



**VISAYAS**  
STATE UNIVERSITY



**DEPARTMENT OF  
MATHEMATICS AND PHYSICS**  
1/F Old Library Building  
VSU, Visca, Baybay City, Leyte, 6521 Philippines  
Phone: +63 53-565-0600 loc 1030  
Email: dmp@vsu.edu.ph



2603  
QPA#234  
VPS-0000

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, Eusebio R. Lina, Jr., Head of the Department of Mathematics and Physics, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June, 2021.

Eusebio R. Lina, Jr.  
Department Head

Date: July 13, 2021

MA. THERESA P. LORETO

College Dean  
Date: July 14, 2021

02 NOV 2021

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

Personnel	Number (1)	Min. FTE (2)	Total FTE (1x2)		RDE Commitments***		
					Research	Publication	Extension
Department Head	1	8	8.0		0.0	0	0
Faculty w/ Univ. Designated Position	0	2.5	0.0		0.0	0	0
Regular Faculty (VSL)	4	15	60.0		2.0	1	1
Regular Faculty (ILS)	13	18	234.0		0.0	0	0
Part time Faculty	0	24	0.0		0.0	0	0
Admin Staff Members	4	0	0.0				
<b>TOTAL:</b>			<b>302</b>		<b>2.0</b>	<b>1</b>	<b>1</b>

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

Note:

\* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target (Jan.-Dec.)	Actual Accomplishments (Jan. - June)		Rating				Remark (Details of the targetted output indicators with **)	% weight
				% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
MFO 1	ADVANCED EDUCATION SERVICES (20%)										
	OVPI MFO 1. Graduate Degree Program Management Services										
1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty	N/A							DMP has no graduate school faculty at the moment	4%

	a.	pursuing advanced research degree program (Ph.D) *			N/A														
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)			N/A														
	c.	producing technologies for commercialization or livelihood improvement			N/A														
	d.	whose research resulted in an extension program			N/A														
	<b>OVPI MFO 2. Graduate Student Management Services</b>																		
	<b>PI 1:</b> Percentage of graduate students enrolled in research degree programs *			Dept. Head & Faculty	N/A												DMP has no graduate program offering at the moment	2%	
	<b>PI 2:</b> Percentage of accredited graduate programs *			Dept. Head & Faculty	N/A													2%	
	<b>PI 3:</b> Number of graduate degree specializations offered and monitored *			Dept. Head & Faculty	N/A													2%	
	<b>PI 4:</b> Total FTE coordinated, implemented & monitored*			Dept. Head & Faculty	N/A													2%	
	<b>PI 5:</b> Percentage increase in number of graduate students enrolled *			Dept. Head & Faculty	N/A													2%	
	<b>PI 6:</b> Percentage increase in number of students who graduated within prescribed period *			Dept. Head & Faculty	N/A													2%	
	<b>PI 7:</b> Number of graduate students awarded with honors/distinction *			Dept. Head & Faculty	N/A													2%	
	<b>PI 8:</b> Number of graduate students advised *			Dept. Head & Faculty	N/A													2%	
	<b>PI 9:</b> Number of instructional materials developed *			Dept. Head & Faculty	N/A														
	On-line ready courseware				N/A														
	Flexible instructional materials				N/A														
	Assessment tools				N/A														
	<b>PI 10:</b> Number of virtual classrooms created and operationalized				N/A														
<b>MFO 2</b>	<b>HIGHER EDUCATION SERVICES (50%)</b>																		
	<b>PI 1.</b> Percentage of first time licensure exam takers that pass the licensure exams *			Dept. Head & Faculty	N/A												DMP has no undergraduate program offering at the moment	7.5%	

PI 2: Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	N/A								DMP has no undergraduate program offering at the moment	2.5%
PI 3: Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%								BS Math and BS Applied Physics (to be offered starting, 1st sem, AY 2021-2022)	2.5%
PI 4: Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	N/A								DMP has no undergraduate program offering at the moment	2.5%
PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	500	62.03%	310.15	5.0	5.0	5.0	5.00		2nd Semester, AY 2020-2021 only	20%
PI 8: Number of students advised: *	Dept. Head & Faculty										
On thesis/ field practice/special problem		N/A									1%
No. of approved manuscript submitted within prescribed period		N/A									1%
On consultation		50	400.00%	200	4.0	5.0	5.0	4.67			0.5%
PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty										
Student organizations advised		2	100.00%	2	4.5	5.0	5.0	4.83	CAS-SSC, MMS		1.25%
Student organizations assisted on student related activities		2	100.00%	2	4.5	5.0	5.0	4.83	CAS-SSC, MMS		1.25%
PI 10: Number of instructional materials developed *	Dept. Head & Faculty										10%
On-line ready courseware	Dept. Head & Faculty	15	133.33%	20	4.0	5.0	4.0	4.33			
Flexible instructional materials	Dept. Head & Faculty	15	133.33%	20	5.0	5.0	5.0	5.00			
Assessment tools	Dept. Head & Faculty	5	200.00%	10	4.5	5.0	5.0	4.83			
PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	15	100.00%	15	4.5	5.0	4.5	4.67			
PI 11: Additional Outputs	Dept. Head & Faculty										
Department policy for timely submission of IM related documents (i.e., syllabus, TOS, etc.)	Dept. Head & Faculty	1	100.00%	1	5.0	5.0	4.5	4.83	Conduct a 1-day workshop before the start of the classes to present and review the OBE course syllabus of each faculty.		
Number of OBE course syllabi prepared and approved for use	All faculty	15	140.00%	21	5.0	5.0	4.0	4.67			
No. of TOS prepared and approved	All faculty	15	100.00%	15	5.0	4.5	4.5	4.67			

[illegible]

[illegible]

	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	75%	133.33%	100%	5.0	5.0	5.0	5.00		0.75%
	PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	1							To be accomplished in the next rating period	0.25%
	PI 7: Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support		0								0.25%
<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>											
	PI 8: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	All requirements are complied	100.00%	No NC issued to DMP	4.5	5.0	4.5	4.67	Zero non-conformity (No NC)	2.50%
<b>MFO 6 General Admin. &amp; Support Services (GASS)</b>											
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Clerk	On time submission of DMP PPMP	100.00%	On time submission of DMP PPMP	5.0	5.0	5.0	5.00		1%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	0% complaint	100.00%	0% complaint	5.0	5.0	5.0	5.00		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	5							To be accomplished in the next rating period since the result of TPES was released in July 2021	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	2	100.00%	2	5.0	5.0	5.0	5.00		
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	6	83.33%	5	5.0	5.0	5.0	5.00		
	PI 3: Additional Outputs	Dept. Head & all faculty & staff									
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *	Dept. Head & all faculty & staff	1							To be accomplished in the next rating period	2%
Total Over-all Rating						108.833					
Average Rating						4.732					
Adjectival Rating						Outstanding					

Received by:

  
**DANIEL LESLIE S. TAN**  
Director for Planning and Infrastructure  
Project Development and Monitoring

Calibrated by:

  
**REMBERTO A. PATINDOL**

Chairman, PMT  
Date:

Recommending Approval:

  
**BEATRIZ S. BELONIAS**

Vice Pres. for Instruction  
Date: **7/14/2021**

Approved:

  
**EDGARDO E. TULIN**

President  
Date:

**JUL \* 15 2021**

To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

\*\* No percentage weight for ranking purposes since these are activities only expected to be performed at the department level