





## **DEPARTMENT OF MATHEMATICS**

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## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Eusebio R. Lina, Jr., Head of the Department of Mathematics, delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the delivered and agreed to be rated on the attainment of the following accomplishments are also accomplished and the delivered and agreed to be rated on the attainment of the following accomplishments are also accomplished and the delivered and agreed to be attained as a second accomplished and agreed accomplished accomplished accomplished and agreed accomplished accomp for the period July - December 2021.

EUSEBIO R. LINA, JR.

Department Head

Date: January 11, 2022

MA. THERESA P. LORETO

College Dean

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALE	ENT (FTE):		Total FTE (1x2,	RD	E Commitments	S***
Personnel	Number (1)	Min. FTE (2)		Research	Publication	Extension
Department Head Faculty W/ Univ. Designated Position Regular Faculty (VSL)* Regular Faculty (ILS)* Part time Faculty Admin Staff Intempers	1 U 4 13 U 4	8 2.5 15 18 24	8.0 0.0 60.0 234.0 0.0	0.0 0.0 2.0 0.0 0.0	0 0 1 0	0 0 1 0
TOTAL:			302	2.0	1	1

Rating Equivalents:

- 5 Outstanding
- 4 Very Satisfactory
- 3 Satisfactory
- 2 Fair
- 1 Poor

Note:

- \* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units
- \*\* On Teacher's Leave status. Minimum FTE required is 18 units
- \*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

MFO No.				Success/Performance Indicator (PI)		Units/Perso	Department	Accompl	tual ishments · June)		ı	Rating		
						(DMP) Target	% Accom- plishment	Details of Accom- plishment s	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	
MFO 1	ADVAN	ICE	DEDUCATION SERVICES (20%)											
	OVPI	MFC	1. Graduate Degree Program Management	Services										

PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty	N/A		DMath has no graduate school faculty at the moment	4%
a. pursuing advanced research degree program (Ph.D) *		N/A			
b. actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)		N/A			
c. producing technologies for commercialization or livelihood improvement		N/A			
d. whose research resulted in an extension program		N/A			
OVPI MFO 2. Graduate Student Management Services					
PI 1: Percentage of graduate students enrolled in research degree programs *	Dept. Head & Faculty	N/A		DMath has no graduate program offering at the moment	2%
PI 2: Percentage of accredited graduate programs *	Dept. Head & Faculty	N/A			2%
PI 3: Number of graduate degree specializations offered and monitored *	Dept. Head & Faculty	N/A			2%
PI 4: Total FTE coordinated, implemented & monitored*	Dept. Head & Faculty	N/A			2%
PI 5: Percentage increase in number of graduate students enrolled *	Dept. Head & Faculty	N/A			2%
PI 6: Percentage increase in number of students who graduated within prescribed period *	Dept. Head & Faculty	N/A			2%
PI 7: Number of graduate students awarded with honors/distinction *	Dept. Head & Faculty	N/A			2%
PI 8: Number of graduate students advised *	Dept. Head & Faculty	N/A			2%
PI 9: Number of instructional materials developed *	Dept. Head & Faculty	N/A			
On-line ready courseware		N/A			
Flexible instructional materials		N/A			
Assessment tools		N/A			

	PI 10: Number of virtual classrooms created and operationalized		N/A								
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	Pl 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	N/A								7.5%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	N/A								2.5%
	PI 3. Percentage of undergraduate student population	Dept. Head & Faculty	100%	100%	100%	5.0	5.0	5.0	5.00	BSMath	2.5%
	Pl 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	N/A								2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	500	74.13%	370.65	5.0	5.0	5.0	5.00	1st Semester, AY 2021-2022	20%
	PI 8: Number of students advised: *	Dept. Head & Faculty									
	On thesis/ field practice/special problem		N/A								1%
	No. of approved manuscript submitted within prescribed period		N/A	40							1%
	On consultation		50	400.00%	200	4.5	5.0	5.0	4.83		0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		2	150.00%	3	4.5	5.0	5.0	4.83	CAS-SSC, MMS, VSU MathSoc	1.25%
	Student organizations assisted on student related activities		2	150.00%	3	4.5	5.0	5.0	4.83	CAS-SSC, MMS, VSU MathSoc	1.25%
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty									10%
	On-line ready courseware	Dept. Head & Faculty	15	133.33%	20	4.0	5.0	4.0	4.33		
	Flexible instructional materials	Dept. Head & Faculty	15	133.33%	20	5.0	5.0	5.0	5.00		
	Assessment tools	Dept. Head & Faculty	5	200.00%	10	4.5	5.0	5.0	4.83		
	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	15	146.67%	22	4.5	5.0	4.5	4.67		
	PI 11: Additional Outputs	Dept. Head & Faculty								8	

	Department policy for timely submission of IM related documents (i.e., syllabus, TOS, etc.)	Dept. Head & Faculty	1	100.00%	1	5.0	5.0	4.5	4.83	Set a plan/schedule of activities for the timley submission of OBE course syllabi	
	Number of OBE course syllabi prepared and approved for use	All faculty	15	153.33%	23	5.0	5.0	4.0	4.67		
	No. of TOS prepared and approved	All faculty	15	66.67%	10	5.0	4.5	4.5	4.67		
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty	0								2%
	PI 2. Number of research outputs completed within the year	Dept. Head & Faculty	0								2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty	0								
	In refereed int'l journals		1	800.00%	8	4.0	5.0	5.0	4.67	Personal research of the faculty, not registered at OVPREI	1.50%
	In refereed nat'l/regional journals		* ************************************								0.50%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty									
	In int'l fora/conferences		0								1.50%
	In nat'l/regional fora/conferences		0								0.50%
	PI 5. Percent of research proposals approved *	Dept. Head & Faculty	50%							Accomplished during the January- June period.	0.5%
	PI 6. Additional outputs*	Dept. Head & Faculty									
	No. of research proposals submitted	Dept. Head & Faculty	1							Accomplished during the January- June period.	
	No. of research-related awards (research conducted by faculty or student w/ faculty)		0							·	1.50%
MFO 4	EXTENSION SERVICES (10%)										

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	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Dept. Head & Faculty	0								2.0%
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	45	0%	0	3.0	3.0	3.0	3.00	DMP's extension program was terminated	2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority	Dept. Head & Faculty	1	0%	0	3.0	3.0	3.0	3.00	DMP's extension program was terminated	2%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	75%							No training conducted	1%
	PI 5. Number of technical/expert services *	Faculty									1%
	Research Mentoring		0								
	Peer reviewers/Panelists		0								
	Resource Persons		0								
	Convenor/Organizer		0								
	Consultancy		0								
	Evaluator		0								
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty	0								0.5%
	PI 11. Additional outputs *	Dept. Head & Faculty									
	No. of extension-related awards (extn. conducted by faculty or student & faculty) *		0								1.5%
MFO 5	Support to Operations										
	OVPI MFO 1. Faculty Development Services										
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	Dept. Head & Faculty	6	66.67%	4	5.0	5.0	3.5	4.50	Abas, Coco, Sidaya, D. Valenzona, J. Valenzona	0.625%
	OVPI MFO 2. Faculty Recruitment/Hiring Services										
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	5	20.00%	1	4.5	5.0	5.0	4.83	Almonite	0.125%
	OVPI MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty	0								0.25%

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	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	75%	121.21%	91%	5.0	5.0	5.0	5.00		0.75%
	PI6: Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	1	100%	1	5.0	5.0	5.0	5.00	DMP Strategic Planning Workshop	0.25%
	PI 7 : Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support		0								0.25%
	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	All requirements are complied	80.00%	Issued 1 Major NC during the 3rd ISO	4.5	4.5	4.5	4.50	Zero non-conformity (No NC)	2.50%
MFO 6	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Clerk	On time submission of DMP PPMP	100.00%	On time submission of DMP PPMP	5.0	5.0	5.0	5.00		1%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	0% complaint	100.00%	0%	5.0	5.0	5.0	5.00		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	5	60.00%	3	5.0	5.0	5.0	5.00		
	<u>PI 4</u> . Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	2	100.00%	2	5.0	5.0	5.0	5.00		
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	6	83.33%	5	5.0	5.0	5.0	5.00		
	PI 6. Response to NCs and CARS issuances	Dept. Head & all faculty & staff									
	Percentage of NCS received and acted  Dept. He faculty &  Dept. He	Dept. Head & all faculty & staff	0%	100.00%	100%	4.0	5.0	5.0	4.67	1 NC received	
		Dept. Head & all faculty & staff	0%							No CAR issued	
	PI 6: Additional Outputs	Dept. Head & all faculty & staff									

		ement	est practices/new initiatives in academic units' t replicated/benchmarked by other es *	Dept. Head & all faculty & staff	1	100%	1	5.0	4.5	5.0	5.00	Creation of online record of student consultation. This was pointed out by the Lead Auditor as best pratice during the 3rd ISO IQA.	20/
	Number	r of re	equest for funding submitted and approved	Dept. Head	1	200%	2	5.0	5.0	4.5	4.83		
Total Over	-all Ratir	ng							1	131.500	)		
Average Rating					137.10%			4.696					
Adjectival I	ectival Rating								Out	tstand	ing		

DILBERTO O. FERRAREN

Planning Office

Date: of fan now

DANIEL LESLIE S. TAN

Recommending Approval:

BEATRIZ S. BELONIAS

Vice Pres. for Academic Affairs Date: MUNOWY

Approved:

To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

No percentage weight for ranking purposes since these are activities only expected to be performed at the department level