OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **NORBERTO E. MILLA**, Head of the Department of Statistics, **College of Arts and Sciences** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July 1, 2018 to December 31, 2018**.

NORBERTO E. MILLA, Ph.D.
Department Head
Date: _____

REMBERTO A. PATINDOL, Ph.D.
Chairman, PMT

CANDELARIO L. CALIBO, Ph.D.
Dean, CAS
Date: _____

APPROVED

EDGARDO E. TULIN, Ph.D.
President

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMOF1. Advanced Education Services											
	MFO1. Graduate Degree Program										
		PI.1 Graduate degree program monitored									
		PI.2 Total Graduate FTE Monitored	RA Patindol	2.50	10.89	Dr. Patindol taught Stat 206 & Stat 210 in the 1st semester of SY 2018-2019	5	5	5	5.00	
		Number of graduate courses taught per semester	RA Patindol	1	2	Dr. Patindol taught Stat 206 & Stat 210 in the 1st semester of SY 2018-2019	5	5	5	5.00	

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
-		PI.3 Percentage increase in number of graduate students enrolled									
		PI.4 Percentage increase in number of graduate students who graduated within prescribed period									
									Total	10.00	
MFO2. Graduate Student Management Services											
		PI.1 Number of graduate students awarded with scholarships/ assistantships									
		PI.2 Percentage of graduate students awarded with scholarship/ assistantship who graduated within the prescribed period									
		PI.3 Number of graduate students awarded with honor/distinction upon graduation									
		PI.4 Number of graduate students advised									
UMFO 2. Higher Education Services											
MFO 1. Curriculum Program Management Services											
		PI 1. Total Undergraduate FTE monitored	DepStat faculty	88	155.1		5	5	5	5.00	
		PI 2. Number of undergraduate curricular program compliant to CMO approved and offered	DepStat Curriculum Committee	1	1	Revised BS Statistics curriculum was revised per CMO No. 42 s.2017 and approved by BOR of VSU	5	5	5	5.00	Already offered in the 1st Sem.SY 2018-2019

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
-		PI 3. Number of existing curriculum proposal subjected to evaluation and compliant in CMO	DepStat Curriculum Committee	1	1	The revised OBEdized BSS curriculum was evaluated by RQAT on July 9-10, 2018	5	5	5	5.00	Partially complied with the RQA required documents for issuance of Certificate of Program Compliance (COPC)
		PI.3 Average passing percentage in licensure examinations in mandated programs									No licensure exam for BS Statistics graduates
		PI.4 Number of undergraduate students in mandated programs who graduated within the prescribed period	DepStat faculty	0	0	No BSS student graduated in the 1st semester	5	5	5	5.00	
		PI.4 Percentage increase in the number undergraduate students enrolled	DepStat faculty	0%	125%	15 Freshmen was enrolled in the new curriculum of BS Statistics in addition to the 12 old students	5	5	5	5.00	15 Freshmen was enrolled in the new curriculum of BS Statistics in addition to the 12 old students
									Total	**25.00**	
	MFO2. Student Management Services										
		PI.1 Number of Hours of Student Advising and Consultating									
		No. of hours of academic advising	JM Guarte NE Milla	6	10	12 4th year BSS students in the 1st semester @ approx. 30 minutes per academic advising	5	5	5	5.00	Approximately 30 minutes per student; at least one academic advising per sem
		No. of hours on subject-related consultating	DepStat faculty	80/sem	188		5	5	5	5.00	target=16hrs/sem per faculty

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
-		*No. of hours of thesis and statistical consultating*	DepStat faculty	200	210		5	5	5	5.00	Activities include design of experiments, sample size computation, and data analysis and interpretation; clients are VSU student and faculty researchers and researchers outside VSU
		PI.2 Number of student organizations advised/assisted	PG Batidor MAEPalen	1	1	VSU Statistical Society	5	5	5	5.00	
		PI.3 Number of instructional materials developed or revised									
		New Course syllabi/course outline	PG Batidor, MAE Palen, and NE Milla	1	3		5	5	5	5.00	Stat 111, Stat 143, Math 111s
		Revised syllabi/course outline	VM Alao MAEPalen NE Milla	5	9		5	5	5	5.00	
		New Powerpoint lecture presentation/handouts	PG Batidor, JM Guarte, and NE Milla	1	4		5	5	5	5.00	Stat 111, Math 111s, and Stat 145
		Revised Powerpoint lecture presentations/handouts	DepStat faculty	5	12		5	5	5	5.00	
		PI.4 Additional outputs									
		Number of students who sought guidance and counselling	VM Alao	8	12		5	5	5	5.00	

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.		*Number of activities organized/attended/assisted/participated/faciltated*	DepStat Faculty, Admin. Aide and VSU StatSoc	4	4		5	5	5	5.00	DepStat Annual Academic Orientation and Acquaintance Party, Dice Dice Baby & Probabaloonity (during the 94th VSU Anniversary), 3rd Inter-High School Statistical Quiz Show, and DepStat Christmas Party 2018
									Total	50.00	
UMFO 3. Research Services											
		PI.1 Number of papers published in academic/research journals									
		refereed international journal									
		refereed national journal									
		refereed local journal									
		PI.2 Number of research outputs presented in regional/ national/international fora/conferences									
		international fora/conferences									
		national fora/conferences									

| MFO No. | MFO Description | Success/Performance Indicator (PI) | Units/Persons Responsible* | Target | Actual Accomplishment | | Rating | | | | Remark |
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
-		PI.3 Number of research projects conducted and/or completed on schedule	JM Guarte, NE Milla	4	4	On-going report writing on the following completed studies:Operational Evaluation of Solar Home System Use by Household Beneficiaries in Leyte and Southern Leyte; Socioeconomic Impact Evaluation of Solar Home System on Household Beneficiaries in Leyte and Southern Leyte; Organizational Status of the Solar Power Associations in Leyte and Southern Leyte (additional study); Validationof the Visayas State University College Admission Test	5	4	4	4.33	
		PI.4 Number of research proposals submited									
		PI.5 Percent of research proposals approved									
		PI.6 Amount of research money generated from external fundint									
		PI.7 Amount of research money generated from institutional funding									

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		Pi.8 Additional outputs									
		Number of research-related awards (faculty & student)									
									Total	4.33	
UMFO 4. Extension Services											
		PI.1 Number of person-days trained weighted by length of training	NE Milla	37.5	170	Statistical Inference Using Different Software Packages (1); Training on Missing Data Estimation (5); Training Series on Selected Advanced Quantitative Approaches to Project Impact Evaluation (3)	5	5	5	5.00	Target=1 training of 25 participants for 3 days
		PI.2 Numbers of trainings conducted	NE Milla	1	3	Statistical Inference Using Different Software Packages (1); Training on Missing Data Estimation (5); Training Series on Selected Advanced Quantitative Approaches to Project Impact Evaluation (3)	5	5	5	5.00	Target=1 training of 25 participants for 3 days
		PI.3 Number of IEC materials/technoguies developed/used									
		PI.4 Number of benificiaries									
		Groups									

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
.		*Individuals*									
		PI.5 Number of technical/expert services									
		Membership in CHED technical panel/Regional Statistics Committee	JM Guarte NE Milla	1	2	CHED Technical Panel in Statistics (JM Guarte) and Regional Statistics Committee (NE Milla)	5	5	5	5.00	
		Peer reviewers/Panelist	JM Guarte								
		Resource Persons	NE Milla	1	3		5	5	5	5.00	
		Convenor/Organizer									
		Consultancy									
		Evaluator (RQAT)	NE Milla	1	2	BS Statistics of EVSU and SSU	5	5	5	5.00	RQAT evaluator
		Judge	JM Guarte NE Milla	1	2	3rd VSU Inter-High School Statistics Quiz Show; Regional Statistics Quiz sponsored by PSA RSSO VIII	5	5	5	5.00	
		PI.6 Number of extension projects conducted									
		PI.7 Number of extension proposals submitted									
		PI.8 Percent of extension proposals approved									
		PI.9 Amount of extension money generated from external funding									

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		PI.10 Amount of extension money generated from institutional funding									
		PI 11 Additional outputs									
		Number of CHED Technical Committee (TC) for Statistics and Regional Statistics Commmittee meetings/activities attended	JM Guarte NE Milla	2	4		5	5	5	5.00	
									Total	35.00	
UMFO 5. Support to Operations											
MFO1. Faculty Development Services											
		PI.1 Number of faculty pursuing advanced degree programs (PhD) facilitated, monitored and assisted									
		PI.2 Number of faculty awarded with graduate studies/scholarships	JMB Bulahan DepStat Personnel Committee	1	1	Ongoing study leave for her MS Statistics at UP School of Statistics	5	5	5	5.00	
		PI.2 Number of faculty awarded with graduate studies/ scholarship/ assistantships who graduated within prescribed period									
									Total	5.00	
MFO2.Faculty Recruitment/Hiring Services											
		PI.1 Number of faculty recruited/hired									
MFO3. Faculty Evaluation Services											

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remark
		PI.1 Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	DepStat Faculty	95%	100%		5	5	5	5.00	All faculty were rated at least VS in at least 50% of the subjects evalauted
		PI.2 Number of student evaluation administered by the administrative staff per semester	DepStat Admin. Aide (Monna Bengalan)	1	1		5	5	5	5.00	
									Total	10.00	
MFO4. Program and Institutional Accreditation Services											
		PI.1 Number of degree programs which passed accreditation/ evaluation at least Level I									
		PI.2 QMS on faculty recruitment, development									
		PI.3 Percentage of degree programs compliant whith CHED									
UMFO 6. General Administration and Support Services (GASS)											
MFO1. Administrative and Facilitative Services											
		PI.1 Number of units/sections supported, supervised, monitored and coordinated.	DepStat Head	1	1		5	5	5	5.00	
		PI. 2 No. of management meetings conducted	DepStat faculty and staff	5	5		5	5	5	5.00	
		PI.3 Percentage of documents signed and approved	DepStat Head and Admin. Aide	100%	100%		5	5	5	5.00	
		PI.4 Number of requests for materials and apparatus/ equipment, and office supplies prepared and submitted	DepStat Head and Admin. Aide	5	8		5	5	5	5.00	Requests for office equipment and supplies, and construction materials

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		PI.5 Number of academic lecture/laboratory rooms maintained	DepStat Head and Lab. Aide	3	6		5	5	5	5.00	3 lecture rooms and 3 lab rooms
		PI.6 Percentage of laboratory apparatus and office equipment maintained	DepStat Head and Lab. Aide	100%	100%		5	5	5	5.00	
									Total	**30.00**	
MFO2. Frontline Services											
		PI 1 Efficient and customer-friendly frontline service	DepStat faculty and staff	100%	100%		5	5	5	5.00	
									Total	**5.00**	
Total Over-all Rating								174.33			
Average Rating								4.98			
Adjectival Rating								O			

Received by:

_____
Planning Office

Date: _____

Calibrated by:

REMBERTO A. PATINDOL, Ph.D.
Chairman, PMT

Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction

Date: _____

Approved:

EDGARDO E. TULIN, Ph.D.
President

Date: _____