

Visayas State University

Visca, Baybay City, Leyte

JAN 28 2019

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, OTHELLO B. CAPUNO, Director of the Visayas Consortium for Agriculture, Aquatic and Natural Resources Program (ViCARP), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 2018.

OTHELLO B. CAPUNO
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Director, ViCARP

Date:

MFO No.	MFO Descrip-tion	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO	MFO 1. Advanced Education Services									
	PI 1: Total FTE monitored	OB Capuno	1	Thesis advisorship	4	4	4	4.00		
	PI 2: Total FTE monitored	PS Caintic	2	2 subjects with 6.48 workload units	5	4	5	4.67		
	Sub-total							4.33		
	MFO 2. Research Services									
	PI 1. Number of research projects newly implemented/conducted	RRDCC Chair, Director, Coordinators, Secretariat	5	5 research projects	5	5	5	5.00		
	PI 2. Number of research proposals packaged/submitted	Member-agencies	3	17 proposals	5	5	5	5.00		
	PI 3. Amount of research money generated from external funding (Thousand PHP)	RRDCC Chair, Director, Coordinators, Secretariat	50 M	P645,000 (Annual Contribution from MAs) P1,689,912.00 (ViCARP Operations from PCAARRD) P78,534,688.00 (DOST, PCAARRD & DARFO8 R&D Projects) Total = 80,869,600.00	5	5	5	5.00		
	PI 4. Amount of money generated from institutional funding (Thousand PHP)	RRDCC Chair, Director, Coordinators, Secretariat	1 M	PhP 2.0 M	5	5	5	5.00		
	PI 5. No. of research-related awards (research conducted by faculty or student w/ faculty)	RRDCC Chair, Director, Coordinators, Secretariat	20	1) VSU Forestal Advocates - National CSC Lingkod Bayan Award 2018 (Group Category) 2) Best Papers (18) - Level 2 RDE Review 3) Outstanding R&D Papers (2) - 30th Regl RDE Symposium 4) Best RDEPapers (14) - 30th Regl RDE Symsposium 5) Best Posters (5) - 30th Regl RDE Symposium Total = 40	5	5	5	5.00		
	PI 6. Number of website updated and maintained	Secretariat	1	ViCARP website	4	5	5	4.67		

PI 7. Number of coordinated/ supervised/ conducted RDE scientific and related fora and reviews	RRDCC Chair, Director, Coordinators, Secretariat	4	(1) Cluster 1 on August 8-9 at DA-RFO-8 (2) Cluster 2 on October 11 at RIARC, Babatngon (3) Cluster 3 on September 18-19 at NwSSU (4) Cluster 4 on Oct 9 at VSU (5) 30th Regl RDE Symposium on Nov 21-23 at VSU. (6) Pre-screening on November 5 at ViCARP office for all papers recommended for level 3 during the respective Cluster RDE Reviews Total = 6	5	5	5	5.00	
PI 8. Number of RDE programs/ projects/studies reviewed	RRDCC Chair, Director, Coordinators, Secretariat	75	Cluster 1 = 20 Cluster 2 = 4 Cluster 3 = 30 Cluster 4 = 31 Level 3 = 14 Papers, 48 Posters Total = 147	5	5	5	5.00	
Sub-total							4.96	
MFO 3. Extension Services								
PI 1. Number of extension training / seminar workshops approved /supported/ conducted/ coordinated	RRDCC Chair, Director, Coordinators, Secretariat	2	1) Training-Workshop on How to Get Key Decision Makers to Say Yes to Your Project Ideas on July 26-28 at PCAARRD (1 pax) 2) Training on R&D Project Implementation Management on September 4-7 at OVPRE (38 participants) 3) Orientation and training of DOST's Starbooks on May 25 (3pax) 4) 30th Regl RDE Symposium on Nov 21-23 (262 pax)	4.5	4.5	4.5	4.50	
PI 2. Number of person-days trained weighted by length of training	RRDCC Chair, Director, Coordinators, Secretariat	100	304 training/symposium participants	5	5	5	5.00	
PI 3. Number of Extension delivery services conducted/coordinated/participated: field demo, Agri Fair/ Field days, Agri Exhibits, Techno forum, Techno Festival	RRDCC Chair, Director, Coordinators, Secretariat	2	(1) Queen Pineapple FIESTA on Nov 22-23 at VSU (966 pax) (2) Regional S&T Week (RSTW) organized by DOST-8 on Dec 12-14 at SSU, Catbalogan City (285 pax) (3) Baybay Agri-Fair on Dec 11-28 (4) Field evaluation of extension projects of DA-8 at Tanauan, Leyte (October 18) and ATI-8 at Rosario, No. Samar (Oct 23-24)	4.5	4.5	4.5	4.50	
PI 4. Number of RDE news and features articles published	RACO	5	6	5	5	5	5.00	
PI 6. Number of new and existing products labels produced	RACO	5	6	4	5	5	4.67	
PI 7. Number of IEC materials distributed	RACO	200	525					
PI 8. Number of beneficiaries served								
<i>Groups</i>	RRDCC Chair, Director, Coordinators, Secretariat	40	(26) ViCARP MAs (14) Regl R&D Commodity Teams (19) Experts Pool Total = 59	5	5	5	5.00	

	Individuals	RRDCC Chair, Director, Coordinators, Secretariat	1500	1,551 training/symposium/ FIESTA/RSTW participants 80 Member-Agencies 120 walk-in visitors at ViCARP 2600 technomart visitors Total = 4,351	5	5	5	5.00	
	PI 9. Number of techno transfer/training proposals submitted	Prepare/Facilitate communications & documents for action for the training proposals	2	5	5	5	5	5.00	
	PI 10. Percent of techno transfer/training proposals approved	Prepare/Facilitate communications & documents for action	90%	60%	5	5	4	4.67	
	PI 11. Amount of extension money generated from external funding (Thousand PHP)	Prepare/Facilitate communications &	PhP 200,000	Php 5,150,000.00	5	5	5	5.00	
	Sub-total							4.83	
	MFO 4. Capacity Building								
	PI 1. Number of RDE Staff capacitated/attended trainings	RRDCC Chair, Director, Coordinators, Secretariat	1	1) Training-Workshop on How to Get Key Decision Makers to Say Yes to Your Project Ideas on July 26-28 at PCAARRD (Dr. Catherine C. Arradaza) 2) Training on R&D Project Implementation Management on September 4-7 at OVPRE (38 participants) 3) Endorse faculty members from ViCARP member-agencies to the Thesis Assistance Program of PCAARRD (Ms. Berna Lou L. Aba/VSU and Mr. Ramel L. Claros/SLSU) Total = 41	5	5	5	5.00	
	Sub-total							5.00	
	MFO 5. Administrative and Facilitative Services								
	PI 1: Number of support units supervised, monitored & coordinated	RRDCC Chair, Director, Coordinators, Secretariat	4	RACO, RMIS, RTPC, GAD	5	5	5	5.00	
	PI 2: Number of workshops/management meetings conducted/facilitated	RRDCC Chair, Director, Coordinators, Secretariat	7	1) BAC-2 Meetings (44) 2) ViCARP Coordinators' meeting on July 25 at OVPRE 3) YRRP inception meeting on July 30 at OVPRE 4) Planning-Meeting on July 2 at NwSSU for the Cluster 3 RDE Review 5) Planning-Meeting on July 4 at SLSU for the Cluster 2 RDE Review 6) RRDCC-RAC meeting on September 27 at DA-RFO8 7) Planning-Meeting for the conduct of 30th Regional RDE Symposium and QP FIESTA (October 11, 15, 24, Nov 5) = 4 8) Finalization of Proposals for DA-BAR funding on November 7 at Babatngon Experiment Station Total = 54	5	5	5	5.00	

	PI 3: Number of RDE reports packaged and produced	RRDCC Chair, Director, Coordinators, Secretariat	2	(1) July - Sept quarterly report (2) Oct - Dec quarterly report (3) ViCARP Annual Report (4) Training Report	5	5	5	5.00	
	PI 4. Number of linkages forged	RRDCC Chair, Director, Coordinators, Secretariat	26	(26) ViCARP member-agencies	5	5	5	5.00	
	Sub-total							5.00	
	MFO 6. Frontline Services								
	PI 1. Efficient and customer-friendly frontline service	Secretariat	5% percent complaint from clients served	Zero percent complaint from clients served	5.0	5.0	5.0	5.00	
	PI 2. Efficient clerical services	Secretariat	5% percent complaint from clients served	Zero percent complaint from clients served	5.0	5.0	5.0	5.00	
	PI 3. Best practices/new initiatives	Secretariat	Mentoring with member- agencies	Provided technical assistance to CMI's in terms of Recourse Persons during trainings/seminars	5.0	5.0	5.0	5.00	
	Sub-total							5.00	
Total Over-all Rating									
Average Rating					0.00	0.00	0.00	4.85	
Adjectival Rating									

Received by:

Planning Officer

Date: _____

Calibrated by:

REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

Recommending Approval:

OTHELLO B. CAPUNO

Vice Pres. for R&E

Date: _____

Approved:

EDGARDO E. TULIN

President

Date: _____