



Visayas State University
Vice-President for Planning, Resource Generation and Auxiliary Services
Visca, Baybay City, 6521-A, Leyte, Philippines

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24 FEB 2022

OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCR)

I, **DILBERTO O. FERRAREN**, Vice-President for Planning, Resource Generation and Auxiliary Services, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July-December 2021**.

Approved:

DILBERTO O. FERRAREN

Head of Unit

Date: Jan. 3, 2022

EDGARDO E. TULIN

University President

Date: JAN 10 2022



Vice-President	Planning, Resource Generation & Auxiliary Services	1
Director	Planning & Infra. Proj. & Development Monitoring	1
Head & Planning Officer	Planning & Infra. Proj. & Development Monitoring	1
Regular Administrative Staff	Administrative Assistant II	1
Regular Administrative Staff	Administrative Aide III	1
Job Order Administrative Staff	Administrative Aide I	2
Job Order Architect	Engineer II	1
Job Order Civil Engineer	Engineer II	1

Rating Equivalents:


- 5 - Outstanding
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Fair
- 1 - Poor

MFOs/PAPs	Performance Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q	E	T	A	
UNIV MFO1: GENERAL ADMINISTRATION & SUPPORT SERVICES									
OVPPRGAS MFO 1. Administrative and Support Services Management	PI 1. Efficient & customer-friendly frontline service	PRGAS Staff	zero complaint	zero complaint	5	5	5	5.00	
	PI 2. Effectively acted Administrative/financial documents	PRGAS Staff	550	3123	5	5	5	5.00	OVPPRGAS, BAC
	PI 3. Offices and personnel efficiently supervised and monitored (OAS/IGP, URC/CCE, ACRO & Planning and Infrastructure Services)	VP	2	24	5	4	5	4.67	


MFOs/PAPs	Performance Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q	E	T	A	
OVPPRGAS MFO 2. Planning Services and Infrastructure Project Development, Management and Monitoring Services	* Number of Project Proposals reviewed, consolidated and submitted to <u>NEDA, RDC, BOR, CHED and DBM</u>	DLSTan, TMDargantes, JMDonayre, AVCunanan	30	97	5	4	5	4.67	
	* Number of List of Projects Maintained		35	97	5	5	5	5.00	
	* Number of Development Plans Monitored and Evaluated		1	1	5	5	5	5.00	
	* Number of new infrastructure projects monitored and inspected	DSLTan, JJC Villias, AVCunanan, EACabañero, JBJualo	2	6	5	5	5	5.00	
	* Number of infrastructure under repair/renovation inspected	DSLTan, JJC Villias, AVCunanan, EACabañero, JBJualo	2	15	5	5	5	5.00	
	* Number of Infrastructure Plans Designed and Executed	DSLTan, M Abrera, EACabañero, JBJualo	3	8	5	5	5	5.00	
	* Number of Systematic Documentations of Project and Report Progress	DLSTan, JJC Villias, AVCunanan	3	14	5	5	5	5.00	
	PI 4. Percentage of the Land Use Development Plan (LUDIP) completed	DSLTan, TMLDargantes,	100%	50%	4	4	4	4.00	
	PI 3. Performance Management Team (PMT) Secretariat Services								
	* OPCR Evaluation and Monitoring	PRGAS Staff	100%	100%	5	5	5	5.00	
	* Percentage of OPCR's facilitated	PRGAS Staff	100%	100%	5	5	5	5.00	
	* Efficient dissemination of OPCR Rating Results (refer to SPMS)	VP, PRGAS Staff	100%	100%	5	5	5	5.00	
	PI 4. Collaborative and regular monitoring of the transparency seal	PRGAS Staff	100%	100%	5	5	5	5.00	
	P1.5. Promptly provide data needed for VSU budget proposal	VP, PRGAS Staff, Budget	100%	100%	5	5	5	5.00	
	P1.6. Percentage of unit planning of PAPs based on Work & Financial Plan	Dept. Heads/ Units/Deans/Centers	100%	100%	5	5	5	5.00	
	P1.7. Number of programs designed to improve performance of graduates in lic. Examination	CCE/URC Director, Unit Heads, Staff	1	3	5	5	5	5.00	
	P1.8. Number of programs developed to enhance faculty and staff capability	CCE/URC Dir., Unit Heads, Staff, LD&HR	1	2	5	5	5	5.00	

MFOs/PAPs	Performance Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q	E	T	A	
OVPPRGAS MFO 5. Other Functions	P1.1. University Formal Investigation Committee	DF Andres/FIC Members/Legal Off	100%	100%	5	5	5	5.00	
	P1.2. Number of professional development training/workshop coordinated	CCE/URC Director, Unit Heads, Staff	1	1	5	5	5	5.00	
	P1.3. Number of Campus-based alumni programs and activities	ACRO Head & Staff	1	1	5	5	5	5.00	
	P1.4. Number of Best practices/innovation implemented	OVPPRGAS VP, Head, Directors & Staff	1	1	5	4	5	4.67	regular consultation and meetings with proj. proponents
	<i>Average Rating</i>							4.92	
<i>Total Over-all Rating</i>								24.64	
<i>Average Rating</i>								4.93	
<i>Adjectival Rating</i>								Outstanding	

Received by:


DILBERTO O. FERRAREN
 Planning Office


Calibrated by:


DANIEL LESLIE S. TAN
 Chairman, PMT
 JAN 10 2022

Recommending Approval:


DILBERTO O. FERRAREN
 Vice-Pres. For Planning, Resource
 Generation & Auxiliary Services
 JAN 03 2022

Approved by:


EDGARDO E. TULIN
 University President
 JAN 11 2022