



VISAYAS
STATE UNIVERSITY



Visayas State University
College of Agriculture and Food Science
DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY
Visca, Baybay City, Leyte



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **LYNETTE C. CIMA FRANCA**, Head of the Department of Food Science and Technology (DFST), commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January - June, 2023**.

LYNETTE C. CIMA FRANCA

Head, DFST

Date: July 12, 2023

VICTOR B. ASIO

Dean, CAFS

Date: 17 July 2023

Rating
Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):				RDE Commitments***		
Personnel	N	Min. FTE (2)	Total FTE (1x)	Research	Publication	Extension
Department Head	-	1	19.05			
Faculty w/ Univ. Designated Position	-	1				
Regular Faculty (VSL)*	-	8	190.25			
Regular Faculty (TLS)*	-	0	0			
Part time Faculty	-	1	16.35			
Admin Staff Members	-	3				
TOTAL:			225.65	0	0	0

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

MFO No.	Success/Performance Indicator (PI)		Units/Person Responsible	Department Target	Actual		Rating				Remark	Remark (Details of the targeted outputs indicators with*)
					% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timelines	Average		
MFO 1	ADVANCED EDUCATION SERVICES (20%)											
	OVPI MFO 1. Graduate Degree Program Management Services											
	1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:										
		a. pursuing advanced research degree program (Ph.D) *										
		b. actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)	EBBandalan, ICEmnace, LAGalvez, LCCimafranca, JBCerna, ICPMesias, RDLauzon	6	7		5	5	5	5.0		
		c. producing technologies for commercialization or livelihood improvement	Graduate faculty	50%	85% (6 out of 7)		5	5	5	5.0		
		d. whose research resulted in an extension program										
	OVPI MFO 2. Graduate Student Management Services											
	PI 1: Percentage of graduate students enrolled in research degree programs *		Head	100%	100% (10 out of 10)		5	5	5	5.0		Suganob, Edaño, Añana, Cacerez, Sabejon, Medellin, Espinosa, Gofredo, Bagarinao, Mabuto, Ladrillo
	PI 2: Percentage of accredited graduate programs *		head	100%	100%		5	5	5	5.0		1 MSFST
	PI 3: Number of graduate degree specializations offered and monitored *		head	1	1		5	5	5	5.0		

[illegible]

	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Head	100%	100%		5	5	5	5.0		1st yr.- 70, 2nd yr.- 62, 3rd yr.- 37, 4th yr.- 44
	PI 4. Percentage of undergraduate programs with accreditations *	Head	100%	100%		5	5	5	5.0		1 BSFT
	PI 5: Total FTE, coordinated, implemented and monitored *	all faculty	300	201.18		5	5	5	5.0		2nd Sem SY 2022-2023
	PI 8: Number of students advised: *										
	<i>On thesis/ field practice/special problem</i>	all faculty	35	81		5	5	5	5.0		FTec 200.1-Thesis -44, FTec 200.1- 37
	<i>No. of approved manuscript submitted within prescribed period</i>	all faculty	20	1		5	5	5	5.0		Arcadio L. (1st Sem)
	<i>On consultation</i>	all faculty	100	216		5	5	5	5.0		as academic adviser
	PI 9: Number of student organizations advised/ assisted *	all faculty	2	2		5	5	5	5.0		PAFT (ICE, JGD, JAM), LA (ICPM)
	<i>Student organizations advised</i>	all faculty	2	2		5	5	5	5.0		PAFT, LA
	<i>Student organizations assisted on student related activities</i>	all faculty	1	1		5	5	5	5.0		PAFT
	PI 10: Number of instructional materials developed *										
	<i>On-line ready courseware</i>	all faculty									
	<i>Flexible instructional materials</i>	all faculty									
	<i>Assessment tools</i>	all faculty	25	30		5	5	5	5.0		Midterm & Final Exam
	PI 10: Number of virtual classrooms created and operationalized	all faculty	2	2		5	5	5	5.0		FTec 150 & 181
	PI 11: Additional Outputs										MOAs
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		3	3		5	5	5	5.0		Tanglad-Rizal, Vacuum Fried Jackfruit, SP Beverage, SP Chips

[illegible]

	No. of research-related awards (research conducted by faculty or student w/ faculty)			23		5.0	5.0	5.0	5.0		Intellectual Property Awards given during the Alandag Awards Night on April 26, 2023
MFO 4	EXTENSION SERVICES (10%)										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	some faculty	3	6		5	5	5	5.0		LGU Ormoc, LGU Baybay, Ormoc City JF Producers Assoc. , Baybay Womens Processor's Assoc, BUWA, Dulag Rizal (Tanglad), Gacat
	PI 2. Number of trainees weighted by the length of training *	all faculty	210	162.5		5	5	5	5.0		(1) PO's in the Cuatros Islas Protected Landscape And Seascapes (CIPLS) on the topic of Basic Safety Hygiene and Product Preparation (2) Training on the Production of Low-fat Sugar Ice Cream (3) Training on Meat and Vegetable Processing (4) Training on Banana Production and Processing (5) Training on Sensory Evaluation of Food Products (6) Training on High Fiber Cookies
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	All Faculty	2	2		5	5	5	5.0		(1)VSU Food It's SAFE. (2) Strengthening Skills
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	all faculty	80%	100%		5	5	5	5.0		January- June Trainings

	PI 5. Number of technical/expert services *										
	<i>Research Mentoring</i>	LCC, LAG	5	1		5	5	5	5.0		(1) Small Enterprise Technology Upgrading Program (SETUP) Project entitled " Infusion of Innovation System Support for the Upgrading of Mam Dits Bakers Corner Production Facility
	<i>Peer reviewers/Panelists</i>	some faculty	3								
	<i>Resource Persons</i>	ICE, LMV, EBB, JBC, JAM, LCC, LAG	5	6		5	5	5	5.0		(1) PO's in the Cuatros Islas Protected Landscape And Seascape (CIPLS) on the topic of Basic Safety Hygiene and Product Preparation (2) Training on the Production of Low-fat Sugar Ice Cream (3) Training on Meat and Vegetable Processing (4) Training on Banana Production and Processing (5) Training on Sensory Evaluation of Food Products (6) Training on High Fiber Cookies
	<i>Convenor/Organizer</i>	all faculty	6	2		5	5	5	5.0		(1) Food Value Chain Webinar (2) Yoshinoya Holdings Field Study Program in Japan

	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Head	1	1		5	5	5	5.0		Parttime Instructor - Ms. Goroy
	OVPI MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university *	some faculty	2	1		5	5	5	5.0		FVC
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university *	some faculty	1	6		5	5	5	5.0		CTU, NWSSU, Biliran (2), Plaridel (1) , Banana Processing (1)
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	all faculty	60%	100% (9)		5	5	5	5.0		
	PI 6 : Number of in-house seminars/trainings/workshops/reviews conducted *	head	1	2		5	5	5	5.0		(1) Laboratory Usage and Protocols (2) Research and Extension In-House Review
	PI 7 : Additional outputs *										
	Number of faculty/staff awards/honors received related to operations support										
	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		1			4	4	4	4.0		
	MFO 6 General Admin. & Support Services										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	DDRC	15	11		5	5	5	5.0		January - June 2023
	PI 2. Zero percent complaint from clients served	all faculty & staff	no complaint	no complaint		5	5	5	5.0		
	PI 3. Number of coaching sessions among faculty & staff**	Head	1	1		5	5	5	5.0		

PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Head	2	1		5	5	5	5.0		
PI 5. Number of monthly/special faculty & staff meetings conducted**	Head	10	5		5	5	5	5.0		
CATO Assessment of the Food Testing Lab					5	5	5	5.0		
PI 3: Additional Outputs										
		Total over-all rating						242.7		
Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *		(a) Sends students to Japan for job placement in one of our international linkages (Yoshinoya Holdings, Ltd.) (b) sends graduate students to international arena for research presentations and short course programs. (c) Hosted benchmarking activities from different SUC's. (d) Sustained extension and research culture among all faculty members (e) maintained collaboration among local and international partners (LGU, MSME's , MAFF Japan and ASEAN)								

Average Rating	4.95
Additional Points:	
Approved Additional points	
FINAL RATING	4.95
ADJECTIVAL RATING	OUTSTANDING

Comments and recommendations for development purpose:

Request for funding on modernization/improvement of laboratory facilities

TONI MARC L. DARGANTES

Planning Office

Date: JUL 13 2023

DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 14 2023

EDGARDO E. TULIN

President

Date: JUL 19, 2023

* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level