



Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS AND PHYSICS
Visca, Baybay City, Leyte



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **CLIMACO D. ESPINA JR.**, Head of the Department of Mathematics and Physics, **College of Arts and Sciences** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July 1, 2017 to December 31, 2017**

CLIMACO D. ESPINA JR.

Department Head

Date: _____

REMBERTO A. PATINDOL

Chairman, PMT

CANDELARIO L. CALIBO

Dean, CAS

Date: _____

APPROVED

EDGARDO T. TULIN

President

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishments		Rating				Remark
					Accomplishments	Accomplishments	Quality	Efficiency	Timelines	Average	
UMFO 2. Higher Education Services											
MFO 1. Curriculum Program Management Services											
		P2 1. Total FTE monitored	Head, DMP faculty & clerk	16	103.40	VL - 4 (1st Sem. SY 2017-2018)	5	5	5	5.00	
			DMP faculty (regular)	72	125	TL - 4 (1st Sem. SY 2017-2018)					
			DMP substitute	54	157.70	S - 3 (1st Sem. SY 2017-2018)					

		P2 2. Number of new undergraduate curricular program compliant to CMO approved and offered				Submit proposal to UAC, CHED					
		P2 3. Percentage increase in the number of undergraduate students enrolled									
		P2 4. Percentage increase in the number of mathematics and physics undergraduate students who graduated within prescribed period	Head, DMP faculty and clerk	50%	100%	BS Second Education major in Mathematics, BS Secondary Education major in Physical Sciences	5	5	5	5.00	
		P2 5. Percentage passing of students in licensure board examination	Head, DMP faculty	30%	74.24% Overall Performance	LET passers for Education major Mathematics and 100% for Physical Sciences	5	5	5	5.00	
		P2.6 Percentage of academic/industry linkage established	Head, DMP faculty	50%	100%	Invited Prof. Bacabac from University of San Carlos, Cebu City on September , 2017 regarding Symposium on Medical Biophysics Research	5	5	5	5.00	
		P2.7 Additional Outputs									
		Number of hours meetings attended outside VSU (CHED)	Head, DMP	8	8	National Public Orientation on the Policies Standards and Guidelines (PSGs) for BSS, BSMB, BSM and BSB at Diliman, Quezon City	5	5	5	5.00	
MFO 2. Student Management Services											
		P2 1. Number of students advised									
		<i>On consultation</i>	All DMP Faculty	200	1,050	Approximate based on few recorded consultation. Most consultations were not recorded	5	5	5	5.00	

		P2 2. No. of student organizations Advised/Assisted									
		<i>Student organizations advised</i>	DMP Head, HRFABad, ERLina Jr., RMIgcasama, ETLagumbay	2	7	Physical Sciences Society, Math Major Society, CAS-SSC, CERBERUS, Robotics, Gamma Pi Epsilon Frat/Sor	5	5	5	5.00	
		<i>Student organizations assisted on student related activities</i>	DMP Head, RMIgcasama	100	150	Dorm Advisers , Mulberry Men's Hall	5	5	5	5.00	
		P2 3. Number of instructional materials developed									
		<i>New syllabi (OBE)</i>	Dept. head, HRFA, LFC, RMI, ERLJr, CBM,MFS, Clerk	2	12	Phys 132, Gphys 112x - MFSacedon, Math 101, Math 106, Math 122, Bmath 112, Math 116, Math 141, Math 131, Math 128, Phys 13s, Gphys 112x - HREABad	5	5	5	5.00	
		<i>Revised syllabi</i>	Dept. head, LFC, CLB, RMI, ETL, JRPL, ERLJr, CBM, Clerk	2	10	Math 12, Phys 11, Math 114, Gmat 001, Math 119, Math 10a, Pcal 001, Gmat 001, Math 123, Math 23	5	5	5	5.00	
		<i>New course outline</i>	Dept. head, HRFA, RMI, Clerk	1	3	Gphys 112x (SHS), Bmath 112, Math 116,	5	5	5	5.00	
		<i>Revised course outline</i>	Dept. head, HRFA, RMI, Clerk	1	4	Phys 13s, Math 141, Math 119, Gmat 001	5	5	5	5.00	
		<i>New lecture instructional manual</i>	Dept. head, MFS, ERLJr., Clerk	1	3	Gphys 112x, , Math 122, Math 123,	5	5	5	5.00	
		<i>Revised Instructional Manual</i>	Dept. head, MFS, Clerk	2	3	Phys 13e, Phys 16, Phys 132	5	5	5	5.00	
		<i>New laboratory manual</i>	Dept. head, HFRA, Clerk	1	1	Gphys112x	5	5	5	5.00	

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UMFO 4. Extension Services										
		P4 1. Number of extension involvement prepared	DMP Head, Ma.NQRamos, ERLina Jr., HRFabad, Clerk	1	1	Component leader in the CAS extension program (Enhancing Junior and Senior High School Teachers' Competencies in Teaching Sciences, Mathematics, Statistics and English, in the Baybay City Division	5	5	5	5.00
			HRFabad	1	1	NRM-Based Extension (VSU Nature Park) Phase II Environmental Consciousness Drive for Senior High School Faculty & Students of Baybay City Division of the Department of Education	5	5	5	5.00
		P4 2. Additional Outputs								
UMFO 5. Support to Operations (STO)										
MFO1. Faculty Development Services										
		P5 1.1. Number of faculty awarded with graduate studies scholarship	DMP Head, DLValenzona, JSValenzona, RRLAure, JLCagande, ISCoco, JHSidaya, CLAbas	4	7	1 PhD Sci. Educ. Major physics, 1 PhD in Educ.Mathematics, 2 PhD in MA Educ. Major in Math and 3 PhD in Mathematics	5	5	5	5.00
		P5 1.2. Number of faculty awarded with graduate studies scholarship/ assistantship who graduated within prescribed period								0.00
		P5 1.3 Additional Outputs								
		<i>Number of students awards/honors received</i>	DMP Head, RMI	4	10	Regional SCUAA (VSU)	5	5	5	5.00

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UMFO 6. General Administration and Support Services (GASS)										
MFO 1. Administrative and Facilitative Services										
		P6 1. No. of management meetings conducted	All DMP Faculty & Staff	6	10	Regular & Special meetings	5	5	5	5.00
		P6 2. Percentage of documents signed and approved	DMP Head, AAGuinipaan, Alano,	90%	100%	Various office documents	5	5	5	5.00
		P6 3. Number of university/committees/boards/ council chaired and coordinated	CDEJr.	3	5	Scholarships Committee, APB Committee, Curriculum, Committee, UADCO committee	5	5	5	5.00
		P6 4. Number of academic lecture/laboratory rooms maintained	DMP Head, WTSoriano, HMazo	6	6	EB 105, EB 106, EB 204, EB 203, EB 205, EB 206	5	5	5	5.00
		P6.5 _Percentage of apparatus/maintained	DMP Head, WTSoriano, HMazo	90%	100%		5	5	5	5.00
		P6 6. Additional Outputs								
MFO 2. Frontline Services										
		P5 2.1. Efficient and customer-friendly frontline service	All Faculty & Staff	90%	100%	All complaints acted appropriately	5	5	5	5.00
										0.00
Total Over-all Rating							174.67			
Average Rating							4.99			
Adjectival Rating							Outstanding			

*CDEJr/Head -MN Ramos, I.S. Coco, HR. Abad, R.M. Igcasama, E.T. Lagumbay, E.R. Lina Jr., J.H. Sidaya, C.L. Abas, L.F.Casinillo, RRL. Aure, JS Valenzona, DL Valenzona, J.L.Cagande, C.L. Buar, J.R. Lesidan, C.B. Mazo, AA Guinipaan, WT Soriano, A.Llano, H.B.Mazo.

Received by:

Planning Office

Date: _____

Calibrated by:

REMBERTO A. PATINDOL, Ph.D.

Chairman. PMT

Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS, Ph.D.

Vice Pres. for Instruction

Date: _____

Approved:

EDGARDO E. TULIN Ph.D.

✚ President

Date: _____