

Department of Pure & Applied Chemistry

COLLEGE OF ARTS & SCIENCES

VISAYAS STATE UNIVERSITY

RECEIVED

DATE: AUG 0 6 2021

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>ELIZABETH S. QUEVEDO</u>, Head of the Department of <u>Pure and Applied Chemistry</u>, commits to deliver and agree to be rated on the attainment of the following accomplishments in a with the indicated measures for the period <u>January - June 2021.</u>

apprevedo

ELIZABETH S. QUEVEDO

Date:

INFORMA

Department Head 2,2021

MA. THERESA P. LORETO

ate: Aug. 2, 202)

TOTAL:				256	1.0	1	0	
	Administrative Staff	2	0	0.0				_
	Substitute Faculty	3	18	54.0				
	Part time Faculty	1	18	18.0	0.0	0	0	
	Regular Faculty (TLS)*	6	18	108.0	0.0	0	0	2 - Fair 1 - Poor
	Regular Faculty (VSL)*	5	12	60.0	1.0	0	0	3 - Satisfactory
	Faculty w/ Univ. Designated Position	2	4	8.0	0.0	0	0	4 - Very Satisfactory
	Department Head	1	8	8.0	0.0	1	0	Rating Equivalents: 5 - Outstanding
	Personnel	Num	Min. FTE (2)		Research	Publication	Extension	
MATION ON PERS	SONNEL FULL-TIME TEACHING EQUIVALEN	IT (FTE):	To	otal FTE (1		RDE Commitments***		

Note:

- * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units
- ** On Teacher's Leave status. Minimum FTE required is 18 units
- *** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

						Actual	Accomplishments		Ra	iting		Remark	
MFO No.		Success/Performance Indicator (PI)		Units/Persons Responsible	Depart ment Target	% Accom- plishmen t	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	(Details of the targetted outputs indicators with *)	% weight
MFO 1	ADVANCED EDUCATION SERVICES (20%)												
	OVPI ME	O 1. Graduate Degree Program Management Ser	rvices			JAN	I - JUN						
		PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:		Dept. Head & Faculty									4%

		pursuing advanced research degree program (Ph.D) *		4	4		5	5	5	5.00	RAPV, GCA, KNSB, YLB	
	b.	actively pursuing in the last three (3) years (Investigative research, basic and applied scientific research, policy research social science research)		4	4	CLC, MTPL, JGFJ, FMS, ESQ, A (6/8)	5	5	5	5.00	MTPL, ESQ, JGFJ, FMS	
		producing technologies for commercialization or livelihood improvement										
	dI	whose research resulted in an extension program										
OVPI MFO	2.	Graduate Student Management Services										
PI 1: Percer degree prog		ge of graduate students enrolled in research ns *	Dept. Head & Faculty									2%
Pl 2: Percer	ntag	ge of accredited graduate programs *	Dept. Head & Faculty									2%
PI 3: Number of graduate degree specializations offered and monitored *		Dept. Head & Faculty	1	1		5	5	5	5.00	MEd(Chem)	2%	
PI 4: Total	FTE	E coordinated, implemented & monitored*	Dept. Head & Faculty	1	10		5	5	5	5.00	Chem 207, Chem 208, Chem 206	2%
enrolled *		ge increase in number of graduate students	Dept. Head & Faculty			7						2%
		ge increase in number of students who in prescribed period *	Dept. Head & Faculty									2%
PI 7: Numb		of graduate students awarded with on *	Dept. Head & Faculty									2%
PI 8: Numb	er	of graduate students advised *	Dept. Head & Faculty		8%	refer to OGS	5	5	5	5.00		2%
PI 9: Numbe	ero	f instructional materials developed *	Dept. Head & Faculty	1	3							
On-line re	ead	y courseware		1	3		5	5	5	5.00	MEd; MS Chem	
Flexible in	stru	uctional materials		1	5		5	5	5	5.00	Chem 207, Chem 208, Chem 206	

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	Assessment tools		5	69		5	5	5	5.00	Exam, Oral Report, Worksheet, Problem Set, Portfolio	
	PI 10: Number of virtual classrooms created and operationalized		1	2		5	5	5	5.00	Chem 208, Chem 206	
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	NA				***************************************				7.5%
	PI 2. Percentage of graduates (2 years prior) that are	Dept. Head & Faculty	80	100		5	5	5	5.00		2.5%
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100	100		5	5	5	5.00		2.5%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100	100		5	5	5	5.00		2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	205	253		5	5	5	5.00		20%
	PI 8: Number of students advised: *	Dept. Head & Faculty	153	143	All BS Chemistry major students	5	4	5	4.67		
	On thesis/ field practice/special problem		43.00	49.00	Thesis outline preparation of BS Chemistry 3	5	4	5	4.67		1%
	No. of approved manuscript submitted within prescribed period		20.00								1%
	On consultation (virtual)		100	725	BS Chem and non- chemistry students	5	5	5	5.00		0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		1	1		5	5	5	5.00	ViChemSoc	1.25%
	Student organizations assisted on student related activities										1.25%
the state of the s	PI 10: Number of instructional materials developed *	Dept. Head & Faculty								Title and name	10%
	On-line ready courseware	Dept. Head & Faculty	10	28		5	5	5	5.00	Please see Annex A	

	Flexible instructional materials	Dept. Head & Faculty	10	50	Lecture powerpoints, ecopy laboratory manuals for all courses offered 2nd	5	5	5	5.00		
	Assessment tools	Dept. Head & Faculty	6	316		5	5	5	5.00	Quiz, Exam, PS, WS, Journal report, portfolio	
	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	20	27		5	5	5	5.00	Please see Annex B	
	Pl 11: Additional Outputs	Dept. Head & Faculty	1	1	FMSalas	5	5	5	5.00	SEARCA's Outstanding Academician Award 2020- 2021 w/ Regional Professorial Grant (International Award)	
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty	2	2		5	5	5	5.00	Liquid Nutrient Formulation for Hydroponic Vegetable Production and soil Nutrient Management Strategies for Eggplant and sweet Pepper Production	
	PI 2. Number of research outputs completed within the year *	Dept. Head & Faculty									2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty									
	In refereed int'l journals		1	2		5	5	5	5.00	FMS; ESQ	1.50%
	In refereed nat'l/regional journals										0.50%

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	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty							
	In int'l fora/conferences								1.
	In nat'l/regional fora/conferences								0.
	Pl 5. Percent of research proposals approved *	Dept. Head & Faculty		+					
	PI 6. Additional outputs*	Dept. Head & Faculty							T
	No. of research-related awards (research conducted by faculty or student w/ faculty)								1.
MFO 4	EXTENSION SERVICES (10%)								
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Dept. Head & Faculty							2
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	313	5	5	5	5.00	Laboratory Safety and Chemical Waste Management	
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty	1	5	5	5	5.00	Laboratory Safety and Chemical Waste Management	
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty							
	PI 5. Number of technical/expert services *	Dept. Head & Faculty							
	Research Mentoring								
	Peer reviewers/Panelists								I
	Resource Persons								1
	Convenor/Organizer								L
	Consultancy								
	Evaluator	Faculty	2	5	5	5	5.00	JGFJ, ESQ	
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty							0
	PI 11. Additional outputs *	Dept. Head & Faculty							T

5%

	No. of extension-related awards (extn. conducted by faculty or student & faculty) *										1.5%
MFO 5	Support to Operations										
	OVPI MFO 1. Faculty Development Services										
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	4	4		5	5	5	5.00	JGFJ, AAR, GAC, RAVP	0.625%
	OVPI MFO 2. Faculty Recruitment/Hiring Services										
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	3	4		5	5	5	5.00	MJBG, AJSB, HGFO, JJSP	0.125%
	OVPI MFO 3. Faculty Evaluation Services			-							
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty		1		5	5	5	5.00	Lab Safety and Chemical	0.25%
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty									0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	80	91		5	5	5	5.00		0.75%
	P16 : Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	1	1		5	5	5	5.00	Curriculum Review	0.25%
	PI 7 : Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.25%
	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	1	1	,	5	5	5	5.00	Zero non- conformity (No NC)	2.50%
MFO 6	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	5		5	5	5	5.00	c/o Apas	1%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	100	100		5	5	5	5.00		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	1	10		5	5	5	5.00	MRAI, JJSP, AAR, AAV,	

OJT, DoPAC Smart Annex

Bldg, COPC

explain here briefly why

consider said

practice can be considered as a best practice

department

Chem program, webinar etc

appln BS

5.00

5.00

189.34

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	Average Rating							4.98		
	Adjectival Rating							0		
DII	Received by: BERTO O. FERRAREN, PhD	Calibrated by: REMBERTO A. PATINDOL	K	ending Apr			Approved App	t: 00 E. TUL	IN _D -	
	Planning Office Date: ALIG 0 6 2021	Chairman, PMT			emic Affairs		President	t		
	Date: AUG 0 6 2021	Date:	Date:	35121			Date:		-	

Dept. Head

Dept. Head

Dept. Head & all faculty & staff

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PI 4. Number of planning sessions, tracking and monitoring of

targets, etc. conducted to ensure attainment of department

PI 5. Number of monthly/special faculty & staff meetings

Number of Best practices/new initiatives in academic units'

management replicated/benchmarked by other

targets**

conducted**

depts/agencies *

Total Over-all Rating

PI 3: Additional Outputs

^{*} To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

^{**} No percentage weight for ranking purposes since these are activities only expected to be performed at the department level