2018	FTE/Summer SY 2017-2018	FTE/1 <sup>st</sup> Sem. SY 2018-2019	FTE Total
Department Head	1			10.59	10.59
Regular Faculty (Vac. & Sick Leaves)	6			65.20	65.20

**Rating Equivalents:**  
5- Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

UMFO No.	MFO Description	Success /Performance Indicator (PI)	Units/Persons Responsible	Targets	Actual Accomplish-ment	Rating				Remarks
						Quality	Efficien-	Timeless	Average	
UMFO 1	ADVANCED EDUCATION SERVICES MFO 1	Graduate Degree Program Management Services								
		PI 1 Graduate Degree Program monitored	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano K.Y. Teves	5		5	5	5	5	MAg.Dev. • Ag Ex • Ag Ed MS • Ag Ex • Ag Ed

										PhD • Ag Ed
		PI 2*Total Graduate FTE monitored								
		• <i>Ph.D.</i>	A.C.Y. Sandoval H.Y. Goltiano	1.25	1.83	5	5	5	5	FTE: 1st Semester, SY 2018-19
		• <i>MS</i>	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	18.5	8.00	4	4	4	4	FTE: 1st Semester, SY 2018-19
		• <i>MagDev</i>	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	3.5	17.50	5	5	5	5	FTE: 1st Semester, SY 2018-19
		PI 3 Percentage increase in the number of graduate students enrolled	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	15%	current- previous/current) 100  [(35-26)/35]x100= 26%	5	5	5	5	MagDev A,B AgEd- 6 AgEx- 19  MS AgEd- 1 AgEx- 7 PhD AgEd- 1 AEd - 1 Total: 35
		PI 4 Percentage increase in the number of graduate students who graduated in prescribed period	A.C.Y.Sandoval	1	1	5	5	5	5	W. Abelidas
	OVPI MFO 2	Graduate Student Management Services								
		PI 1 Number of graduate students awarded with scholarships/ assistantships	DAEE Faculty	7	7	5	5	5	5	CHED Scholars: M. Elatico R. Del Pillar, W. Abelidas,

										E. Lamo, N. Chavez, G. Calubiran E. Demellites
		PI 2 Percentage of graduate students awarded with scholarship/assistantship who graduated within the prescribed period								
		PI 3 Number of graduate students awarded with honor/distinction upon graduation								
		PI 4 Number students advised								
		<ul style="list-style-type: none"> <li>Ph.D.</li> </ul>	<i>As GAC chairman /member:</i> A.C.Y. Sandoval H.Y. Goltiano	1 1	6 1	5 5	5 5	5 5	5 5	A.C.Y. Sandoval As Major Adviser: E. Elatico, As Minor Adviser: Gervasio, N Ravelo, S. Lozano, E. Tongol,M  H.Y.Goltiano As member <i>M. Elatico</i>
		<ul style="list-style-type: none"> <li>MS</li> </ul>	<i>As GAC chairman /member:</i> DAEE Faculty	10	34	5	5	5	5	A.C.Y. Sandoval As Major Adviser: G. Calubiran, N. Chavez, W. Abelidas,  As Member: Gaurana, N Roylo,B

[illegible]

										As member: K. Borja, J. Macasait  KYT E. Demellites, D.L.Oponda
		<ul style="list-style-type: none"> <li>MagDev</li> </ul>	<b>As GAC chairman/member</b> : A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano M.C Bales	5	11	5	5	5	5	MagDev: L. Maratas, N. Abad, F. Sombise, C. Dela Cruz, C. Ladera, M. V Dongel, J. Balodo, Ms. Saladaga, Mr. Coquia, Mr. Custodio. E. Lerios
UMFO 2	HIGHER EDUCATION SERVICES OVPI MFO 1	<b>Curriculum Program Management Services</b>								
		PI 1 Total Undergraduate FTE monitored	DAEE Faculty		75.79	5	5	5	5	<b>FTE:</b> 1st Semester, SY 2018-19
		PI 2 Number of undergraduate curricular programs compliant to CMO approved and offered	BSDE to BSA major in Ag.Ex	1	1	5	5	5	5	CHEDRO 8 released (Sept. 4, 2018)
		PI 3 Average passing in licensure examinations in mandated programs								
		PI 4 Number of undergraduate graduates in mandated programs graduated within the prescribed period	5	100% (5/5)	7	5	5	5	5	Bagaipo, Estela, Garduce, Loreto, Pilande, Sabandal & Verano
		PI 5 Percentage increase in the number undergrad students								

		who graduated within prescribed period								
		PI 6 Percentage increase in the number undergrad students enrolled	DAEE Faculty		0.67%	5	4	4	4.33	BSDE Students decreased from 122 in the 2 <sup>nd</sup> Sem, SY 2017-18 to 82 in the 1 <sup>st</sup> Sem, SY 2018-19.(only BSDE students, not including the BSA new curriculum)
		PI 7 Number of academe/industry linkage established	M.C. Bales	1	2	5	5	5	5	LGU of Ormoc and Hilongos
		PI 8 Number of student advised	DAEE Faculty	122	82	4	4	4	4	1st yr = 2 2nd yr = 9 3rd yr = 17 4th yr = <u>54</u> Total 82 (only BSDE students, old curriculum not including the new curriculum, BSA major in Ag.Ex)
		PI 9 Number of student organization advised/ assisted	K. Y. Teves R.B.Gonzaga	1	1	5	5	5	5	VSU-Agricultural Extension Society (VAExSo)
		PI 10 Number instructional materials developed								
		• Study Guide Revised								
		• Syllabi Revised	A.C.Y Sandoval	1	3	5	5	5	5	ADED 211 , ADED 222, AgEx 215



UMFO 3	RESEARCH SERVICES	PI 1* Number of published papers in Internationally indexed journals								
		• refereed int'l journals								
		• refereed nat'l journals								
		• institutional journals								
		PI 2* Number of research outputs / poster presented in regional/national/ int'l for a/ conferences	M.C. Bales	1	2	5	5	5	5	Research papers of Dr. Milagros Bales et. al. entitled "Integrating Rapid Care Analysis in Building Sustainable Women-led Enterprises in Haiyan-Affected Communities in Eastern Samar, Philippines"
		• Int'l for a/conference								
		• Nat'l for a/conference								
		• Institutional for a/conference								
		PI 3 Number of research projects conducted								
		PI 4 Number of research proposals submitted								

		PI 5 Percent of research proposals approved								
		PI 6 Amount of research money generated from external funding								
		PI 7 Amount of research money generated from institutional funding								
		PI 8 Additional outputs								
		• Number of research-related awards (faculty & student/faculty )	H.Y.Goltiano	1	1	5	5	5	5	Presidential Lingkod Bayan Award
UMFO 4	EXTENSION SERVICES	PI 1 Number of person-days trained weighted by length of training	H.Y.Goltiano K.Y. Teves		205 participants	5	5	5	5	Trainings Conducted: VSU- ATI-LGU Extension Project • Dairy Farming • Vegetable Production and Nursery Management • Container Gardening • Goat Raising • Duck Raising • Black Pepper Production and Management • Silage Making • Swine Production and Management
			M.C.Bales F.T. Baliña R.B.Gonzaga		56 participants	5	5	4	4.67	Green the Home Project12 • “Training on Containerize Vegetable Production”



										<ul style="list-style-type: none"><li>“Training on Quail Farming”</li></ul>
		PI 2 Number of trainings conducted	H.Y.Goltiano K.Y. Teves	1	8	5	5	5	5	VSU- ATI-LGU Extension Project
			M.C. Bales F. T. BAlinea	1	2	5	5	5	5	Green-the-Home Project
		PI 3 Number of IEC materials/ techno guides developed/used								
		PI 4 Number of beneficiaries served								
		<ul style="list-style-type: none"><li>Groups</li></ul>	M.C.Bales F.T. Baliña R.B.Gonzaga	2	3	5	5	5	5	Beneficiaries served: <b>Green- the -Home</b> <ul style="list-style-type: none"><li>Riverside/ Guadalupe</li><li>Marcos</li><li>Hilongos</li></ul>
			H.Y.Goltiano K.Y. Teves	2	8	5	5	5	5	<b>VSU-ATI-LGU Extension Project:</b> <ul style="list-style-type: none"><li>Maslug</li><li>Bunga</li><li>Kilim</li><li>maitum</li><li>Banahao</li><li>Kabalasan</li><li>Biasong</li><li>Pansagan</li></ul>

		<ul style="list-style-type: none"> <li>Individuals</li> </ul>	M.C. Bales F.T. Baliña R. B. Gonzaga	30  60	60  200	5  5	5  5	5  5	5  5	Green the Home Project  VSU-ATI-LGU Extension Project
		PI 5 Number of technical/ expert services								
		<ul style="list-style-type: none"> <li>Research monitoring</li> </ul>								
		<ul style="list-style-type: none"> <li>Peer Reviewers/ Panelist</li> </ul>								
		<ul style="list-style-type: none"> <li>Resource persons</li> </ul>	M.C. Bales H.Y. Goltiano F.T.Baliña R.B.Gonzaga	1 1 1 1	3 1 1 1	5 5 5 5	5 5 5 5	5 5 5 5	5 5 5 5	MCB -“Enabling the AGRIDOC: A New Breed of Extensionists” -“ Seminar-Workshop on Preparing Logframe for Effective Research Proposal” -“ Training on Extension Proposal Writing”  HYG, FTB & RBG -“ Training on Extension Delivery for the Ormoc City Agriculture Services Office”
		<ul style="list-style-type: none"> <li>Convenor/Organizer</li> </ul>								
		<ul style="list-style-type: none"> <li>Consultancy</li> </ul>								
		<ul style="list-style-type: none"> <li>Evaluator</li> </ul>	M.C.bales	1	2	5	5	5	5	-“ Search for the 2018 Best Magsasaka Siyentista and Best FITS Center”

										- "Abaca RDE In-House Review and Planning Workshop"
		PI 6 Number of extension projects conducted	M. C. Bales F.T. Baliña R.B.Gonzaga	1	1	5	5	5	5	Green the Home Project
			H.Y.Goltiano K. Y. Teves	1	1	5	5	5	5	VSU-ATI-LGU Extension Project
		PI 7 Number of extension projects submitted	H.Y.Goltiano K. Y. Teves		1	5	5	5	5	VSU-ATI-LGU Extension Project
			M.C.Bales K.Y.Teves		1	5	5	5	5	"Assessing and Building Capacities of Farmers Associations Engaged in Crop Production in Basey and Marabut Municipalities in Samar : A Participatory Action Research Food for the Hungry"
		PI 8 Amount of extension money generated from external funding	H.Y.Goltiano K. Y. Teves		250,000	5	5	5	5	VSU-ATI-LGU Extension Project Funded by ATI
		PI 9 Amount of extension money generated from institutional funding	F.T. Baliña R. B. Gonzaga		P 75, 000	5	5	5	5	Green the Home Project
		PI 10 Additional outputs								
UMFO 5	SUPPORTING TO ORGANIZATIONS OVPI MFO 1	Faculty Development Services								
		PI 1 Number of Faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	DAEE Faculty	1	1	5	5	5	5	Ms. Anna Martha C. Monsanto, reinstated in the department last February 2018 until December 2018

										and will resume her PhD degree in January 2019.
	<b>OVPI MFO 2</b>	<b>Faculty Recruiting /Hiring Services</b>								
		<b>PI 1</b> Number of faculty recruited/hired aligned with ISO standard								
	<b>OVPI 3</b>	<b>Faculty Evaluation Services</b>								
		<b>PI 1</b> Number of Seminars/trainings/conventions/workshop coordinated for entire university								
		<b>PI 2</b> Number of Seminars/trainings/conventions/workshop coordinated outside of the university	A.C.Y.Sandoval M.C.Bales F.T.Baliña	1 1 1	1 2 1	5 5 5	5 5 5	5 5 5	5 5 5	ACYS,MCB & FTB -“ Building Effective Leadership for Responsive Senior Citizens Association in West Leyte”  MCB -“National Training on Organizational Management for 4-H VLAP”
		<b>PI 3</b> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	A.C.Y. Sandoval M.C.Bales F.T. Baliña H.Y. Goltiano K.Y. Teves A.C. Monsanto R.B. Gonzaga		100 %	5	5	5	5	Generally, the faculty of the department were rated very satisfactory and outstanding, indicative of the satisfaction the students have of the faculty's performance.

		PI 4 Number of in-house seminars/trainings/workshops/reviews conducted attended								
		PI 5 Additional outputs								
		• Number of faculty/staff awards/honors received								
		• related to operations support								
	OVPI MFO 4	Program and Institutional Accreditation Services								
		PI 1 Number of degree programs which passed accreditation/evaluation at least level 1								
		PI 2 QMS on faculty recruitments, development								
		PI 3 Percentage of degree program compliant with CHED								
		PI 4 Additional outputs								
		• Number of activities organized/attended/assisted/participate/facilitated								
UMFO 6	GENERAL ADMISTRA-TION & SUPPORTING SERVICES	PI 1 Zero percent complaints from clients	DAEE Faculty and Admin. Staff	95%	100%	5	5	5	5	
		PI 2 Additional Outputs/Best Practices								
AVERAGE RATING						4.93				
ADJECTIVAL RATING						Outstanding				

Received by:

OVPPRGEA

Date: \_\_\_\_\_

Calibrated by:

  
**REMBERTO A. PATINDOL**  
Chairman, PMT

Date: \_\_\_\_\_

Recommending Approval:

  
**BEATRIZ S. BELONIAS**  
Vice President for Instruction

Date: \_\_\_\_\_

Approved:

  
**EDGARDO E. TULIN**  
President

Date: \_\_\_\_\_

Legend:

Q<sup>1</sup>- Quality  
E<sup>2</sup>- Efficiency  
T<sup>3</sup>- Timeliness  
A<sup>4</sup>- Averages

Rating Scale:

4.6 - 5.0	Outstanding
3.8 - 4.5	Very Satisfactory
3.0 - 3.7	Satisfactory
2.2 - 2.9	Unsatisfactory
2.1 & below	Poor