





## DEPARTMENT OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING

Visca, Baybay City, Leyte, PHILIPPINES Telephone: (053) 525-0140 local 1015 Email: dabe@vsu.edu.ph

## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>Eldon P. De Padua</u>, Head of the <u>Department of Agricultural and Biosystems Engineering</u>, commits to deliver and agree to be attainment of the following targets in accordance with the indicated measures for the period <u>January - December 2020</u>.

ELDON P. DE PADUA

Department Head

Date: 28 becember 2020

ROBERTO C. GUARTE

College Dean

Date: 24 January 2021

BY: SPINNES

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUI' Total FTE

RDE Commitments\*\*\*

Personnel	lumber (1) N	Ain. FTE (2)		Research	Publication	Extension	
Department Head Faculty w/ Univ. Designated Position	1	0	0.0	0.0	0	0	Rating Equivalents: 5 - Outstanding
Regular Faculty (VSL)*	3	0	0.0	0.0 2.0	1	1	4 - Very Satisfactory 3 - Satisfactory
Regular Faculty (TLS)*	6	0	0.0	0.0	0	0	2 - Fair
Part time Faculty	0	0	0.0	0.0	0	0	1 - Poor
Admin Staff Members	2	0					
L:				2.0	1	1	

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<sup>\*\*\*</sup> Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and ex

				Ac	tual		R	ating			T
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departme	% Accomplis hment as of Dec. 2020	Details of Accom- plishments	nalii	Efficiency	Timeliness	Average	Remark (Details of the targetted outputs indicators with *)	% weight
MFO 1	ADVANCED EDUCATION SERVICES (20%)										

<sup>\*</sup> On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units

<sup>\*\*</sup> On Teacher's Leave status. Minimum FTE required is 18 units

OVPI	MF	O 1. Graduate Degree Program M	anagement	Services	eritor bandon de encompany de la Trabada in ser <sub>des</sub> engeneses		П			-		T
1	facu	I. Percentage of graduate school ulty engaged in research work blied in any of the following: pursuing advanced research degree program (Ph.D) *	Dept. Head & Faculty									4%
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)										
	C.	producing technologies for commercialization or livelihood improvement										
		whose research resulted in an extension program										
OVPI N	<b>IFO</b>	2. Graduate Student Managemen	t Services									
MATERIAL PROPERTY AND ADDRESS OF THE PARTY AND		entage of graduate students enrolled degree programs *	Dept. Head & Faculty									2%
Pl 2: Pe progran		entage of accredited graduate	Dept. Head & Faculty	100%								2%
		ber of graduate degree ons offered and monitored *	Dept. Head & Faculty	1	100%	MSAE	5	5	5		Only one graduate degree is being offered by the department during this period.	2%
PI 4: To monitor		FTE coordinated, implemented &	Dept. Head & Faculty								and political,	2%
		entage increase in number of tudents enrolled *	Dept. Head & Faculty									2%
and a second sec	s w	in graduated main procession	Dept. Head & Faculty									2%

2)

	PI 7: Number of graduate students awarded with honors/distinction *	Dept. Head & Faculty									2%
	PI 8: Number of graduate students advised *	Dept. Head & Faculty									2%
	PI 9: Number of instructional materials developed *	Dept. Head & Faculty									
	On-line ready courseware			and a second							
	Flexible instructional materials					-		_			
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized							-			
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	61%							There is no Licensure Exam for Agricultural and Biosystems Engineers during this period	7.5%
	Pl 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	82%	117%	96% of BSAE graduates (2 years prior) are employed	5	5	5	5	Estimated percentage based on the result of the online survey conducted by the department.	2.5%
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%	100%	100% of students is enrolled	5	5	5	5		2.5%

	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	50%	100%	BSAE	5	5	5	5	BSAE to be changed to BSABE	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	820	44%	180.80 Total FTE implemente d and	4	4	4	4		20%
	PI 8: Number of students advised: *	Dept. Head &									
or a process and	On thesis/ field practice/special problem		10	10%	1 out of 3 students who filed application for graduation	4	4	4	4	the other 2 BSAE students already finished their thesis/field practice manuscripts.	1%
	No. of approved manuscript submitted within prescribed period		10	20%	2 out of 3	4	4	4	4		1%
	On consultation		50	808%	404	5	5	5	5	1st, 2nd, and 3rd year BSARE student	0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty							M-17-0-17-18-18-18-18-18-18-18-18-18-18-18-18-18-	The Shirt	
	Student organizations advised		1	300%	PSABE- VSUSC; CET-SSC & CBI	5	5	5	5	3 student organizations are being advised by the departments's faculty	1.25%
	Student organizations assisted on student related activities		1							No student-relayed activities during this period due to COVID-19 pandemic	1.25%
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty									10%



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On-line ready courseware	Dept. Head & Faculty	9	178%	16 out of 16 courses offered by the department	5	5	5	5	ESCi 110 & ESci 134m(JDL); ESci 112(TFL); ESci 113(TFL); ESci 131n & ABEn 156(AIT); ESci 123(FLS); ESci 132(FLS); ESci 134 & AE 132(MEC); ESci 135(RRO); ABEn 141(EPD); ABEn 145 & ESci 118(MGCS); ABEn 147(RCG); ABEn 131(RCG)
Flexible instructional materials	Dept. Head & Faculty	9	178%	16 out of 16	5	5	5	5	ESCi 110 & ESci 134m(JDL); ESci 112(TFL); ESci 113(TFL); ESci 131n & ABEn 156(AIT); ESci 123(FLS); ESci 132(FLS); ESci 134 & AE 132(MEC); ESci 135(RRO); ABEn 141(EPD); ABEn 145 & ESci 118(MGCS); ABEn 147(RCG); ABEn 131(RCG)
Assessment tools	Dept. Head & Faculty	45	298.00%	134 Exams, quizzes, problem sets	5	5	5	5	Exams, Quizzes and Problem Sets

	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	9	178%	16 out of 16 courses offered by the department	5	5	5	5	ESCi 110 & ESci 134m(JDL); ESci 112(TFL); ESci 113(TFL); ESci 131n & ABEn 156(AIT); ESci 123(FLS); ESci 132(FLS); ESci 134 & AE 132(MEC); ESci 135(RRO); ABEn 141(EPD); ABEn 145 & ESci 118(MGCS); ABEn 147(RCG); ABEn 131(RCG)	á
	PI 11: Additional Outputs	Dept. Head & Faculty									
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty	2	150%	3 out of 3	5	5	5	5	Hydraulic ram pump demo unit;     Evaporative Cooling system demo unit;     Biliran hydropower Potential Assessment	2%
	PI 2. Number of research outputs completed within the year *	Dept. Head & Faculty	2	50%	1 out of 1	4	5	5	4.67	Construction of Utility Shed	2%
	Pl 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty									
	In refereed int'l journals			100%	1 out of 1	5	5	5	5	Science and Humanities Journal: Biliran Hydropower Potential Assessment	1.5%
	In refereed nat'l/regional journals										0.5%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty									

	In int'l fora/conferences					T	T	T	T		
											1.50%
	In nat'l/regional fora/conferences										
											0.50%
	PI 5. Percent of research proposals approved	Dept. Head & Faculty	100%								0.5%
	PI 6. Additional outputs*	Dept. Head & Faculty		and the state of t							
	No. of research-related awards (research conducted by faculty or student w/ faculty)										1.50%
ИFO	EXTENSION SERVICES (10%)			-							
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension	Dept. Head & Faculty			2	5	5	5	5	1) BAFE; 2) BFAR	2.0%
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	240	108%	130	5	5	5	5	National Online FS trainor's Training: 65 of 71 trainees form NCR & 16 other Regions passed, 70 hrs.	2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty			1	5	5	5	5	National Online FS Training Series sponsored by BAFE & BFAR with MOA	2%

PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	90%	100%	65 out of 65 of the above successful	5	5	5	5	65 out of 65 of the above successful trainees	1%
PI 5. Number of technical/expert services *	Dept. Head &									1%
Research Mentoring	and desires described to the second	1								
Peer reviewers/Panelists	TOTAL PROPERTY OF THE PARTY OF									1
Resource Persons		2	50%	1	4	5	5	4.67	National Online FS Trainor's; 65 of 71 trainees passed, 70 hrs.	
Convenor/Organizer		1	100%	1	5	5	5	5	National Online FS	
Consultancy		1	300%	3	5	5	5	5	1) BAFE; 2) BFAR; 3) KURII	N
Evaluator		0	ST. TO ST.				-			T
PI 8. Percent of extension proposals approved	Dept. Head & Faculty			1	5	5	5	5	National Online FS Training Series sponsored by BAFE & BFAR with MOA	0.5%
PI 11. Additional outputs *	Dept. Head & Faculty									
No. of extension-related awards (extn. conducted by faculty or student & faculty) *										1.5%
MFO Support to Operations										
OVPI MFO 1. Faculty Development Services					$\dashv$					
PI1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	0								0.63%
OVPI MFO 2. Faculty Recruitment/Hiring Se	vices									

	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	0								0.13%
	OVPI MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty	0	have a decrease on the first out and the second							0.25%
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	90%	100%	All DABE faculty were rated by students with at least very satisfactory rating	5	5	5	5		0.75%
	PI6: Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	0								0.25%
gu gitte direct delle en convenient	PI 7 : Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.25%
	OVPI MFO 4. Program and Institutional Acc	reditation S	Services								
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	100%	100%	Zero Non- conformity	5	5	5	5	Zero non-conformity (No NC	2.51%
MFO	General Admin. & Support Services (GASS)										

	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100%	Zero Non- conformity	5	5	5	5	Submitted before the deadlin	1%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty &	0	100%	Zero Non- conformity	5	5	5	5		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	1	100%	1	5	5	5	5	Discuss ways to improve the execution of assigned	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	2	100%	1 out of 2	4	5	5	4.67		
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	4	125%	5 out of 4	5	5	5	5.00		
	PI 3: Additional Outputs	Dept. Head & all faculty &							0		
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *		90%	100%	90% of the 5S was observed in the unit	5	5	5	5	Observing 5S within the unit	2%
Total	Over-all Rating						15	6.000			
Avera	ge Rating			1.45%		Travel Street Street	4	.727			
Adjec	tival Rating						Outs	tandir	ng		

Received by:

Calibrated by:

Recommending Approval:

Approved:

DANIEL LESLIE S. TAN

Director for Planning

REMBERTO A. PATINDOL

Chairman, PMT Date: 1/28/21 BEATRIZ S. BELONIAS

Vice Pres. for Acad. Affairs Date: |242|

President Date: JAN

**EDGARDO E. TULIN** 

Date: No percentage weight for ranking purposes since these are activities only expected to be performed at the department level